

2011-2012 FACULTY SENATE
California State University, Sacramento

MINUTES

Thursday, May 17, 2012

Foothill Suite, Union

3:00- 5:30 p.m.

Present: Barrena, Biological Sciences; Bellon, Philosophy; Blanton, Speech Pathology and Audiology; Blumberg, Music; Bowie, Social Work; Buckley, Computer Science; Buckman, Humanities; Carroll, Student Services; W. Dillon, Government; Escobar, Criminal Justice; Flohr, Art; Gherman, Chemistry; Gibbs, Design; Goodrich, Theater and Dance; Hadley, Sociology; Hamilton, Mathematics and Statistics; Hecsh, Teacher Education; Kirlin, Public Policy & Administration; Kornweibel, Emeritus Faculty (History); Krabacher, Parliamentarian and ASCSU Senator (Geography); Liles, Counselor Education; Marbach, Mechanical Engineering; Mayberry, Foreign Languages; McKeough, Physical Therapy; Mejorado, Bilingual/Multicultural Education; Melzer, CPC Chair (English); Michael, Management; Miller, GSPC Chair and ASCSU Senator (Communication Studies); Moni, Women's Studies; Mosupyoe, Ethnic Studies; Moylan, Family & Consumer Sciences; Noel, FPC Chair (Teacher Education); Peigahi, GE/GRPC Chair (Library); Penrod, Psychology; Quirarte, Student Affairs; Reddick, Library; Russell, Social Work; Sheppard, Faculty Senate Chair (Recreation, Parks and Tourism Administration); Smith, Communication Studies; Stevens, Environmental Studies; Theodorides, Kinesiology and Health Science; Van Gaasbeck, APC Chair (Economics); Wanket, Geography, Zeanah, Anthropology;

Absent: Altman, Nursing; Bersamin, Child Development; Boulgarides, Temporary Faculty (Kinesiology and Health Science); Bogazianos, Criminal Justice; Chanda, Nursing; Cortez, Associated Students, Inc.; Deegan, Temporary Faculty (Family and Consumer Science); J. Dixon, Temporary Faculty (Music); Domokos, Mathematics and Statistics; Echandia, Temporary Faculty (Bilingual/Multicultural Education); Fanetti, English; Fell, Civil Engineering; Ford, Economics; Gonzalez, Associated Students, Inc., Hammersley, Geology; Judge, Associated Students, Inc.; Koegel, Communication Studies; Mikhailitchenko, Business Administration; Matthews, Electrical and Electronic Engineering; Numark, History; Reveles, Shaw, Recreation, Parks and Tourism Administration; Taylor, Physics and Astronomy; Educational Leadership and Policy Studies; Vacant, Athletics; Vacant, Special Education, Rehabilitation, School Psychology & Deaf Studies

APPROVAL OF THE AGENDA

The agenda was approved subject to the following motions:

Motion to add FS 11/12-161/Flr. Committee Appointments to the University Budget Advisory Committee, to Consent Actions. Carried unanimously.

Motion to add FS 11/12-162/Flr. Standing Rules: Standing Policy Committees with Ex-officio Membership on the Faculty Senate Executive Committee and the Faculty Senate to First Reading to be placed between FS 11/12-103/SEL and FS 11/12-105/SEL. Carried.

Motion to place FS 11/12-131/APC/EX Academic Calendars and FS 11/12-138/APC/EX Grade Appeals Policy, Revision To, following the Minutes and the Information Item as Second Reading items. Carried.

Motion to place FS 11-12-132/FPC/APC/EX Faculty and Student Rights and Responsibilities to follow FS 11/12-131/APC/EX Academic Calendars and FS 11/12-138/APC/EX Grade Appeals Policy, Revision To. Carried

Carried unanimously.

REGULAR AGENDA

CONSENT ACTION

FS 11/12-153/CPC/EX

PROGRAM REVIEW REPORT – PHYSICS AND ASTRONOMY

The Faculty Senate recommends that:

1. The Bachelor of Arts degree in Physics be approved for six years or until the next program review.
2. The Bachelor of Science degree in Physics be approved for six years or until the next program review.
3. The Bachelor of Arts in Physical Science be approved for six years or until the next program review.
4. The Single Subject Teaching Credential in Physics be approved for six years or until the next program review.

[Attachment AA](#)

Carried unanimously.

FS 11/12-154/FPC/EX

YEAR-END REPORT – FACULTY POLICIES COMMITTEE

The Faculty Senate receives the year-end report from the Faculty Policies Committee and thanks and commends the committee and its chair for their work. [Attachment BB](#)

Carried unanimously.

FS 11/12-155/CPC/EX

YEAR-END REPORT – CURRICULUM POLICIES COMMITTEE

The Faculty Senate receives the year-end report from the Curriculum Policy Committee and thanks and commends the committee and its chair for their work. [Attachment CC](#)

Carried unanimously.

FS 11/12-156/GE-GRPC/EX

YEAR-END REPORT – GENERAL EDUCATION/GRADUATION REQUIREMENTS POLICIES COMMITTEE

The Faculty Senate receives the year-end report from the Curriculum Policy Committee and thanks and commends the committee and its chair for their work. [Attachment DD](#)

Carried unanimously.

FS 11/12-159/GSPC/EX

YEAR END REPORT – GRADUATE STUDIES POLICIES COMMITTEE

The Faculty Senate receives the year-end report from the Graduate Studies Policies Committee and thanks and commends the committee and its chair for their work. [Attachment EE](#)

Carried unanimously.

FS 11/12-157/CC

COMMITTEE APPOINTMENTS – SENATE

Livingston Annual Faculty Lecture Committee
Julie Figueroa, 2015

Elections Committee
Tim Ford

Faculty Endowment for Student Scholarship Committee
Julie Thomas, 2015
Patrick Cannon, 2015

Curriculum Policies Committee
Dian Baker, 2015

Graduate Studies Policies Committee
Kenneth Sprott, 2015
Genie Cowan, 2015

Carried unanimously.

FS 11/12-160/EX

COMMITTEE APPOINTMENTS – UNIVERSITY

Grade Appeal Panels Pool
The Faculty Senate recommends appointment of the following faculty members to the Grade Appeal Panels Pool:
Jim Wanket
Edith LeFebvre
Elisabeth Liles
Susan Baker
Adam Rechs
Vahl Scott Gordon
James Miranda
Mark Rodriguez
John LaRocco

Carried unanimously.

FS 11/12-161/Flr.

COMMITTEE APPOINTMENTS - UNIVERSITY

University Budget Advisory Committee
The Faculty Senate recommends appointment of one of the following faculty members to the University Budget Advisory Committee.
Mike McKeough
Kristen Van Gaasbeck

Carried unanimously.

FS 11/12-158/Flr

MINUTES OF MAY 10, 2012
The minutes were approved as published.

Carried unanimously.

INFORMATION ITEM

FPC – FACULTY POLICIES AND RESOURCES WEBPAGE

SECOND READING

FS 11/12-131/APC/EX

ACADEMIC CALENDARS, 2013-2014 and 2014-2015

The Faculty Senate recommends adoption of the 2013-2014 and 2014-2015 academic calendars as they appear in the following attachments: [M-1](#) and [M-2](#)

The Faculty Senate further recommends that the President solicits feedback from the Associated Students, Inc., the University Staff Assembly, and the Alumni Association specifically on the question of holding commencement on Sundays.

Carried unanimously.

FS 11/12-138/APC/EX

GRADE APPEALS POLICY, REVISION TO

The Faculty Senate recommends revisions to the Grade Appeals Policy as indicated in the following attachments.

[Attachment A](#): Student Grade Appeal Policy
[Attachment A-1](#): Student Grade Appeal Form
Background information is provided in [Attachment A-2](#)

The Faculty Senate further recommends an interim addition to the grade appeals policy, for one academic year, by adding to Section VII.C.2.e, a second and subsequent paragraphs as follows:

Conceivably in an extraordinary case a formal grade appeal may be filed during a summer recess which, in the judgment of the Provost's designee, requires consideration and decision by a grade appeal panel before the beginning of the subsequent Fall term. In such an extraordinary case, the Provost's designee may convene an existing panel to consider and decide it or form a panel under this Process from among the faculty members and students who have served on a panel during the previous academic year or who have been recommended previously by the Faculty Senate in the case of faculty members and the A.S.I. in the case of student members.

A panel convened under this section shall proceed by written submissions of the parties as provided elsewhere herein. The panel shall afford to each party adequate time to prepare his or her written submissions, but the panel may reduce each part's time for preparation to less than that prescribed in the case of grade appeals filed during the Fall and Spring terms in order to meet the necessities defining an extraordinary summer grade appeal. A panel's decision to reduce the amount of time to prepare an initial submission to the panel shall apply alike to both the student and the instructor. The time allowed to the student to prepare a response or rebuttal to the instructor's submission shall be limited to one-half of the period allowed by the panel for preparation of the parties' initial written submissions.

The written decision of the panel shall conform to the requirements set forth in Section VII.C.6.e (1)-(3) of this document.

Carried unanimously.

FS 11/12-138A/APC/EX/Flr

GRADE APPEALS POLICY, MOTION TO REFER SPECIFIC CONTENT OF FS 11/12-138/APC/EX TO APC

The Faculty Senate refers the Grade Appeals Policy to the Academic Policies Committee specifically with regards to the interim policy recommendation in Section VII.C.2.e that defines summer grade appeals. APC is asked to provide language for a possible subsequent revision that might:

1. Provide clarification of the types of cases that would be considered extraordinary (as in Section VII.C.2.e.).
2. Include a provision to ensure due process for faculty members who are unavailable in the summer.

Carried unanimously.

FS 11-12/132/FPC/APC/EX

FACULTY AND STUDENT RIGHTS AND RESPONSIBILITIES

The Faculty Senate recommends adoption of the following faculty and student policies:

- Academic Freedom and Responsibility [Attachment N](#)
- Faculty Responsibilities and Professional Ethics [Attachment O](#)
- Faculty Responsibilities to Students in the Instructional Environment [Attachment P](#)
- Student Rights and Responsibilities [Attachment Q](#)

Carried.

FS 11-12/101/SEL: STANDING RULES: AMENDS THE MEMBERSHIP AND CHARGE OF THE ACADEMIC POLICIES COMMITTEE; REMOVES RESPONSIBILITY FOR THE ACADEMIC CALENDAR FROM THIS COMMITTEE; AND CREATES A STUDENT RETENTION AND GRADUATION SUBCOMMITTEE; ALL TO BE EFFECTIVE IN 2012-2013.

Amends FS 09-11A/Ex and AS 94-98B.

The Faculty Senate amends the membership and charge of the Academic Policies Committee, removes responsibility for the academic calendar from this committee, and creates a Student Retention and Graduation Subcommittee (SRGS) with a reporting relationship to the SAPC. The Faculty Senate shall appoint the membership of the new SRGS subcommittee in Fall 2012 and the subcommittee shall commence its work as soon as possible thereafter. The Academic Policies Committee shall be a standing Policy Committee whose Chair shall be an ex-officio voting member of the Executive Committee and an ex-officio non-voting member of the Faculty Senate, unless concurrently serving as the elected representative his or her department/unit.

ACADEMIC POLICY COMMITTEE

Charge: The Academic Policies Committee, a standing Policy Committee of the Faculty Senate, acts as a consultative and deliberative body of the Faculty Senate. The Committee is responsible for the development, review and revision of policies related to and affecting student progress to degree (both undergraduate and graduate) or to program completion. Accordingly, the Committee has oversight with respect to a wide range of policies that govern the nexus between the University's Academic Affairs and Student Affairs Divisions. The Committee's purview includes, but is not limited to, reviewing and making recommendations on policies pertaining to: admission standards, student academic standing (i.e., definitions of good standing, probation, continued Probation, disqualification, dismissal, reinstatement and readmission after dismissal); student honors and awards; satisfactory progress standards; definition of grading symbols; add, drop, and repeat policies; academic honesty, policies and procedures; academic program access for students with disabilities; student grade appeal policy and process; student grievance procedures; student rights and responsibilities; student

academic advising policies; enrollment management policies (e.g., registration limitations); and academic support programs and programs/initiatives designed to improve student retention and graduation rates. The Committee shall supervise generally the work of its subcommittees and may refer, remove or receive from them matters that require reconsideration of policies pertaining to Student Affairs.

Membership:

Voting members shall include: 11 faculty members appointed by the Faculty Senate to a three year term, including one faculty member from the Library or Student Services Professionals- Academically Related units, and ten College-based faculty members. More than one member may be from a single college but no two members may be from the same department/unit. Every effort shall be made to encourage membership from each college.

Non-voting members shall include:

- one staff member appointed by the University Staff Assembly to a two year term;
- one undergraduate student appointed by ASI to a one year term;
- one graduate student appointed by ASI to a one year term;
- ex-officio members of the administration as determined by the Executive Committee and the President, and which shall normally include incumbents or designees of the following offices or their equivalents: Associate Vice President for Student Affairs, Enrollment and Student Support; Associate Vice President, Student Retention and Academic Success; Associate Dean of Undergraduate Studies; University Registrar; Director, Academic Advising Center and Career Center; and may include others as deemed necessary to the work of the Committee;
- Faculty Senate Chair.

Officers:

Election and Role of Chair

- A) The Chair shall be elected annually by the Faculty Senate as described in the By-Laws of the Faculty Senate. The Committee Chair shall be included among the 11 voting members of the Committee.
- B) The term of office of the Academic Policies Committee Chair shall be one year. The term shall begin at noon on the last day of the spring semester in which s/he is elected the Committee Chair and shall end at noon on the last day of the spring semester of the following year.
- C) A faculty member may be elected to serve up to three consecutive terms of one year each as the Chair of the Academic Policies Committee. After an interval of a year following the end of the third consecutive term, the faculty member shall become eligible again for election to the Chair of the Committee.
- D) The Academic Policies Committee Chair shall also serve as an ex-officio non-voting member of the Faculty Senate, unless concurrently serving as the elected representative his or her department/unit.
- E) The Academic Policies Committee Chair shall also serve as an ex-officio voting member of the Executive Committee.

Election and Role of Vice-Chair(s)

At its first meeting of the academic year, the Academic Policies Committee shall elect, from among its membership, a Vice-Chair. The Vice-Chair shall serve as acting chair in the absence of the Chair.

Committees/Subcommittees that report to the Academic Policies Committee:

- Academic Standards Subcommittee
- Readmission Subcommittee
- Student Retention and Graduation Subcommittee
- Faculty Endowment for Student Scholarships Committee

Liaisons to Subcommittees:

The Committee shall appoint one of its voting members to serve as liaison between itself and each of the committees/subcommittees identified above.

Operations:

- A) The Committee shall work in close coordination with other Faculty Senate Policy Committees and other Senate and University committees/subcommittees in the performance of its duties.
- B) Issues considered by the Academic Policies Committee may be referred as well by the Executive Committee to any of the other committees of the Faculty Senate. The Committee may similarly refer issues to other Senate committees through the Executive Committee.
- C) The Committee shall meet at least once a month at a designated time and place.
- D) A quorum of the Committee shall require the presence of at least six voting members. The Committee shall not act in the absence of a quorum.
- E) Committee meetings shall be open to the university community.
- F) The meeting agenda and supporting documentation shall be distributed to Committee members at least 72 hours prior to the meeting.
- G) Committee agendas shall normally be published and made accessible to the campus community at least 72 hours prior to the meeting. Minutes shall also be published and made accessible to the campus community in a timely manner.

Carried.

FS 11-12/102/SEL STANDING RULES: MEMBERSHIP AND CHARGE OF THE STUDENT RETENTION AND GRADUATION SUBCOMMITTEE OF THE ACADEMIC POLICIES COMMITTEE, EFFECTIVE AY 2012-2013

Amends FS 09-11A/Ex and AS 94-98B.

The Faculty Senate approves the membership and charge of the Student Retention and Graduation Subcommittee of the Academic Policies Committee as described below, to become effective AY 2012-2013. The Faculty Senate shall appoint the membership of the new subcommittee in Fall 2012 to ensure that the subcommittee is in place to conduct regular business in AY ~~2013-2014~~ 2012-2013.

STUDENT RETENTION AND GRADUATION SUBCOMMITTEE

Charge: The Student Retention and Graduation Subcommittee is a subcommittee of the Academic Policies Committee. The Subcommittee serves as a research, program evaluation, and policy analysis workgroup and consultative/advisory body on matters relating student progress toward degree, student support programs, and instructional programs/initiatives designed to improve retention and graduation rates. Accordingly, the Subcommittee’s responsibilities include, but are not limited to: on-going review of student progress data in collaboration with the Office of Institutional Research, assessment of the impact of policies relating to and affecting student progress to degree, conducting evaluations of academic support programs, academic advising and student support services, and conducting assessments of instructional programs/initiatives designed to improve retention and graduation rates. Although not a “policy committee,” *per se*, the Subcommittee works closely with the Academic Policies Committee and the Office of Institutional Research in policy development,

review and evaluation. Similarly, although the Subcommittee is not directly involved in the delivery of academic advising, academic support programs, student support services or instructional programs/initiatives designed to improve retention and graduation, it is responsible for consulting with and making recommendations to the units involved in these matters.

Membership:

Voting members shall include: Seven college-based faculty members appointed by the Faculty Senate to three year terms and four student services professionals appointed by Vice-President for Student Affairs, also appointed to three year terms. More than one faculty member may be from a single college but no two members may be from the same department/unit. Every effort shall be made to encourage membership from each college. In addition, every effort should be made to appoint student services professionals with direct and substantial student contact in different units in Student Affairs.

Non-voting members shall include:

- one member of the Academic Policies Committee serving in the capacity as liaison between the Subcommittee and the Academic Policies Committee;
- one undergraduate student appointed by ASI to a one year term;
- ex-officio members of the administration as determined by the Executive Committee and the President, and which shall normally include incumbents or designees of the following offices or their equivalents: Associate Vice President for Student Affairs, Enrollment and Student Support; Associate Vice President, Student Retention and Academic Success; Associate Dean of Undergraduate Students; Director of the Office of Institutional Research; and may include others as deemed necessary to the work of the Subcommittee;
- Chair of the Academic Policies Committee.

Officers: The Subcommittee shall elect a Chair and Vice-Chair by and from the voting membership of the Subcommittee.

Operations:

- H) The subcommittee is charged to develop its own agenda relating to the scope of its responsibilities, to conduct work referred to it by the Academic Policies Committee, and to respond to requests for consultation/advice from individuals/units on matters within its purview.
- I) The Subcommittee may similarly refer issues to other Senate or University Committees or administrative units in Academic Affairs or Student Affairs through the ~~Student Affairs Policy~~ Academic Policies Committee.
- J) The Subcommittee shall meet at least once a month at a designated time and place.
- K) A quorum of the Subcommittee shall require the presence of at least six voting members. The Committee shall not act in the absence of a quorum.
- L) Subcommittee meetings shall be open to the university community.
- M) The meeting agenda and supporting documentation shall be distributed to Subcommittee members, including all non-voting members, and to the Faculty Senate Secretary at least 72 hours prior to the meeting.
- N) Subcommittee Minutes of meetings shall be distributed to Subcommittee members, including all non-voting members, and to the Faculty Senate Secretary in a timely manner.

Carried.

FS 11-12/103/SEL: STANDING RULES: AMENDS THE MEMBERSHIP AND CHARGE OF THE FACULTY POLICIES COMMITTEE, TO BE EFFECTIVE IN AY 2012-2013

Amends/rescinds FS 09-11C/Ex and AS 94-98C

The Faculty Senate amends the membership and charge of the Faculty Policies Committee (FPC) as shown below to be effective 2012-2013.

Faculty Policies Committee

Charge: The Faculty Policies Committee, a standing Policy Committee of the Faculty Senate, acts as a consultative and deliberative body of the Faculty Senate. The Committee is responsible for the development, review and revision of policies related to and affecting faculty pertaining to the areas of professional development, professional standards, faculty awards, workload, retention, academic freedom not related to course content, research and creative activities, the academic calendar², and other faculty matters outside the purview of the collective bargaining unit and the UARTP Committee that are deemed necessary by the Executive Committee of the Faculty Senate. The Committee shall supervise generally the work of its subcommittees and may refer, remove or receive from them matters that require reconsideration of policies pertaining to Faculty Affairs.

Membership:

Voting members shall include: 11 faculty members appointed by the Faculty Senate to a three year term, including one faculty member from the Library or Student Services Professionals- Academically Related units; and ten College-based faculty members. More than one member may be from a single college but no two members may be from the same department/unit. Every effort shall be made to encourage membership from each college.

Non-voting members shall include:

- one staff member appointed by the University Staff Assembly to a two year term;
- one student appointed by ASI to a one year term;

Officers:

Election and Role of Chair

- A) The Chair shall be elected annually by the Faculty Senate as described in the By-Laws of the Faculty Senate. The Committee Chair shall be included among the 11 voting members of the committee.
- B) The term of office of the Faculty Policies Committee Chair shall be one year. The term shall begin at noon on the last day of the spring semester in which s/he is elected the Committee Chair and shall end at noon on the last day of the spring semester of the following year.
- C) A faculty member may be elected to serve up to three consecutive terms of one year each as the Chair of the Policies Committee. After an interval of a year following the end of the third consecutive term, the faculty member shall become eligible again for election to the Chair of the Committee.
- D) The Faculty Policies Committee Chair shall also serve as an ex-officio non- voting member of the Faculty Senate, unless concurrently serving as the direct representative his or her department/unit.
- E) The Faculty Policies Committee Chair shall also serve as an ex-officio voting member of the Executive Committee.

Election and Role of Vice Chair(s)

At its first meeting of the academic year, the Faculty Policies Committee shall elect, from among its membership, a Vice Chair. The Vice Chair shall serve as acting chair in the absence of the Chair.

Committees/Subcommittees that report to or are overseen by the Faculty Policy Committee:

- Pedagogy Enhancement Awards Subcommittee (PEAS)
- Research and Creative Activities Award Subcommittee

The list of committees/subcommittees reporting to or overseen by the Faculty Affairs Policy Committee is expanded beyond the list previously reporting to/overseen by the previous Faculty Affairs Committee (adds the Lifetime Achievement Award Selection Committee and the Livingston Faculty Address Committee). Charges of the added committees/subcommittees will have to be amended to reflect these changes.

- Visiting Scholars Subcommittee
- Lifetime Achievement Award Selection Committee
- Livingston Annual Faculty Address Committee

Liaisons to Committees/Subcommittees:

The Committee shall appoint one voting member of the Faculty Policies Committee to serve as liaison between itself and each of the following subcommittees:

- Pedagogy Enhancement Awards Subcommittee (PEAS)
- Research and Creative Activities Award Subcommittee
- Visiting Scholars Committee

In addition, the Faculty Policies Committee shall appoint one of its members to serve Center for Teaching and Learning Advisory Board.

Operations:

- A) The Committee shall work in close coordination with other Faculty Senate Policy Committees and other Senate and University committees/subcommittees in the performance of its duties.
- B) Issues considered by the Faculty Policies Committee may be referred as well by the Executive Committee to any of the other committees of the Faculty Senate. The Committee may similarly refer issues to other Senate committees through the Executive Committee.
- C) The Faculty Policies Committee shall meet at least once a month at a designated time and place.
- D) A quorum of the Committee shall require the presence of at least six voting members. The Committee shall not act in the absence of a quorum.
- E) Committee meetings shall be open to the university community.
- F) The meeting agenda and supporting documentation shall be distributed to Committee members at least 72 hours prior to the meeting.
- G) Committee agendas shall normally be published and made accessible to the campus community at least 72 hours prior to the meeting. Minutes shall also be published and made accessible to the campus community in a timely manner.

Carried.

FIRST READING

FS 11-12/162A/Flr. **WAIVER OF FIRST READING OF FS 11/12-162/Flr.**

The Faculty Senate waives the First Reading of FS 11/12-162/Flr. Standing Rules: Standing Policy Committees with Ex-officio Membership on the Faculty Senate Executive Committee and the Faculty Senate.

Carried unanimously.

SECOND READING

FS 11/12-162B/Flr. **POSTPONEMENT OF FS 11/12- 162/Flr.**

The Faculty Senate postpones consideration of FS 11/12-162/Flr. and all pending amendments until fall 2012.

Carried.

FS 11/12-162/Flr. **STANDING RULES: STANDING POLICY COMMITTEES WITH EX-OFFICIO MEMBERSHIP ON THE FACULTY SENATE EXECUTIVE COMMITTEE AND THE FACULTY SENATE.**

Beginning in Fall 2013, the Academic Policies Committee, the Faculty Policies Committee, ~~and~~ the Curriculum Policies Committee and the Graduate Studies Policies Committee shall be the only selected standing Policy Committees whose Chairs are designated as ex-officio voting members of the Faculty Senate Executive Committee and as ex-officio non-voting members of the faculty Senate, unless concurrently serving as the elected representative of his or her department/unit. If any of the charges of these committees do not currently reflect this, they shall be amended accordingly. If the charge of any other committee currently specifies that the Committee Chair serves as an ex-officio member of the Faculty Senate or its Executive Committee, the charge shall be amended accordingly. The Chairs of the selected standing Policy Committees identified herein whose Chairs shall serve as ex-officio members of the Executive Committee and the Faculty Senate shall be nominated and elected in accordance with procedures set forth in the By-Laws of the Faculty Senate. In addition, although the General Education/Graduation Requirements Committee shall not be among the standing Policy Committees whose Chairs hold ex-officio members of the Faculty Senate and the Executive Committee, the Chairs of these Committees shall be nominated and elected by the same procedures as the Chairs of the selected committees.

Rationale:

In **FS 11/12-85/SEL**, the Senate amended the By-Laws to deleted the names of Senate Policy committees as the standing Policy committees whose chairs would be ex-officio members of the Executive Committee and the Senate, and instead provided that the Chairs **of certain standing Policy committees as specified in the standing Policy Committee's charge** would be the ones with membership. In addition, the Senate, in **FS 11/12-87/SEL**: approved the following:

The Faculty Senate approves that, for the 2012-13 Academic Year, the Chairs of the following Policy Committees shall be specified as ex-officio voting members of Faculty Senate Executive Committee: Academic Policies Committee,

Curriculum Policies Committee, Faculty Policies Committee, General Education and Graduation Requirements Policy Committee, and Graduate Studies Policy Committee.

Therefore, the Senate must affirmatively select the Committees and declare in standing Policy Committee's charge, whether the committee chair shall be a member of the Senate and the Executive Committee.

One of the major objectives of the recommendations of the Wankett Select Committee was to reduce the number of Committee Chairs on the Executive Committee and increase the number of at-large members. This motion would accomplish this.

The motion proposes that the number of Committee Chairs be reduced from 5 to 3, which would allow for increasing of at-large members from 4 to 6. Given the large and broad scope of the charges of the Academic Policies, Faculty Policies and Curriculum Policies Committee, the motion proposes that these be the three selected committees. In contrast, the charges of GSPC and GE/GR are more limited in scope.

**FS 11/12-105A/
SEL/Flr.**

MOTION TO TABLE FS 11/12-105/SEL.

Carried unanimously.

FS 11/12-105/SEL

STANDING RULES: MEMBERSHIP AND CHARGE OF THE GRADUATE PROGRAMS SUBCOMMITTEE OF THE ACADEMIC AFFAIRS POLICY COMMITTEE, EFFECTIVE AY 2013-2014.

**FS 11/12-106A/
SEL/Flr.**

MOTION TO TABLE FS 11/12-106/SEL.

Carried unanimously.

FS 11/12-106/SEL

STANDING RULES: FACULTY SENATE COMMITTEE ORGANIZATIONAL CHART, EFFECTIVE AY 2013-2014.

FS 11/12-107/SEL

MOTION TO DISCHARGE THE SELECT COMMITTEE 2011-2012 AND FOR OTHER PURPOSES.

The Faculty Senate discharges the Select Committee 2011-2012 created by FS 11-60/Ex from further consideration of the reorganization of the appointed standing policy committees of the Faculty Senate and the several committees and subcommittees reporting to them.

The Faculty Senate directs the Senate Executive Committee to see to the revision of the charges of the several committees and subcommittees reporting to the Senate's appointed standing policy committees to reflect the action taken by the Senate in response to the recommendations of the Select Committee 2011-2012.

The Faculty Senate thanks the members of the Select Committee 2011-2012 for their service.

Carried.

FS 11/12-140A/EX
COMMITTEE

MOTION TO REFER FS 11/12-140/EX TO THE 2012-2013 EXECUTIVE

The Faculty Senate refers FS 11/12-140/EX to the 2012-2013 Executive Committee to consider and possibly incorporate suggested amendments into an interim policy recommendation.

Carried unanimously.

FS 11/12-140//EX

FIELD TRIP POLICY, ESTABLISHMENT OF

The Faculty Senate endorses the creation as the policy described in [Attachment NN](#).

FS 11/12-141A/EX
COMMITTEE

MOTION TO REFER FS 11/12-141/EX TO THE 2012-2013 EXECUTIVE

The Faculty Senate refers FS 11/12-141/EX to the 2012-2013 Executive Committee to consider and possibly incorporate suggested amendments into an interim policy recommendation.

Carried unanimously.

FS 11/12-141/EX

INTERNSHIP POLICY, ESTABLISHMENT OF

The Faculty Senate endorses the creation of the policy described in [Attachment O](#).

FS 11/12-114A/
CPC/EX

MOTION TO REFER FS 11/12-114/CPC/EX TO THE 2012-2013 EXECUTIVE
COMMITTEE

The Faculty Senate refers FS 11/12-114/CPC/EX to the 2012-2013 Faculty Senate.

A motion from the floor to amend the motion to “The Faculty Senate recommends against approval of the MA in Humanities” was made and seconded, but remained undecided at the hour of adjournment.

Carried unanimously.

FS 11/12-114/
CPC/EX

PROGRAM PROPOSAL – MA IN HUMANITIES

The Faculty Senate recommends approval of the MA in Humanities Program Proposal [Attachment FF](#)

COMMENDATION FOR ANTHONY G. SHEPPARD

- WHEREAS: Dr. Sheppard once remarked that, “If people think I speak too frequently at Faculty Senate meetings they should elect me Senate Chair; that way I won’t be able to talk as much;” and
- WHEREAS: The Faculty Senate did just that; and
- WHEREAS: As Senate Chair, Dr. Sheppard nonetheless continued to speak quite a bit, but he has done so with sophistication and wit, deftly dealing with both complex issues and flamboyant personalities; and
- WHEREAS: Under Dr. Sheppard’s leadership shared governance and collegiality on the Sacramento State campus has thrived; and
- WHEREAS: Dr. Sheppard has been known to sip an amber glass of liquid – which he *claims* is mango juice – that somehow greatly improves his ability to manage Executive Committee meetings; and
- WHEREAS: Dr. Sheppard’s position of leadership in the Sacramento film community reflects positively on our own institution, and
- WHEREAS: The sound of Dr. Sheppard’s accent coming from the podium will surely be missed; be it therefore
- RESOLVED: That all good things must come to an end; therefore be it further
- RESOLVED: That the Faculty Senate looks forward to Dr. Sheppard returning to its ranks as a Senator, and anticipates arguments featuring such apt analogies as grand pianos in living rooms as compared with Senate structures; therefore be it further
- RESOLVED: That the Faculty Senate thanks Anthony G. Sheppard for his three years of excellent leadership as Senate Chair and wishes him all the best in any future endeavors he may undertake, whether at Sacramento State or in the world at large.

Carried unanimously.