

**2012-13 FACULTY SENATE
CURRICULUM POLICIES COMMITTEE
MINUTES**

Approved: *December 04, 2012*

November 20, 2012

Members Present: B. Amata (Vice Chair), D. Baker, B. Holland, V. Margoniner, D. Melzer, S. Meyer, B. Michael, C. Newsome, K. Pinch.
Members Absent: S. Biagetti (Chair-excused), B. Fell, J. Judge, D. Lang, V. Llamas Green, B. Russell.

Called to Order at 1:37 p.m.

I. Information Items:

Vice Chair Ben Amata welcomed members and excused Chair Biagetti.

a. Liaison reports:

- Kath Pinch had nothing to report from the Curriculum Subcommittee.
- Dan Melzer reported that the Writing and Reading Subcommittee approved the revised DSP proposal and continued their discussion of revisions to the Comprehensive Writing Program based on GE Policies' request.
- Ben Amata had nothing to report from PROC.
- Ben Amata had nothing to report from PACA.
- Chair Biagetti reported that the Council for Preparation of School Personnel's (CPSP) meeting was cancelled. In reference to the December, the Chair of CPSP wrote, "review the documents that outline the conceptual framework for all of our credential programs for our December meeting. At that meeting, we will deliberate on any curriculum items that have been forwarded to us as well as discuss the ideas in this conceptual framework."
- Ben Fell had nothing to report for the Diversity Awards Committee.

b. Faculty Senate and Senate Executive Update:

- Vice Chair Amata announced that the timetable for reducing all majors to 120 units, mandated from the Chancellor's Office, has been extended.
 1. Associate Dean Sheree Meyer clarified that the actual implementation would now be effective fall 2014.
 - Associate Dean Meyer also reported the Chancellor's Office has sent draft, sample templates and forms to hopefully help with the process.
- Vice Chair Amata reported that the Course Activation Proposal and the guiding principles that accompany the proposal were discussed at the Senate meeting as first and second reading items.
- Vice Chair Amata continued to report that the proposal regarding minimum units and upper division units required for BA, BS and Bachelor of Music should be close to the front of the agenda at the next regularly Senate meeting scheduled for December 6th.
- Members recognized and thanked Chair Stephanie Biagetti profusely for the "fantastic" job she did in presenting the CPC proposals at the Senate meeting.

c. Graduate Dean Newsome had nothing to report to committee members.

- d. Associate Dean for Undergraduate Studies Sheree Myer updated committee members on the one amendment made at the Senate meeting to the guiding principles. The only amendment was that departments can request additional years of suspension.

II. Action Items:

- a. November 20, 2012 agenda was approved as written. MSC
- b. November 6, 2012 minutes were approved as written. MSC

III. Discussion Items:

- a. The CPC proposals currently on the Faculty Senate agenda were discussed above in the Ib.
- b. Credit Hour Definition:
 - Vice Chair Amata led a lengthy discussion on feedback from the colleges on defining the credit hour within the table. He read the NASAD Handbook definition of a credit unit.
 - Several changes were made and Vice Chair Amata agreed to edit/update the table and return it to members for review as quickly as possible.
 - The idea of creating both an undergraduate and graduate credit hour definitions was discussed and members were asked to think about separating the two.
- c. All other agenda items will be discussed at future CPC meetings.

CPC will meet again Tuesday, December 4 at 1:30 p.m. in Sacramento Hall 275.

Meeting adjourned at 2:45 p.m.

Bonnie Smith, Senate Office Staff