

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, October 23, 2012
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: October 30, 2012

Attendees: Biagetti, Buckley, Gossett, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Rechs, Sheppard, Strasser

Absent: Echandia, Hamilton

Guests: Carolyn Gibbs, Design; Juanita Barrena, Biological Sciences; Don Taylor, Interim VP, Academic Affairs

Approval of the Agenda: The agenda was approved with the following amendment:

- Item 12 added: FPC -Consolidation of RCA Awards

Executive Committee Minutes – [October 16, 2012](#): The minutes were approved.

From the Chair

- **Student/Staff Voting Rights Update:** Exec discussed the feedback received from committee chairs and possible strategies. Hecsh was asked to communicate with the committees chairs and ask them to discuss, as an agenda item with their committees, the expectation that committees follow the policy or start the process to make a recommendation to amend the committee charge. Another suggestion was made to amend the general policy, regarding committees, to enfranchise the USA and ASI representative on every policy committee.
- **SSWD Policy Update:** Hecsh provided the draft policy for the “Implementation of Timely Instructional Materials Policy for Accessibility and Affordability”. The policy was developed to improve timely identification of required instructional materials needed for accessibility and affordability by establishing deadlines for timely identification. Exec suggested edits and Hecsh will make revisions and bring it back for scheduling sometime before the end of the semester.
- **Work Group on Accessible Materials (WOM):** Hecsh provided an update on the workgroup. Exec suggested AVP Mills (Student Affairs) be invited to join the workgroup. Hecsh will follow-up.

From the Provost:

- The Sac State graduation rate will be made public this year for the 4 year (2007 native students) and the 6 year (2009 transfer students). Academic Affairs is trying out a number of strategies to move those super seniors toward graduation. Chairs have been provided a list of students that have not yet applied for graduation but who qualify (have 110 units including the Fall 12 coursework).
- Regarding how to “count” 120 Units: the Chancellor’s Office uses the best case in determining how many units the major takes. The Provost is also looking at the best case, worse case and asking where the middle is.

Senate Agendas – November Meetings – GE Resolutions: A discussion took place regarding the order of the GE resolutions for placement on the November 8 and 29 agendas. Peigahi reported on a series of exchanges between A&L, Foreign Language, and GE. Peigahi subsequently clarified the sequence of those discussions as follows:

- GE delivers recommendations to the Executive Committee
- Executive Committee debates and agrees
- A&L requests an immediate hearing of graduation requirements.

A motion was made to adopt the original time line pending approval by GE/GRPC. Peigahi will consult with GE/GRPC and report back to Hecsh by Thursday, October 25.

Committee Appointments

Committee for Administrative Review: Hecsh reported that the committee has one vacancy. It was suggested that faculty with experience as a department chair should be considered. Hecsh will make an announcement at the November 1 meeting asking for volunteers. Carolyn Gibbs (Design) indicated her willingness to serve.

University Committee for Persons with Disabilities: The nomination of Frank Lilly (Teacher Education) will be placed on the November 1 agenda as Consent Action. Term 2012-2013.

Strategic Planning Council: The nomination of Lisa Hammersley (Geology) will be placed on the November 1 agenda as Consent Action. Term 2012-2014

Impaction Policies – Update: After discussion of the proposed revisions to the impaction policy, it was decided that Hecsh would attempt to synthesize the various documents and discussion would continue at the next meeting.

Field Trip and Internship Policies: Exec determined that individual policies would be best and identified a work group (Taylor, Sheppard, Gibbs) to look at the areas that needed clarification and amend the draft policy. Ann Moylan along with Chris Bellon will be invited to serve on the work group

Items needing review:

- Determine the definition of “what it is” and “what it is not” a field trip
- Define “led” and “arranged”
- Determine what is a “field trip” and a “assignment” and what’s the difference
- Determine “liability” for faculty (or the limitations to it) that already exists by virtue of employment or location of activity or....
- Pay attention to aspects of Service Learning that may inform these policies.

Next time:

- Consultation on Graduate Admissions
- SafeConnect Update

Adjourned.