

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, February 5, 2013
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: February 12, 2013

Attendees: Biagetti, Buckley, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Miller, Peigahi, Rechs, Sheppard, Strasser

Absent: Echandia, Porter

Guest: Julian Heather, English
Writing and Reading Subcommittee Members: Dan Melzer, Chair, (English) and Amy Heckathorn, (English)

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes:** [January 29, 2013](#) The minutes were approved.
3. **From the Chair**
 - **Senate – Spring Agenda Items Update:** The tentative Spring Senate calendar was reviewed. Peigahi noted that GE/GRPC will forward, in early March, a potential policy on GE Assessment and will also forward the Area D Learning Outcomes, by April 1.
 - **Impaction Task Force Membership:** The membership list was finalized (below) and will be placed on the Feb 7 agenda as Consent Action. Members will be notified by email, as well as faculty who volunteered but were not selected. The Task Force meeting schedule will be posted on the Senate on-line calendar so that all interested parties may attend.

Student Affairs Representative: Mateo Avial, Admissions
CPC Representative: Boniface Michael, Management (CBA)
Academic Affairs Representative: Lakshmi Malrouth

Faculty Representatives:

 1. Marya Endriga, Psychology (SSIS)
 2. John Ingram, Mathematics (NSM)
 3. Katherine Kelly, Nursing (HHS)
 4. Reza Peigahi, Library
 5. Tony Sheppard, RPTA (HHS)
 - **GE Debrief:** Exec discussed the agenda for Feb 14. Hecsh stated the full policy language for FS 12/13-63/GE/GRPC/EX (Foreign Language) was not reflected in the agenda and it will be updated. Hecsh will advise the Senate on the 14th.

4. **From the Provost:** Gossett provided an update on the post Prop 30 budget. He said that when Prop 30 passed the Chancellor's Office restored the 8.8 percent withheld from campuses. Our campus received about 15 million and the deficit for this year's budget was about 8 million. The funds were used to refund student tuition, 7 million off set that and one-time funds were used to cover the shortfall; which is why the one-time funds were not restored to the divisions.

The remainder of the funds, about 1.5 million, was used by the President for some one-time projects:

- New Degree Planning Software: The software will make advising more effective. Testing is being done by a few departments and implementation will be over the next couple of years.
- Updating the Imaging System: All hard copy paper will be photographed and become electronic.
- Classroom Renovations: Updating classrooms and bringing more smart rooms on-line.
- Disability adjustments to some of the space in Dutton Hall.
- Master Plan

The 4.9 million in one-time funds, which came from CCE, made us be more comfortable in terms of offering additional sections and seats. According to the latest information on enrollment, we a little over 100% of the FTE target and is allowed to go to 105% this year without a penalty. We are not investing more money in new sections, but if people are capping their sections and are comfortable raising the cap there is room to do that.

5. **From the ASI Vice President:** Judge stated that the student survey will close on February 6 and he will report the results at the next meeting. He added that the current survey was only on the Foreign Language resolution and in order to conduct another survey ASI has to have legislation passed. Judge also announced ASI is in the process of filling vacancies for the ASI Vice President of Finance and the Director of NSM.

6. **Program Proposals:**

Health and Human Services: Criminal Justice: Criminal Justice Minor [Attachment 23.2](#)

Exec asked if the program has a prerequisite, if not the sentence needs to be deleted. Hecsh will follow-up with Academic Affairs. The item will remain as a placeholder on the Feb 7 agenda.

College of Business Administration: BSBA/Marketing Concentration [Attachment 22.4](#)

Exec discussed the proposal and Sheppard stated there are courses removed from the list of accepted choices in the track that continues to be called Marketing, yet there is no mention of those program changes in the proposal or why they are occurring. Without any such justification, it's impossible to determine if there's a reason for the change or if it's an error. If it's not an error, those changes should be discussed. Also, the justification repeatedly refers to the new track being a new program, yet the proposal is for a change in an existing program rather than for a new program. The two new tracks share only one common course. Exec referred the item back to the Curriculum Subcommittee for clarification. Hecsh will forward the referral.

The question of "What constitutes a program being a track or a concentration?" was raised and Exec referred the question to CPC. Hecsh will forward the referral.

FS 11/12-162/FLR Standing Rules: Standing Policy Committees With Ex-Officio Membership on the Faculty Senate Executive Committee and the Faculty Senate [Attachment: 23.3:](#)

This item was not discussed and will be placed on the Feb 12 agenda.

7. **Partial Extension of Deadline for Curricular Revision of Programs Requiring 121-129 Units, Recommendation For** [Attachment 23.4](#)

An alternate title for the resolution was discussed and approved (below). The Feb 7 agenda will be updated to reflect the new title.

“Coded Memorandum AA-2013-2, Implementation of Trustees Title 5 Changes to Baccalaureate Degrees: Recommendation for Partial Extension deadline for curricular revision of programs requiring 121-129 units.”

8. **Course Repeat Policy, Post-Baccalaureate Students, Establishment Of** [Attachment 23.5](#)

Hamilton presented the new policy and asked that the side by side be included as background information for the Senate agenda. Exec requested a rationale be provided. The item will be updated and is at First Reading for Feb 7.

9. **CPC: Directed Self-Placement (DSP) Policy:** *Guests: Dan Melzer and Amy Heckathorn, Writing and Reading Subcommittee, and Julian Heather, English.*

Heckathorn presented the proposed policy and stated that the policy effective date listed should be amended to Fall 2014. Exec discussed the policy and recommended a few revisions for clarity.

Heather, from English, suggested the resolution include 1) a pilot program for a period of 3 years, and 2) at the end of the pilot period, the Writing Programs coordinator and/or the Reading and Writing subcommittee would submit a validation study to the Faculty Senate addressing the questions outlined in his memo to determine the effectiveness of DSP and, if needed, make changes.

Sheppard suggested an alternative, to be included in the resolution action language: “The Faculty Senate recommends the establishment of a Directed Self-Placement Policy, effective Fall 2014. This policy adds guidelines to the English/Writing Requirements Policy related to the English Placement Test and placement in first year composition courses. The Faculty Senate also recommends the policy be revisited in 3 years with consideration to validity and student success.

Melzer will revise and forward to Kathy. The resolution will be placed on the February 21 agenda at First Reading. Another motion was made, seconded and agreed to that the Executive Committee recommends positively in favor of the item. A notation will be placed on the Feb 21 agenda.

Open Forum

Hornet: Sheppard expressed concern about the January 29 headline in The State Hornet, “Sacramento State: an Easy Target During a School Shooting” and asked about Hornet oversight.

http://www.statehornet.com/campus/sacramento-state-an-easy-target-during-a-school-shooting/article_fc8e6798-6a4e-11e2-8521-0019bb30f31a.html

WPJ Fee Waiver: Sheppard asked if there was a fee waiver for the WPJ. A student had mentioned it to him and had indicated interest in pursuing a category fee waiver on a “at needs basis”. Hecsh will follow-up

Interested Party Preference Poll: Peigahi asked that the Senators who completed the Interested Party Preference Poll be notified that they have been added to a Standing Policy Committee distribution list and will be receiving emails regarding agendas/minutes. Garcia will notify faculty.

Upper Division GE and WASC: Peigahi stated GE discussed the potential changes to the WASC GE Handbook. GE asked Peigahi to work with GE members, Krabacher and Blake, to develop language and a rationale. Peigahi will forward to Buckley a memo to be delivered to Jackie Donath by February 15.

[Sacramento State University General Education/Graduation Requirements Policy Committee \(GE/GR Policy Committee\) response to potential revisions within the WASC 2013 Handbook of Accreditation, specifically CFR 2.2.a.](#)

University Unit Loads: Migliaccio stated that he asked to have the item pulled from the Exec agenda to allow APC time to gather more information.