

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, October 30, 2012
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: November 13, 2012

Attendees: Biagetti, Buckley, Echandia, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Rechs, Sheppard, Strasser

Guests: Juanita Barrena, Biological Sciences; Greg Shaw, Recreation, Parks and Tourism Administration; Melissa Repa, Services to Students with Disabilities; Candido Servera, Vocational Rehabilitation Counseling Program

Approval of the Agenda: The agenda was approved.

Executive Committee Minutes – [October 23, 2012](#): The minutes were approved.

From the Chair

- **Impaction Resolutions:** Hecsh referred to the impaction items on the Nov. 1 agenda - the amendment to the existing policy and the moratorium on impaction. She stated that a substitute motion, from Senator Barrena, will be proposed for the establishment of a select committee to take up the issues that have been raised in the Senate (the difference between the first application and subsequent applications, programs that are impacted and want to make program changes, etc.). The substitute motion will be forwarded to Exec and also the Senate.
- **Student/Staff Voting Rights Update:** Hecsh confirmed, via the EC, that she was to email to the committee chairs and ask that they follow their charge regarding voting in their committees or propose a revision to their charge.
- **Faculty Endowment for Student Scholarship Award:** The call for this year's award will go out on Nov. 1. Applications will be submitted online this year.
- **Final Exam Calendar:** Hecsh reported that concerns have been expressed regarding the change in the Final Exams schedule for this year. It is different than the historic schedule and faculty were not notified of the change. Hecsh will follow up.

From the Provost:

- Deans have been asked to identify hiring priorities.
- IPP is being used as a rationale (to strengthen, for example) for department's proposed hires.

GE Special Meetings Agenda: Hecsh presented a tentative schedule for the special GE meetings. A motion was made, seconded, and *carried* to publish the following schedule for November 8 and 29, and to notify the Senate that a meeting will also be held January 31, 2013.

- November 8 – First Reading Items: Double Counting, Area B and Area D
- November 29 – Second Reading Items: Double Counting, Area B, and Area D.

The group then discussed the order of the resolutions for spring semester. A motion was made, seconded, and *carried* that the resolution items for the January 31 meeting, at First Reading, will be in the following order: Foreign Language, Area C, and Second Semester Composition. The items for the February 14 meeting will be in the same order at Second Reading. A notification will be sent to Senators to advise them that depending on the amount of business taken care of at the January 31 February 14 meetings, they should hold February 28 and March 14, 2013 as possible meeting dates. The Senate and the Department of Foreign Language will be informed of the schedule.

A discussion of the rules for special meetings followed. Hecsh stated that the current set of rules is from 1990 and they need to be ratified at the next Senate meeting. Sheppard noted that there is a difference between “special meetings” – called for a specific subject and “executive sessions” – closed door sessions.

The special meeting rules and the GE resolutions for the November 8 Senate meeting will be forwarded to Exec for review.

FPC - Consolidation of RCA Awards (President’s Award for Research and Creativity and the Outstanding Scholarly Achievement Award): Rechs presented a draft resolution for a single award, combining the two current university-wide scholarly achievement awards into a single award, to be named the President’s Award.

Rechs was advised to make the resolution more explicit as in “the Faculty Senate recommends” and to include previous policies that would be affected. Sheppard suggested that the resolution requests the President to create a university-wide award for excellence in teaching, service and community services. The Research and Creative Activities Subcommittee would like to move forward with this year’s call. Exec asked that the proposed resolution be amended and confirmed that RCAS will use the existing policy for this year’s call. A motion was made, seconded and *carried* to consider the other three categories and to recommend to the President the establishment of the three other university-wide awards.

Program Proposal - BA Physical Science: The item will be placed on the November 1 agenda as Consent Action.

Timely Instructional Materials Policy: Melissa Repa provided a brief update on the process and consultation in drafting the proposed policy. Exec reviewed the policy and a motion was made, seconded, and *carried* to endorse the resolution and to place the item on the November 15 agenda at First Reading.

Committee Appointments: The Dean of Arts and Letters has been notified of A&L faculty representative vacancies on the Academic Policies Committee (APC), Academic Information Technologies Committee (AITC), and the Council on the Preparation of School Personnel (CPSP).

Committee Updates:

APC: Migliaccio provided an update on the new Student Retention and Graduation Subcommittee (SRGS). A discussion followed regarding implementing the policy to establish the committee and the provision that the committee would meet during this academic year. Hecsh requested that the APC chair confirm the day and time for the SRGS meeting. A Call for members will be sent out.

Hecsh reminded Exec of the Livingston Lecture on November 6 and that the Committee would not meet again until November 13.

Adjourned.