

# 2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, September 18, 2012  
3:00 – 5:00 pm, Sacramento Hall, Room 275

## MINUTES

Approved: September 25, 2012

**Attendees:** Biagetti, Buckley, Echandia, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Rechs, Sheppard

**Absent:** Strasser

**Guests:** Juanita Barrena, Biological Sciences; Jean-Pierre Bayard, Director of Academic Technology & Creative Services; Kevin Gonzalez, Director of Development, University Advancement; Vince Sales, Vice President, University Advancement

1. **Approval of the Agenda:** The agenda was approved with the following amendments:
  - From the Chair: Item 3b: SafeConnect was added.
  - Item 11 was moved up to follow 3b.
  - Item 5 – ~~Endowment Capitol Campaign~~ was revised to Graduation Initiative and Advancement.
2. **Executive Committee Minutes – [September 11, 2012](#):** The minutes were approved with the following correction:
  - Item 3c. Accessible Materials Workgroup: Anita ~~Kerns~~ Kermes
3. **From the Chair**
  - Work Group for Accessible Materials (WAM): The work group has been constituted (Buckley, Hecsh, Kermes, Olson, Reddick, Repa, and Shaw) and will meet the week of Sept. 24. The group was established to bring more clarity to implementation of Federal guidelines.
  - Timely Declaration of Major Work Group: The members will include Juanita Barrena (Biological Sciences), Chair Hecsh, Associate Dean Meyer, representatives from APC and FPC, and other faculty and staff with expertise in the matter to ensure that policies don't conflict or create more grey area.
  - IPP Work Group: The members are Tim Marbach (Mechanical Engineering), Todd Migliaccio (Sociology), Val Smith (Communication Studies), and Geni Cowan (GSPC). Chair Hecsh will invite a member from SCIPP (Bellon and/or Gibbs) to join the work group.
  - Board of Trustees agenda 9/18 and 9/19: Upper Division General Education and Degree Completion Information: Chair Hecsh stated that the matter is an Information Item on the September 20 agenda. Buckley provided an update on the BOT meeting.

Exec felt that the Senate needed to be updated on the matter; and Chair Hecsh agreed to send an email to the Senate on the matter. The message and attachments below were sent to the Senate on September 18.

*“As many of you may know, last week the Board of Trustees proposed eliminating the nine unit upper division GE requirement in the CSU (see attachment 1 and 2) beginning in Fall 2013 citing the need to bring high unit majors within a 120 unit maxima (formerly minima) count. As one might expect, this matter generated a good deal of push back by the Academic Senate of the CSU (see attachment 3) and Senates around the system. Our campus Executive Committee reviewed the board item, correspondence and crafted a brief memo to Ephraim Smith, Executive Vice Chancellor and Chief Academic Officer (see attachment #4) registering our agreement with ASCSU's request to have the item withdrawn and to engage in consultative discussions. Last Friday, the item was amended (see attachment #5 ) to adopt a maxima of 120 units (180 quarter units) without compromising accreditation, licensure, or professional requirements and set out a timeline for reducing unit requirements for Degrees and Concentrations requiring 121-129 units (January 2013) and those requiring 130 units or more (March 2014). It is our understanding that this item was a "First Reading" item this week and will be heard as a "Second Reading" in November, and will likely pass. This matter will receive close attention by standing Policy Committees and Academic Affairs and we will have many discussions in many venues as this moves ahead.”*

[Attachment #1: Chancellor proposes overhaul of GE.pdf](#)

[Attachment #2: EPS to Guerin Ed Pol Agenda Item 3\(091712\).pdf](#)

[Attachment #3: GE Memo ESmith-9 10 12 Final \(2\).pdf](#)

[Attachment #4: Exec to E Smith 9 10 12.pdf](#)

[Attachment #5: Ed Policy#3-amended Upper-Div GE Sept 2012.pdf](#)

- 3b. **SafeConnect:** Chair Hecsh stated that the Chancellor’s Office has mandated campuses to increase the security of their information systems and referred to a memo from the Provost and Larry Gilbert, VP & CFO, regarding the “soft rollout” of SafeConnect ([SafeConnect – Gossett/Gilbert to Hecsh 091312](#)). The Provost stated that the letter was drafted in the context of the process of consultation developed by the Senate and IRT. The SafeConnect software is activated when a user connects wirelessly to the campus server and alerts the user if they need to update or install adequate virus protection. He reported that it has been rolled out to student computers; and will be rolled out to faculty and then staff by the end of fall semester. Sheppard asked if AITC had been involved in the discussion, and Chair Buckley stated they have not as yet.

Sheppard made a motion (seconded and carried) to refer the matter to AITC requesting an expedited review with a focus on a faculty user’s perspective—specifically, if SafeConnect might prevent faculty from doing their jobs and if so, what may be done to alleviate such problems. This matter will also be placed on a future Senate agenda as an Information Item.

4. **Electronic Voting:** Vice Chair Marbach and ATCS Director Bayard described the process for the electronic voting that will take place in early November. The Exec discussed a presentation to the Senate, noting that information on other institution's use of electronic voting will be included. Questions were raised whether the bylaws should be revised, but that the Senate should be informed.

**5. Committee Appointments:**

UEI Board of Directors: The nomination of Jude Antonyappan, Division of Social Work, will be placed on the September 20 agenda as *Consent Action*. Term 2012-2014 AY

ASI Board: The nomination of Tim Marbach, Department of Mechanical Engineering, will be placed on the October 4 agenda as *Consent Action*. Term 2012-2013 AY

CODE – ASI Representative: It was noted that the ASI position was vacant. ASI has been notified.

6. **Graduation Initiative and Advancement:** VP Sales and Kevin Gonzalez presented a preview of the Sept. 20 Senate presentation on the Graduation Initiative and Advancement.

7. **Senate Meeting – September 20 Agenda:** Discussed under #9 and #10.

8. **Committee Updates:** This item was not addressed.

9. **Program Impaction Policy – Revision of General Policies for Impaction:** Sheppard noted the following corrections needed to be made:

- #4. ~~academic senate~~ faculty: Delete the strike out on “senate”
- #5: Subsequent to campus approval the ...: Add a comma after “approval”

10. **Program Impaction Moratorium (FS 12/13-22/FL):** The order of placement of the First Reading items on the September 20 Senate agenda was discussed. Barrena stated that the Moratorium item had been on a previous meeting agenda as a First Reading and so it should then be placed before FS 12/13-27/EX. Following a vigorous discussion, Sheppard made a motion (seconded and carried) to place FS 12/13-27/EX ahead of FS 12/13-22/FL.

11. **FS 11/12-162/FL. Standing Rules: Standing Policy Committees with Ex-officio Membership on the Faculty Senate Executive Committee and the Faculty Senate:**  
This item was not discussed.

**Open Forum:**

- **“Electioneering”:** Concern was expressed about the appropriateness of faculty speaking about Proposition 30 in their classes when it did not pertain to the subject of the class. Following a brief discussion, Chair Hecsh stated that she would send a message to the Senate reminding them of their responsibilities and of the Faculty Rights and Student's

responsibilities policies that were passed last spring. She also stated that she will make sure ASI is aware of these policies. The Provost was asked to follow-up on the transmittal to Deans and Chairs emphasizing the role of Deans and Chairs in policy implementation. The Provost will follow-up on this request.

- **ROTC Yosemite Hall Rocks:** Sheppard noted the appearance of rocks with political statements painted on them in front of Yosemite Hall; and asked about the policy on campus signs or political statements with respect to the “rocks” and their placement, etc. Chair Hecsh and Provost Gossett are following up.
  
- **Voting Rights - Standing Policy Committees– Students and Staff:** ASI Representative Judge voiced concern on voting rights. APC and FPC Chairs indicated that concern was also raised in their committees. A brief discussion followed and Barrena noted that last spring’s adoption of committee charges contained the reference to ex-officio non-voting status for students and staff. The problem seems to be prior practice, the tradition in committees was for everyone to vote, and the new visibility of the bylaws is raising concerns. The Chair is placing this item on the agenda for the next Executive Committee meeting.