

# 2013-2014 FACULTY SENATE EXECUTIVE COMMITTEE

**Tuesday, October 15, 2013**  
**1:00 - 3:00 pm, Sacramento Hall, Room 275**

## MINUTES

*Approved: October 22, 2013*

**Attendees:** Banus, Biagetti, Dym, Gossett, Hamilton, Hecsh, Holl, Ingram, Krabacher, Migliaccio, Miller, Peigahi, Sheppard

**Absent:** Kivel, Porter, Strasser

1. **Approval of the Agenda:** The agenda was approved.
2. **Executive Committee Minutes – [October 1, 2013](#)** minutes were approved.
3. **From the Chair**

Interested Party Preference Poll: The poll will be sent out to Senators once the Statewide Senator election has concluded.

Livingston Lecture: A question was raised regarding scheduling the date for the Livingston Lecture. Traditionally the lecture has been held between mid-October to mid-November depending on room availability. The 2014 lecture will be held Oct 30, 2014.

Strategic Planning Committee: President Gonzalez requested the names of two faculty representatives to serve on the committee for the 2013-2016 AY. The following faculty were identified and Hamilton indicated she was willing to serve. Sessoms and Marbach will be contacted regarding their willingness to serve. The committee appointment will be placed on the October 17 agenda on Consent Action.

- Tracy Hamilton, Mathematics and Statistics (NSM)
- Deidra Sessoms, Teacher Education (EDUC)
- Tim Marbach, Mechanical Engineering (ECS)

IRT Symposium: IRT symposium: Nov 5 from 3-5 pm. The Chair has been asked to identify faculty to invite to be panelists and will follow-up with CIO Gilbert and Exec.

President's Recommendations on the Timely Declaration of Major and Undergraduate Academic Advising Policy: Exec discussed the placement of the resolution and action language for the Oct 17 agenda. A discussion followed regarding the Executive Committee's endorsement of the recommended amendments. The item will be placed on the Oct 17 agenda at First Reading with the following action language: "The Faculty Senate endorses the amendments to the Timely Declaration and Student Advising policies as recommended by President Gonzalez, in his memo of August 15, 2013, reflected in the amended policies: Timely Declaration of Major Policy and the Undergraduate Academic Advising Policy". The opinions from CPC and APC will be provided as background documents.

Matters Pending Senate Action: Professor Dillon, UARTP Committee Chair, has requested an extension to the end of Fall semester for the UARTP Committee's response to the Provost's proposed changes to UARTP Policy (*January 8, 2013 memo*).

Sacramento Hall Electronic Fob Access: Beginning November 1, entry to Sacramento Hall by the two side doors will be by electronic fob only. The main entrance to the building will remain unlocked during normal business hours and a Public Service Officer will be posted in the lobby. The security measures were put in place due to general security concerns associated with campus shootings, thefts, and transients accessing the building for personal hygiene. COP Iwasa will visit Exec and the Senate for further discussion.

President's Action Memos: The Chair reported that the President will invite Sue Escobar and Jim Wanket to serve on the Committee to Review the Grade Appeal Policy and that the President has approved the e-Learning Policy ([FS 13/14-16/CPC/EX](#))

Winter Commencement: The Vice Chair asked members to sign-up to serve as Chief Marshalls for winter commencements.

Provost Search: Questions were raised about the Provost Search Candidate Forum scheduling and about campus notification of the forums. Exec asked the Chair to notify the Senate that the meeting on October 17 would be adjourned at 3:50 pm to allow Senators to attend the forum at 4 pm and that if business warranted the Senate would meet the following week. Exec also directed the Chair to request from VP Lee a list of candidates and the search timeline as well as addressing the conflict of the second candidate meeting conflict with the Faculty Senate meeting.

4. [ASI Annual Priorities 2013-2014:](#) The ASI representative presented ASI's annual Priorities for 2013-14. A presentation will be made to the Senate at a future meeting.

5. **Program Proposals:** The following program proposals will be placed on the October 17 agenda on Consent Action:

Engineering and Computer Science Attachment: [EC-33](#)  
EEEE13-14.001 -Bachelor of Science in Electrical and Electronic Engineering

Natural Sciences and Mathematics Attachment: [EC-34](#)  
PHYSB13-14.001 – Bachelor of Science in Physics

6. **Outstanding Faculty Awards – Chancellor's Office Website:** Exec discussed the Chancellor's Office website in regards to which Sacramento State awards qualify for the website. Questions were raised as to who would be responsible going forward for handling the "Call" from the Chancellor's Office and submitting information. Exec will continue the discussion at the next meeting.

7. **Committee Appointment – University**

Diversity Awards Committee: The following faculty names will be placed on the Oct. 17 agenda at Consent Action. Term: 2013 – 2015

- Su Jin Jez, Public Policy and Administration (SSIS)
- Yvette Famer, Criminal Justice
- Michele Foss Snowden, Communication Studies (A&L)

8. **Program Review – PROC Response:** Exec discussed PROC's response to Senator Buchanan's proposed amendments and Exec's endorsement of PROC's response. It was decided to include PROC's response and Senator Buchanan's proposed amendments as additional information in the Chair's message to the Senate and not as an attachment to the agenda.

## Open Forum

**Comprehensive Writing Program Status Report:** The CPC Chair stated that the Writing and Reading Subcommittee will be ready to present a status report to the Senate at a November meeting.

Adjourned.