

# 2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, October 2, 2012  
3:00 – 5:00 pm, Sacramento Hall, Room 275

## MINUTES

Approved: October 9, 2012

**Attendees:** Biagetti, Buckley, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Rechs, Sheppard, Strasser

**Absent:** Echandia

**Guests:** Juanita Barrena, Biological Sciences; Sheree Meyer, Associate Dean for Undergraduate Studies

**Approval of the Agenda:** The agenda was approved.

**Executive Committee Minutes – [September 25, 2012](#):** The minutes were approved.

### From the Chair:

- **U Chats:** Chair Hecsh shared a flyer on U Chats and stated that she is a member of the President's Committee to Build Campus Community. One of the Committee's events this year are "U Chats" that are held the first Tuesday of the month, from 12-1 pm in the Book Store coffee area. The Chats are informal conversations about issues, events, and topics that are of interest to our campus community – that students, faculty and staff are invited to attend. Exec was invited to attend and ASI was asked to post information on "U Chats" on their website.
- **Manual Barajas correspondence on behalf of the Coalition - A Statement on CSU Sacramento's Budget Priorities:** Chair Hecsh stated the correspondence asked for a commitment to quality, was it had been forwarded to Exec for review/guidance if action needed to be taken. Barrena suggested asking the Committee on Diversity and Equity (CODE) to review the correspondence and report to Exec on whether or not a recommendation should be made to the Senate for endorsement. Sheppard also suggested that CODE be asked to advise Exec if there are other actions to be taken. Chair Hecsh will communicate with CODE.
- **Resolutions on Prop 30 and Prop 32:** Chair Hecsh referenced the two resolutions from other CSUs. The resolutions were shared with Exec earlier in the week to inform them that campuses are weighing in on these matters.
- **In Class Advocacy of Prop 30:** Senator Mark Brown (Government) corresponded with Chair Hecsh to request amendments to the Prop 30 Resolution that was on the October 4 Senate agenda. He was advised on how to proposed amendments and was asked to also speak with the maker of the amendment. In addition, Senator Barrena requested a copy of the correspondence from Chancellor Reed to the Provost and the CFA statement on suspending advocacy. Chair Hecsh will provide copies to Exec and Senator Barrena.

## **Committee Appointments:**

Academic Policies Committee (APC): One At-large vacancy exists – Mary McCarthy Hintz (Chemistry) was nominated and will be contacted to see if she would be willing to serve. If she is willing, the nomination will be placed on the Oct. 4 agenda.

GE Course Review Subcommittee: The GE/GRPC liaison to the GE Course Review Subcommittee will be carried out on a rotating basis by members of the GE/GRPC. Chair Peigahi will be the contact person and coordinate the “rotation”.

Diversity Awards Committee: Four vacancies exist – three faculty were nominated to serve for the 2012-2014 AY. Their names will be placed on the October 4 agenda.

- Ben Fell (Civil Engineering)
- Deidre Sessoms (Teacher Education)
- Heather Diaz (Kinesiology & Health Science)

Senator Barrena requested NSM faculty be considered for the fourth vacancy and suggested Tom Peavy, Nick Ewing, and Ron Coleman for consideration. Exec will revisit the fourth nomination on October 9.

Faculty Endowment for Student Scholarship Committee: One vacancy exists. The three faculty listed on the Preference Poll will be contacted regarding serving and an update will be provided on October 9. In addition, the Committee will be convened within the next two weeks to identify a Chair or Co-Chairs and to provide an update on this year’s award process.

Transportation Advisory Committee (TAC): One vacancy exists for the 2012-2015 AY. The nomination of George Paganelis will be placed on the October 18 agenda.

**Exercise Science Pre-declaration Program Proposal Update:** The program proposal will be placed on the Regular Agenda on October 4 and the Program Chair, or their designee, will be invited to attend the meeting to address any questions that may arise.

A brief discussion followed regarding the program proposal review process and the role of the Executive Committee in certifying the process. The Provost stated that he would ask the Deans, to advise their Chairs and College Curriculum Committees, that consultation needs to take place between programs when requiring a course from another department. Chair Hecsh will work with Academic Affairs on the templates and bring back to Exec at a future meeting.

**SafeConnect – AITC Response:** Buckley reported that AITC is finalizing their response and he will present it at the October 9 meeting. Chair Hecsh shared with Exec a revision of the document as a reference sheet from an end user’s perspective and what they would want to know. Buckley will share it with AITC. Chair Hecsh asked for the timeline to be finalized for information to be provided to Senate. Barrena suggested that a document be prepared that explains the software and the process and have it attached to the Senate agenda/minutes so that Senators can pass the information on to their departments/units. A question was also raised as to where on the IRT homepage this information can be found.

**Student/Staff Voting Rights:** Chair Hecsh reported that there has been concern raised regarding some differences in and concerns about policy and practice with regard to staff and student status as "ex-officio non-voting members". The standing Policy Committee Chairs stated that the subject was discussed in their Committees. Barrena suggested that an ad hoc committee be formed to review the matter. Peigahi made a motion that the At-large members review this matter and report back to Exec. Chair Hecsh will send an email to the Chairs of the Senate committees with specific questions to respond to by October 15. The item will be on the October 16 agenda, for referral to the At-large members for review.

**FS 11/12-162/FL Standing Rules: Standing Policy Committees with Ex-officio Membership on the Faculty Senate Executive Committee and the Faculty Senate.** Vice Chair Marbach reported that last year's Senate referred this item to the 2012-13 Senate to be taken up this fall. The motion addresses the Chairs of CPC, GE/GRPC, GSPC as members of the Executive Committee. In order for the Chairs of these committees to be members of the Executive Committee they need to be named and the charges revised to include the same statement that are included in the revised charges of APC and FPC. Exec discussed whether the language of the motion was sufficient to place on a Senate agenda and what information to provide to the Senate. Chair Hecsh will work on the motion language and bring back to Exec.

**Field Trip and Internship Policy:** Sheppard stated that last year Don Taylor was asked to include Service Learning when these items came before the Exec again. Sheppard asked Exec to consider an amendment in the Field Trip policy that pertains to the clause on procurement of contract services: to creating contracts with the agencies for those departments that do not have such contractual paperwork and systems in place. They would then be able to ask Procurement Services for help in that process. Departments that have that process in place would continue with that service. Chair Hecsh asked Exec to review the three documents and be prepared to discuss the draft policies at the next meeting.

### **Open Forum:**

Commencement: Vice Chair Marbach announced that Exec members are needed to lead the Commencement ceremonies and passed around a sign-up sheet.

Title 5: Buckley provided a copy of a prior campus report and suggested the report be updated. GE/GRPC Chair Peigahi reported that the GE/GRPC committee has asked for data that would identify the course taking patterns of student. He and CPC Chair Biagetti will work together on this. The Provost stated that it is possible to make comparisons of transfer students and native students to see if there is a difference in how quickly they get through the program they are in; and will begin to look at the data by department. The Provost has asked the Deans to provide additional information, and will report back at a future date.

Sheppard referenced a webinar re/ SB 1440 and raised the question of system or campus policy for students who are coming in with a guaranteed graduation at 60 unit and who would like to transfer into another program while-maintaining the 1440 guarantee if the new major permits them to complete within 60 units.

**Next time:** GE Update

Adjourned.