

2013-2014 FACULTY SENATE EXECUTIVE COMMITTEE

Tuesday, October 1, 2013
1:00 - 3:00 pm, Sacramento Hall, Room 275

MINUTES

Approved: October 15, 2013

Attendees: Banus, Biagetti, Dym, Gossett, Hamilton, Hecsh, Holl, Ingram, Kivel, Krabacher, Migliaccio, Miller, Peigahi, Sheppard, Strasser

Absent: Porter

1. **Approval of the Agenda:** The agenda was amended with the addition of Item #6, Program Review. The amended agenda was approved.
2. **Executive Committee Minutes – [September 24, 2013](#)** The minutes were amended to add to Item #4: The notation of APC after Sue Escobar’s name. The amended minutes were approved.
3. **From the Chair**
 - **Matters Pending Senate Review/Actions:** Exec discussed the January 8, 2013 pending request from the Provost to the Senate Chair and the UARTP Chair regarding proposed changes to UARTP Policy. Exec directed the Chair to write the UARTP Chair asking that the item be placed at the top of the UARTP Committee’s agenda for their next meeting with a response back to Exec by Friday, November 1.
 - **Senate Committees and Website:**
 - Curriculum Review Subcommittee:** A question was raised regarding whether there are processes and procedures in place to guide the Curriculum Review Subcommittee when a College is not represented due to a faculty representative vacancy. Exec discussed the matter and determined that the Subcommittee would not delay review of documents for a College that did not have faculty representation on the Committee.
 - Committee Vacancies:** The Standing Policy Committee Chairs and Senate Office are working to fill subcommittee vacancies.
 - Senate Website Phase II:** One of the features on the new Senate website is the posting of Senate Committee’s agendas and minutes on each committee’s webpage. Phase I has been completed with the posting of Standing Policy Committee agendas/minutes. Phase II will now begin for posting Senate Subcommittee and Other Senate Committees (AITC, CODE, and UARTP) agendas and minutes. The Senate Chair will advise the Committee Chairs of the process. Phase II is expected to be in place by mid-November.
 - **Sacramento Hall Access/Security:** Due to security issues with transients entering the building and thefts, a Public Service Officer is posted in the building’s lobby during normal business hours. Additional security measures are being discussed that would include making the two side entry doors “employee access only” by fob. Public access to the building would be through the main entry doors (lobby) which would remain unlocked during normal business hours.

4. **CPC/APC Feedback on President’s Response to the Timely Declaration of Major (FS 12/13-127) and Undergraduate Academic Advising Policy (FS 12/13-126):**

Exec discussed next steps for the Senate’s review of the President’s proposed amendments and the opinions from APC and CPC. The following documents will be placed on the October 17 agenda:

- Memo from President Gonzalez, *August 15, 2013* ([EC-18](#))
- Senate Approved Policies:
 - Timely Declaration of Major ([FS 12/13-127](#))
 - Undergraduate Academic Advising Policy ([FS 12/13-126](#))
- President’s Gonzalez’s proposed changes:
 - Timely Declaration of Major ([EC-20](#))
 - Undergraduate Academic Advising Policy ([EC-19](#))
- Opinions from APC ([EC-31](#) and [EC-31a](#)) and CPC ([EC-30](#))

Exec discussed how to present the item to the Senate and after some debate agreed that the action language would be: “The Faculty Senate endorses the language as laid out by the President.” A motion was made that the Executive Committee recommend against the Senate endorsement. The motion failed.

5. **Program Review (PR) Policy and Manual:** Exec discussed how to present the revised Program Review Policy and the Program Review Manual for Senate review. The documents will be placed on the October 17 agenda as two separate items. Exec further discussed the action language for the Program Review Manual and approved the following:

“The Faculty Senate endorses the current Program Review Manual until Fall 2014 when it will be revisited by the Faculty Senate. Any concerns about the manual would be a referral back to the Program Review Oversight Committee (PROC).”

Open Forum

ASI Board of Directors Strategic Priorities: The ASI Representative will present the ASI Annual Priorities: 2013-2014 to Exec on Oct 15 and to the Senate on Oct 17.

Human Resources Campus Climate Survey: The Chair of the Faculty Policies Committee (FPC) reported that FPC will be reviewing the survey due to concerns expressed by the faculty.

Adjourned.