2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, March 19, 2013
3:00 – 5:00 pm, Sacramento Hall, Room 275
MINUTES
Approved: April 2, 2013

Attendees: Biagetti, Echandia, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Miller, Peigahi, Rechs, Sheppard, Strasser

Absent: Porter

Guests: JP Bayard, AVP Academic Affairs Technology Initiative and Director of ATCS; Beth Lesen, AVP, Student Engagement and Success

1. **Approval of the Agenda:** The agenda was approved.

2. **Executive Committee Minutes – March 12, 2013:** The minutes were approved with amendments to #5 and #6:
   #5: The item was updated to include Buckley's request for data enrollment management and a process for systematic communication about enrollment between Deans, Academic Affairs, and Student Affairs.
   #6, the last sentence was corrected to read, "Migliaccio will make the requested edits. The Executive Committee on behalf of the Faculty Senate recommends the establishment of the Pre-Major and Expressed Interest Definition Policy. The item will be placed on the April 4 agenda at Consent Information."

3. **From the Chair**
   - Committee Appointments Update:
     Course Review Subcommittee: Vacancies have been filled.
     GE Course Review Subcommittee and the Writing and Reading Subcommittee: A reminder was sent to Deans and Department Chairs regarding the vacancies.
   - Dean of Graduate Studies Search: Exec reviewed the list of faculty who had expressed interest in serving on the Search Committee and discussed placement of the item on the March 21 Special Meeting agenda.   The following 5 names will be placed on the March 21 agenda at Consent Action. Hecsh will advise the Senate of the updated agenda. The Provost will provide an updated time line.
       Ron Coleman, Biological Science, NSM
       Tracy Hamilton, Mathematics, NSM
       Dana Kivel, Recreation, Parks and Tourism Administration, HHS
       Mona Siegel, History, A&L
       Sue Heredia, Bilingual and Multicultural Education EDU
   - Plagiarism Software: Bayard and Lesen presented information on Turnitin, a leading plagiarism checker technology for teachers and students. Lesen stated that Sac State is one of two campuses that is not using Turnitin. In years past, when the Chancellor's Office had negotiated a group discount for CSU, Sac State choose to not opt in but had the option of purchasing the software at a later date without the discount. The Chancellor's Office is renegotiating the contract and Sac State will be able to opt in at the group rate. AVP Bayard advocates that the Administration purchases the software and requested Exec's feedback and support. After discussion, the Executive Committee expressed its strong support for the purchase and use of Turnitin.
   - Spring Commencement: Marbach passed around the sign-up sheet for Exec members to serve as Marshalls for the spring commencements. Garcia will forward the assignments to the Commencement Coordinator.
   - Senate Spring Calendar: The calendar for the remainder of spring semester was reviewed. Peigahi stated that the Area D Learning Outcomes are not yet ready. The Area workgroups need time to

reconvene and ensure that the outcomes are the ones agreed to previously. Exec determined that the Senate will meet every week for the remainder of the semester, even if the GE items are disposed of, in order to complete the business of the Senate. Hecsh will advise the Senate.

- <u>March 21 Meeting Agenda:</u> Hecsh provided an update on the agenda items.

  Area C Resolution – The substitute motion from Senator Lee and the original motion will need to be perfected before the body votes on each one. Hecsh will advise the Senate

  Second Semester Composition – A substitute amendment may be introduced.

  Area D – The body will decide if the item will be brought back.

4. **April 4 Senate Agenda:** The following items will be placed on the agenda at First Reading:
   - Program Proposal: Business Administration – Operations Management Concentration
     (As per last year's request when ASI President Cortez asked the Senate Executive Committee to place any program discontinuation proposals at First Reading.)
   - GSPC: Amendment of the Modification In or Deletion of Existing Programs Proposed Policy.
   - UARTP Policy: Amendment of Section 5.05.E.1.C(1)
   - Summer Grade Appeal Process: Migliaccio shared with Exec a proposed amendment to FS 12/13-67 (Second Reading). Hecsh will advise the Senate of the proposed amendment.

5. **From the Provost:** Gossett thanked Exec for their participation at the President's Retreat. Hecsh spoke about the follow-up Retreat on April 4 and asked Exec what outcomes they would like to see from the Retreats. The discussion will continue at the next meeting.

6. **From the ASI Vice President:** The data from the College Composition student survey is being compiled to present the consensus of the students.

7. **APC – Undergraduate Academic Advising Policy Amendment of ACA-0100:** Exec discussed the policy presented by Migliaccio and suggested minor edits to Section V. 6. The item will be placed on the April 18 agenda at First Reading.

8. **Proposal to Establish an AI Competency Exam Task Force:** Exec reviewed Senator Barrena's proposal and refer the item to GE/GRPC to be brought to the Senate for consideration at a later date.

April 9 meeting:
- FPC: Outstanding Faculty Awards Policy
- CPC: Service Learning Course Designation and proposed SL subcommittee

Open Forum:

Buckley provided an update on the Statewide Senate meeting and the budget. He also reported on the IT Steering Committee meeting--VP Gilbert reported on the Chancellor's visit and the redirection of Chancellor's Office staff to serve the campuses.

There was general discussion initiated by Buckley about how to "count" units to meet the campus and Chancellor's Office policies. Sheppard suggested the establishment of a body to work parallel with the Curriculum Subcommittee to deal with anything unusual or exceptions. Exec will continue the discussion at the next meeting.

Adjourned.