

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, December 11, 2012
3:00 – 5:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: January 22, 2013

Attendees: Biagetti, Echandia, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Peigahi, Sheppard, Strasser

Absent: Buckley, Rechs

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes – [December 4, 2012](#):** The minutes were approved as amended
 3. **From the Chair: Impaction Task Force:** “Exec determined that the Task Force would have approximately 7-9 members including ~~College-based representatives~~, a representative from Student Affairs and CPC, and Interim AVP Malroutu (Academic Affairs).”
4. **From the Chair**
 - a. **Outstanding Faculty Awards:** Hecsh stated the Outstanding Faculty Award recipients have been determined and will be announced on Friday, December 14.
 - b. **Faculty Endowment for Student Scholarship Awards:** The FESS Committee is reviewing applications and will meet on December 20 to select the recipients. The announcement of award recipients will go out in early January.
 - c. **Timely Instructional Materials Policy for Accessibility and Affordability (FS 12/13-56/EX):** The Committee reviewed a proposed amendment for the resolution using suggestions from the First Reading at the Dec 6 meeting (see below).

Senate action language: “The Faculty Senate ~~establishes~~ recommends the following”...

I. Course material identification:

C. Deans or their designee are responsible for ~~insuring~~ ensuring that faculty....

II. Course material change:

A. **Faculty** who wish to change or add course materials after the Textbook Identification Deadline must consult with the Department Chair or appropriate administrator. ~~Because federal legislation requires course materials to be available to all students at the same time, changes or additional materials will only be approved if course materials are available simultaneously to all students enrolled in the course.~~

- B. **Department Chairs** or appropriate administrators who approve an exemption to change course materials shall inform the Bookstore of the new order and contact SSWD to confirm if materials need to be converted and to ensure that accessible course materials are available at the same time for enrolled students with disabilities as materials become accessible for students without disabilities.
- d. **ASI Resolution:** The Committee reviewed a proposed amendment for the Senate action language using suggestions from the First Reading at the Dec 6 meeting (see below).

FS 12/13-61/CODE/EX

ASSOCIATED STUDENTS, INC. RESOLUTION ON
GRADUATION INCENTIVE FEES, ENDORSEMENT
RECEIPT AND TRANSMITTAL OF

The Sacramento State Faculty Senate receives endorses the principles of Sacramento State Associated Students, Inc. (ASI) Legislation ID: 2012/2013-10-31. In light of the recent resolution by the Sacramento State Associated Students, Inc. Resolution on Graduation Incentive Fees and the timing of the transition in the Chancellor's Office, the Sacramento State Faculty Senate urges that the new Chancellor, Timothy White, take note of this resolution that reflects the sentiments of our students' governing body.

5. **From the Provost:** Gossett stated his recommendation to the President regarding the academic calendar is to have commencement remain on Friday/Saturday due to conflicts with scheduling.
- Migliaccio noted APC's discussion of exam schedules: More students this year had 3 tests on the same day. APC is following up with AVP Malroux (Academic Affairs)
 - A two year academic calendar for 2015-2017 needs to be proposed by FPC, now that they are responsible for it. Hecsh and Rechs will discuss and report back.
6. **From the ASI Vice President:** Judge reported that the ASI Executive Council is reviewing the Senate GE items for spring semester and is surveying the students.
7. **Senate Meetings:**
December 13 Agenda:
- Special Meeting – Area D at Second Reading: It is expected that two amendments will be submitted from the floor. If the Area D resolution is disposed of, the body will take up the remaining items from Dec 6 in Regular Meeting format.
 - Regular Meeting - Second Reading Agenda Items:
 - Degree Program Minimum Unit Requirement
 - Timely Instructional Materials Policy for Accessibility and Affordability
 - Establishment and Implementation
 - Associated Student, Inc. Resolution on Graduation Incentive Fees
 - Exec briefly discussed the use of a paper ballot and determined that it could be requested.

Next Exec Meeting: Tuesday, January 22, 2013.

Adjourned