

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, January 22, 2013
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: January 29, 2013

Attendees: Biagetti, Buckley, Gossett, Hamilton, Hecsh, Judge, Krabacher, Porter, Rechs , Sheppard, Strasser

Absent: Echandia, Marbach, Migliaccio, Peigahi

Guest: Juanita Barrena, Biological Sciences

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes:** [December 11, 2012](#)
The minutes were approved as published.
3. **From the Chair**
 - a. Endowment Update – Award Recipients: Hecsh announced the 2013 award recipients. A ceremony to honor the recipients will be held during the February 14 Senate meeting (4:00 pm in the Foothill Suite). Exec discussed the event logistics (in the past the ceremony and reception had been held in different rooms) and decided to hold the ceremony/reception only in the Foothill Suite. Light refreshments will be provided.
 - b. Preference Poll: Hecsh reported the Poll will be sent electronically to faculty on January 31. This year an option was added for faculty to indicate if they are currently serving on a committee and wish to continue. The Committee on Committees will use this when they make their recommendation to the Senate for filling vacancies.
 - c. Campus Academic Calendar and Senate Calendar: A draft of the Senate spring calendar was reviewed. Hecsh stated Exec will take up FS 11/12-162/FLR Standing Rules: Standing Policy Committees with Ex-officio Membership on the Faculty Senate Executive Committee and the Faculty Senate. The item was referred by the 2011/12 Senate to be taken up fall 2012. Sheppard stated a Senator had contacted him regarding Senate meetings being held every week during spring semester. A brief discussion followed and Hecsh was asked to send an email to the Senate regarding the spring schedule.
 - d. Senate Website and Calendar Update: A demo of the new features of the website was provided to Exec. The new features are the Senate on-line calendar and the committee pages for the Senate's subcommittees and the non-Senate University Committees.

- e. **UARTP:** Hecsh provided copies of the President's responses to UARTP actions approved by the Senate (Dec 6, 2012) and the Provost's memo (January 8, 2013) regarding Proposed Changes to the University ARTP Policy.
 - **President's Memo:** Exec discussed the correspondence and a motion was made, seconded, and carried to refer to UARTP the President's request regarding FS 12/13-60: "To develop specific guidelines for departments to use when deciding on their departmental requirements for student evaluations of classes. Such guidelines would become part of the University ARTP Policy".
4. **From the Provost:** The Provost provided information regarding his January 8, 2013 memo to The Chairs of the Faculty Senate and UARTP regarding Proposed Changes to the University ARTP Policy. Exec discussed the memo and referred the item to UARTP for review and for a response back to the Executive Committee.
5. **From the ASI Vice President:** Judge reported that the ASI retreat will be held January 24 and the ASI Executive Council is reviewing evaluations and resumes for the Capitol Public Radio Internship.
6. **Student Retention and Graduation Subcommittee Membership:** The membership list was reviewed and Hecsh reported that the ex-officio representatives were being identified and an update will be provided at the next meeting.
7. **Impaction Task Force Membership:** Exec reviewed the list of members and discussed adding faculty from Math and English. Hamilton suggested Professors Sha and Ingrahm from Mathematics. Biagetti reported that Education was working on identifying a representative. Additional volunteers, identified last fall, were added to the list: Juanita Barrena (Biological Sciences), Tony Sheppard (RPTA), GSPC representative Geni Cowan (EDLP). The Task Force membership will be placed on the Feb 7 agenda as an Information Item.
8. **Instructional Program Priorities (IPP) Workgroup Membership:** CBA and HHS representatives need to be identified. Hecsh will send an email to the two deans requesting they identify a representative for their college. Sheppard recommended Greg Shaw, RPTA (HHS) and will follow up with Professor Shaw and report back at the next meeting.
9. **GE:** Exec reviewed the items for the January 31 agenda and discussed placing an item at the end of that agenda so that a motion could be made to reconsider Area D.
10. **Endorsement of Baccalaureate Unit Limits, Proposed Title 5 Changes, Alternative Proposal:** The Exec discussed endorsement of the Alternative Proposal authorized by Faculty Trustee Bernadette Cheyne regarding Baccalaureate Unit Limits, Proposed Title 5 Changes. A motion was made, seconded and carried to forward a memo to Chair Guerin, notifying her that the Executive Committee, at their meeting of January 22, 2013, on behalf of the California State University, Sacramento Faculty Senate, endorsed the Alternative Proposal authorized by Faculty Trustee Bernadette Cheyne regarding Baccalaureate Unit Limits, Proposed Title 5 Changes. Hecsh will prepare the memo to be sent out following the Exec meeting. The endorsement will be placed on the February 7 agenda as Consent Information.
11. **Senate Meetings – Dec 13, Jan 31, and Feb 7:** The agendas for January 31 and Feb 7 were reviewed.

12. University Committee Appointments: Instructionally Related Activities (IRA) Committee: Faculty representatives for this committee are the Faculty Senate Chair/designee and the Curriculum Policies Committee Chair/designee. The terms of the current members Kristin Kiesel and Deborah Metzger end May 2013. They will be contacted to see if they are willing to continue.

Open Forum:

- Buckley provided an update on the Statewide Senate and the 2013-14 Governor's Budget. A copy the "2013-14 Budget: Overview of the Governor's Budget (LAO)" report will be provided for the Jan 29 meeting.
- Barrena voiced concern about the notification process to the campus regarding the email issues that occurred in January (during the winter break). The campus community was notified via email and by a broadcast voice message. Those on break were not able to receive the voice message to be informed of the email issue. Barrena suggested that a message be placed on the campus website's home page for future issues of this type, where folks can easily check the status if they are not able to access email or voice mail.