

# 2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, April 30, 2013

3:30 – 5:00 pm, Sacramento Hall, Room 275

## MINUTES

Approved: May 7, 2013

**Attendees:** Biagetti, Buckley, Echandia, Gossett, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Miller, Peigahi, Rechs, Sheppard, Strasser

**Absent:** Hamilton, Porter

**Guests:** Ben Amata (Library), CPC liaison to the Program Review Oversight Committee

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes – [April 16, 2013](#):** A correction was made to the date listed in Item 5 from April 18 to April 25. The minutes were approved as corrected.
3. **From the Chair**

Livingston Lecture Committee: Hecsh reported that a vacancy has occurred on the committee, due to a member being on leave. The Committee on Committees recommended Tom Pyne, Philosophy, to serve on the committee for 2013-2015 AY. Professor Pyne was contacted and is willing to begin serving immediately to fill the vacancy. His nomination will be placed on the May 9 agenda on Consent Action.

Hecsh asked if the timeline for the Call for Nominations should be moved to the fall semester. Buckley explained and suggested that the context and purpose of the lecture needs to be reviewed. Krabacher (Committee Convener) will advise the Livingston Lecture Committee members and Hecsh will advise next year's Executive Committee that the Committee's charge, membership, and timeline needs to be reviewed.

New Provost Search: Hecsh reported that she met with the President and he indicated that it is likely that CSU Stanislaus Interim President Sheley will be named President of CSU Stanislaus this summer. In anticipation of that appointment, a search committee for the next Provost of Sacramento State may be constituted within the next few weeks, although the actual search process may not begin immediately. Aside from some possible electronic communication during the summer that may require a response, the real work of the committee will likely begin in the Fall.

According to the policy, [Faculty Consultation with the President on the Appointment of Administrators \(UMF04425.htm\)](#), tenured faculty are identified (self nominate, are recommended by colleagues, etc), then confirmed by the Senate, and recommended to the President. It is anticipated that there will be 4-6 faculty needed, depending on the total number of members. Hecsh will update the Senate and the Provost will make an informal announcement at the next Deans and Department Chairs meeting.

May 2 Senate Meeting: Hecsh noted the number of First Reading items on the agenda and asked the Standing Policy Committee Chairs when presenting to the Senate to clarify what the Senate is being asked to consider and provide background information so that the Senate will understand what the issues are and the changes to policy that are being recommended.

April 25 Senate Meeting Debriefing: The results of the GE resolutions and the engagement of the campus around General Education were discussed noting the significance of the changes approved by the Senate.

4. **From the Provost:**

[Chancellor's Office RFP for Funding to Reduce Bottlenecks & Improve Student Success](#): Gossett stated that the Call for submission of proposals was sent out on April 29 to Deans, Associate Deans, Directors and Department Chairs and outlined the time line:

- May 17: Faculty submits proposal outlines to Academic Affairs.
- May 28: Deans or Associate Vice Presidents submitted final proposals to Academic Affairs.
- May 31: Proposals due to the Chancellor's Office.

The memorandum will be placed on the May 2 agenda as an Information Item and Hecsh will advise the Senate.

5. **From the ASI Vice President:** Judge reported Rita Tyk, ASI Board Associate, will be retiring. The ASI Officers election has closed and the new officers will begin serving June 6.

6. **Program Review – Department of Public Policy and Administration:** The item was placed on Consent Action for the May 9 agenda.

7. **Program Proposals:**

BS in Nursing: Pre-Licensure (Traditional): Sheppard stated that the language referring to pre-majors needs to be changed to “expressed interest” in keeping with the newly adopted definitions. Students who are “expressed interest and undeclared” need to seek advising from the Advising Center. Also the preamble needs to be addressed.

RN to BSN Program: Post-Licensure: Exec requested that the program clarify the language for the repeat policy. Exec placed both proposals on Consent for May 9 contingent upon having the requested amendments completed. Academic Affairs will work with the program to make the requested amendments and the revised proposals will be reviewed by Exec on May 7.

8. **Council on the Preparation of School Personnel Committee Policy Amendment:** Biagetti presented the amendments to the policy:

- The credential unit developed a “conceptual framework” for their last CTC accreditation visit and the language was added to reflect the expectation of courses to fit within the new framework.
- Removes the reference to NCATE.
- Updated terminology (CCTC to CTC).

Sheppard recommended the language regarding membership be revised to “...confirmed by the Curriculum Policies Committee or, absent a timely meeting of the Committee, by the ~~Committee Chair~~ Faculty Senate Executive Committee.” Additional language was reviewed regarding the term of the Senator member and the process for filling vacancies. Biagetti will work with Sheppard and Garcia to update the language. The item was placed on the May 9 agenda on Consent Action.

9. **Program Review Policy:** Ben Amata, the Curriculum Policy Committee's liaison to PROC outlined the revisions to the policy and provided a brief history of the Program Review Pilot Project. Exec requested the information provided by Amata be included in the background information as well as a link to the current Program Review Policy Manual. Amata will work with Biagetti on the document. Exec discussed the need for clarification in the policy as to which programs do or do not go through a program review. Biagetti will revise and bring back to Exec on May 7. A placeholder will be put on the May 9 agenda at First Reading.

10. **.Timely Declaration of a Major:** Exec suggested minor edits, Biagetti will revise. The item was placed on the May 9 agenda at First Reading.

Next Meeting: 1) Establishment of a Credit Hour Definition for Post-Baccalaureate Courses, 2) Credit Hour Policy Amendment

Adjourned.