

# 2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, November 27, 2012  
3:00 – 5:00 pm, Sacramento Hall, Room 275

## MINUTES

*Approved: December 4, 2012*

**Attendees:** Biagetti, Buckley, Echandia, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Rechs, Sheppard, Strasser

**Guest:** JP Bayard, Director AITC and Doug Jackson, AVP Academic Computing, IRT

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes - [November 20, 2012](#):** The minutes were approved with the following corrections:
  - Attendees: ~~Biagetti, Peigahi~~,  
Absent: Biagetti and Peigahi
  - 3. From the President: Sheppard ~~It was~~ suggested that he send a memo to either the Senate Chair, or to the Senate, providing the context and rationale.
  - 7. UARTP  
FS 12/13-~~5859~~/UARTP/FL/EX: Placed on Consent Action.  
FS 12/13-~~5958~~/UARTP/FL/EX and FS 12/13-60/UARTP/FL/EX: Placed at First Reading.  
Exec will finalize the order of placement of these two items on Nov. 27.
3. **From the Chair**
  - a. SASEEP Update: Hecsh referred to the November 26, 2012 letter from the President concerning the reporting structure change from SASEEP that was provided to Exec via email.
  - b. November 29 Senate Special Meeting: Hecsh reviewed the meeting agenda with Exec and stated that a substitute motion from the floor is expected to be presented for the Area D resolution (FS 12/13-53/GE/GRPC/EX). The Rules of Order were discussed. Hecsh was asked to mention at the beginning of the meeting the possibility of a Senate meeting on December 13.
4. **From the Provost:** Gossett stated that the on-line catalogue now lists the number of units in the course.
5. **IT Update:** Bayard reported that the Blackboard 9 is online and SacCT will be available for one more semester but if the system crashes it will not be supported. Exec discussed training for faculty and students. Bayard stated that workshops for students will be available at the beginning of spring semester. Sheppard suggested that ASI receive information on the trainings to send to students. Course conversion was discussed. Bayard stated that courses that have been taught in the last two semesters have been converted to Blackboard. Exec discussed archiving course content for one year instead of for one semester. A motion was made, seconded and *carried* for Exec to strongly encourage the IT partners to investigate the possibility of keeping the course archives available through the September 2013. Hecsh will update the Senate at the Dec. 6 meeting.

**SafeConnect:** Bayard and Buckley provided an update on the timeline and the roll out to faculty. Bayard recommended separating the policy from the implementation process; and suggested the IRT be asked to answer AITC's questions and IRT update their FAQs. SafeConnect will be rollout to staff first and then to faculty in the spring.

6. **IPP Work Group:** Hecsh reported that the work group will be co-chaired by the Provost and a faculty member (to be named). The composition of the work group was discussed and Sheppard recommending a membership of 6-8 members. Hecsh asked the Senate Analyst to put out a call to College Deans and Department Chairs, SCIPP members, and Senators asking to forward their own name or to recommend three nominations from each group. The volunteer group is Marbach, Migliaccio, Cowan (GSPC), and Smith. Hecsh will send the charge to Exec for final review before sending out the Call.
7. **Impaction Task Force:** Exec discussed the charge and the composition of the task force. Hecsh will draft the call based on Program Impaction Resolution approved November 15 (*FS 12/13-122/FL*) for Exec's review on Dec 4. Tim Marbach and Todd M Migliaccio will serve as Co-Chairs. Sheppard recommended a member from APC and CPC be included.
8. **APC – Amendment of the Student Retention and Graduation Subcommittee Charge (SRGS):** Migliaccio presented the amended charge and emphasized that it is about research and data analysis. The composition of the committee includes language that “three faculty from any discipline must possess quantitative data analysis skills and experience” and encourages membership of faculty with comparable qualitative data analysis skills. Hecsh stated that responses to the Call are due December 14. The item will be placed on the Senate agenda for the first meeting of spring semester at First Reading.
9. **Bylaws – Executive Committee action on behalf of the Faculty Senate:** Krabacher stated that the current policy does not address times when extraordinary circumstances requires action by the Executive Committee to act on behalf of the Senate by either electronic or not in person meetings that are necessitated by time constraints. Exec reviewed the language submitted by Krabacher and Sheppard and suggested revisions. Krabacher will revise the language for Exec's review on Dec. 4.

### **Open Forum:**

Community Service Award: Sheppard asked that FPC review the criteria for the Community Service and Institutional Service so that the Outstanding Faculty award call would address those kinds of service.

Distance Learning: Buckley provided an update on the state of distance learning at the statewide level.

Faculty Endowment for Student Scholarship: Marbach stated that the scholarship application deadline has closed and that the Committee will meet on Dec. 3. Hecsh reported that she will be meeting with Advancement regarding the endowment and will provide an update to Exec on Dec. 3.