

2012-13 FACULTY SENATE CURRICULUM POLICIES COMMITTEE MINUTES

April 2, 2013

Members Present: B. Amata (Vice Chair), D. Baker, S. Biagetti (Chair), B. Holland, J. Judge, V. Margoniner, D. Melzer, S. Meyer, V. Llamas, B. Michael, K. Pinch,
Members Absent: B. Fell, D. Lang, V. Llamas, B. Russell
Guests Present: J. Ingram,

Called to Order at 1:30 p.m.

I. Information Items:

- Liaison reports: sent via email
 - a. **Program Review Oversight Committee (PROC)** – Ben A.
The Committee is meeting next Monday, 4/8 for regular business (status of ongoing reviews) and to complete revisions to program review policy and manual. It sent out survey to departments having already undergone review.
 - b. **Writing and Reading Subcommittee** – Dan
The Reading and Writing Subcommittee continues its work on revisions to the Comprehensive Writing Program in response to the GE Committee's request. The Committee discussed the idea of proposing that the university create a University Writing Department to raise the profile of writing on campus and create a disciplinary home for the university writing programs.

The Senate approved the directed self placement proposal.
 - c. **Curriculum Subcommittee** – Kath Pinch
Nothing to report.
 - d. **Provost's Advisory Committee on Assessment (PACA)** – Ben A.
The committee continues a general discussion of how to proceed with institutional review.
 - e. **Council for the Preparation of School Personnel (CPSP)** – Stephanie
Nothing to report.
 - f. **Diversity Awards Committee** – Ben F.
Nothing to report.
- **Faculty Senate and Senate Executive Update**
Executive Committee is working on the Service Learning policy so that Senate can act on it. Executive Committee has nearly completed the Grade Appeals policy. The issue is how specific do we want to get?
- **Report from Graduate Dean**
Didn't attend the meeting.

- **Report from Associate Dean for Undergraduate Studies**

Meyer has to contact some programs concerning SB1440. She has to map out implementation for programs with foreign language exemptions. She has to deal with hardship cases. All programs that are 121+ units are where they should be. She noted that some deans are working with their programs that are over 120 units.

The Faculty Senate approved the recommendation from GE/GRPC to change Area C from its existing four sub-areas to two: C1 (Arts) and C2 (Humanities). These reflect the sub-areas in EO 1065.

The GE/GRPC recommendation for the elimination of the Foreign Language Graduation requirement was voted down; hence the requirement has been retained. FORL had, however, submitted their various 1B courses for GE Area C4 and received conditional approval pending minor edits. While, at the Faculty Senate meeting, the Department Chair of Foreign Languages said the department would withdraw the proposals from GE, they have now agreed not to do so. Therefore, once the slight revisions are complete, all of the 1B courses will be in GE Area C4 (for now) and then C2 when the other changes are implemented.

The question was raised concerning the President's response to CPC's proposed (and approved as amended by the Senate) changes to the Degree Program Policy. In the language related to the BS degree where our current policy referred to the fact that a major could be no more than 1/2 the total number of units in a BS degree, the President has changed that to read no more than 60 units. It was pointed out that many of our programs exceed that number, and that Title V is not that explicit (although it is now explicit about the 120 unit maxima). The President also deleted the amended language referring to only courses in the major with the programs subject heading.

II. Action Items

Approval of minutes from March 19, 2013.

III. Discussion Items

a. Old Business: Credit Hour Definition:

There are 3 components to this issue: policy language, the table, and the monitoring process. CPC created the table based on our policy. There was further discussion concerning the best way to monitor compliance: Curriculum Subcommittee, Program Review, etc. Meyer will be attending a conference and will ask how other CSUs are monitoring compliance and is syllabi review sufficient. The Committee finally agreed that it would follow GSPC's approach of leaving it to the departments that they are meeting the policy and monitoring requirement. The Committee agreed to add policy language that Academic Affairs (jointly with the Curriculum Subcommittee) issue a periodic call (at least every 5 years) for departments to conduct a syllabi review to monitor compliance.

Amata moved and Melzer seconded that Chair Biagetti send the policy as amended to Executive Committee. Motion carried.

b. Old Business: Timely Declaration of Major

Chair Biagetti provided some new language for the policy. The Committee discussed the issue that

policy used but doesn't define "expressed interest" and "pre-major." Ingram asked there was a grade requirement for pre-majors? Meyer brought up that the repeat policy raised the issue of higher expectations for passing foundational courses. The Committee needs to discuss further.

Chair Biagetti stated there is a working group on majors and they added new language to the policy. Meyer is concerned about the statement referring to self support by the College of Continuing Education (CCE). There may also be a problem with limiting to 180 units as new regulations may cut off aid after 150 units. CPC needs to discuss further.

c. **New Business: Special Majors** (not discussed)

Meeting adjourned 2:50 pm

Stephanie Biagetti