

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, September 11, 2012
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: September 18, 2012

Attendees: Biagetti, Buckley, Echandia, Gossett, Hamilton, Hecsh, Marbach, Migliaccio, Peigahi, Rechs, Sheppard, Strasser

Absent: Cortez, Krabacher

Guests: John Judge, ASI; Sheree Meyer, Academic Affairs; Chris Miller, Communication Studies, Chevelle Newsome, Academic Affairs, Val Smith, Communication Studies

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes – [September 4, 2012](#):** The minutes were approved.
3. **From the Chair**
 - a. Board of Trustees agenda 9/18 and 9/19: Upper-Division General Education and Degree Completion, Information: Exec reviewed the September 10, 2012 letter from CSUAS Chair Diana Guerin to EVC Ephraim Smith. Miller, CSUAS Executive Committee member, provided an update on the agenda item and the action taken by the various CSU Academic Senates in response. It was agreed that Chair Hecsh would send a letter to EVP Smith with the following statement. A copy will also be sent to Chair Guerin asking that she forward to whomever she deems appropriate. [Attachment 9.4](#)

“The Executive Committee of the California State University, Sacramento Faculty Senate endorse the sentiments expressed in the recent memo sent to you by the Executive Committee of the statewide Academic Senate regarding the possible deletion of upper division General Education requirements in undergraduate programs.

In short, such a profound curricular change ought to require significant consultation with the faculty "who have primary responsibility for the curriculum and for the quality of education provided by the CSU" as well as consideration of campus and program level impacts.

We concur with their request that the item be withdrawn from the Board of Trustees agenda until such consultation and consideration might occur.”

- b. Draft Template for Policy Revisions: Chair Hecsh distributed a draft template and examples of policy format to use as a resource when drafting/revising resolutions. Chair Hecsh requested feedback noting this as a work in progress. Eventually the template may be posted on the Senate website as a resource. [Attachment 9.6](#) and [Attachment 9.7](#)
- c. Accessible Materials Workgroup: A workgroup will meet in the next two weeks to draft a policy toward wider participation and implementation of federal guidelines. The members are: Mary Reddick (Library), Shelly Olson (Bookstore), Anita Kermes (Financial Aid), Chair Hecsh, Bob Buckley (Computer Science), Greg Shaw (Recreation, Parks, and Tourism Administration), and Melissa Repa (Services to Students with Disabilities).

4. Committee Updates:

- a. APC: Chair Migliaccio reported that the Committee is evaluating the charge of APC and SRGS for overlap. SRGS will be included on the Preference Poll for spring 2013 and the members will convene the committee in fall 2013. The Chair will continue to update Exec. Additionally, there was an inquiry on the relationship between the Graduation Initiative and SRGS and Chair Hecsh will follow-up with the Graduation Initiative Steering Committee and will report back to Exec.
- b. CPC: Chair Biagetti reported the committee is working on the Credit Hour Definition interim policy (passed spring 2012) elaborating the policy of defining the credit hour. Proposals will be presented by the end of September for course inactivation, BA/BS/BM minimum unit requirements upper division. It was also mentioned that the e-Learning Policy will be reviewed this year. It was noted that the e-Learning policy is up for review this year. Chair Biagetti said, "It is on my list."
- c. FPC: Chair Rechs reported the committee's first meeting will be on September 19 and that a new ASI representative needs to be appointed. The committee is working on the Faculty Resources webpage.
- d. GE/GRPC: Chair Peigahi reported the committee is working on last spring's business regarding Area B criteria, to be forwarded to the Senate this semester. After reaching consensus on the GE/GR structural revisions the items will be reviewed on September 20 and introduced as First Reading items over the course of the semester. Next, the GE/GRPC is addressing GE assessment. Finally GE/GRPC will look to program review policy to reform their GE review process, scheduled to begin in spring or fall 2013.
- e. GSPC: Chair Hamilton reported that the committee is addressing Sue Holl's request about faculty consultation regarding the admission of graduate students. Additionally, Chair Hamilton is identifying a GSPC member to participate in the IPP workgroup being constituted by Chair Hecsh. Note: Chair Hecsh will also invite Val Smith, Communication Studies, to participate per his interest.

- 5. Triple Majors and Special Majors – Referral to APC and/or CPC:** A workgroup will be established to identify the various issues and committees that those issues pertain to so that whatever policies emerge they are consistent and not overlapping.

6. **Cal State Online (CSO):** Miller provided an information sheet on Cal State Online. Exec members discussed various aspects of CSO and concluded that there are many aspects of it that are still unclear at various levels. Chair Hecsh floated the idea of holding an e-Learning session to include Cal State Online as a topic on a non-Senate Thursday. Sheppard suggested having someone from the Chancellor's Office present. [Attachment 9.5](#)
7. **Committee Appointments**
 - a. Athletics Advisory Committee: The nomination of Maureen Smith, [program] will be placed on the September 20 agenda as Consent Action. (Term of office: 2012-2015)
 - b. UEI Board of Directors: The Exec noted the President's courtesy request for a recommendation and will identify faculty member(s) for the President's consideration at the September 18 meeting and place them on the September 20 agenda as a nominee. (Term of Office: 2012-2014) Senate Staff will send the Committee's charge and membership to Exec.
 - c. Associated Students, Inc. – Faculty Representative: Exec was asked to consider colleagues and provide nominations at the September 18 meeting. Vice Chair Marbach will be attending the ASI meetings until a representative is appointed.
8. **Student Retention and Graduation Subcommittee (SRGS), Establishment Of:**
Discussed under 4a.
9. **Program Impaction Policy – Revision:** Chair Hecsh reported that a workgroup has been established. Senator Smith requested to be included in the workgroup and Chair Hamilton requested a member of GSPC be included on the Taskforce. Hamilton will check with GSPC to identify a member to serve. [Attachment 9.2](#)
10. **Program Impaction Moratorium (FS 12/13-22/FL):** This item will be discussed on September 18. [Attachment: 9.3](#)
11. **Senate Meeting – September 20 Agenda:** Chair Hecsh reviewed the agenda with Exec.

Adjourned.