



**2014-2015 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE MEETING

Minutes of the Meeting of February 10, 2015

3:00 – 5:00 pm, 275 Sacramento Hall

Approved: February 17, 2015

Call to Order: The Chair called the meeting to order at 3:05 pm.

Roll: Ryan Allain, Lorelei Bayne, Sylvester Bowie, De-Laine Cyrenne, Ben Fell, Charles Gossett, Fraka Harmsen, Julian Heather, Sue Holl, John Ingram, Dana Kivel (absent), Tom Krabacher (absent), Todd Migliaccio, Christine Miller, Reza Peigahi, Deidre Sessoms

Guests: Sheree Meyer, Jim Prince, Don Taylor, Office of Academic Affairs
David Pham and Zachary Jordan, State Hornet
Ashley Petrini, CODE member
Tom Savage, Chair, Curriculum Subcommittee
Chris Boosalis and Jana Noel, College of Education
David Earwicker, Office of Research Affairs
Ted Lascher, Public Policy and Administration (SSIS)
Tony Sheppard, Recreation, Parks and Tourism Administration (HHS)

Open Forum: No Open Forum items.

Agenda: The agenda was approved as published.

Minutes: The Executive Committee approved the meeting minutes of February 3, 2015 as published.

From the Chair:

- **February 5 Senate Open Forum - CMS Issue:** The Chair is following up with ACIO Miller.
- **IRT's Director of Learning Space Services Search – Candidates Presentations:** Exec was invited to attend the candidate presentations: Friday, February 13, 10-10:30 am, Library 11 and Wednesday, February 18, 11 – 11:30 a.m., Library 11
- **Registration Available for Protected Writing Time for Faculty (Spring 2015):** This item will be placed on the February 17 Exec agenda.
- **Faculty and Student Rights and Responsibilities Policies:** Exec discussed ways to inform the campus community of the policies on an annual basis. Suggestions included a workshop for new administrators, the President's Convocation, a faculty handbook and the Faculty Resources webpage. A referral was made to the Faculty Policies Committee to consider ways to inform the campus community and to take into consideration contingent adjunct faculty.

From the Provost:

- **Travel Update:** Taylor provided an update on travel applications, required documents and approvals, and Academic Affairs' turnaround time for travel applications and process. The Vice Provost stated that if all documentation is provided, the Office of Academic Affairs tries to process within 3 business days.

The Provost referenced a concern raised at the February 5 Senate meeting regarding international travel and the urgency of processing paperwork. Per CSU policy 30 days prior notice and a Presidential signature are needed for all international travel.

A question was raised as to how a faculty member would indicate a sense of urgency of a travel request. The Provost stated that the faculty member would contact their Department Chair and Dean, who would then contact Academic Affairs and make clear the urgent nature of the travel request. There is no guarantee that travel will be authorized.

Impaction – Lascher Report: Lascher provided an overview of the report and will make a presentation to the Senate this spring. The Provost stated that they are gathering additional data and a Task Force will be formed to provide recommendations to Academic Affairs. Concerns were raised over the potential of Impaction to:

- Increase time to graduation for some students who are now crowding other majors such as sociology and economics (mentioned in the report) and social work (not mentioned).
- Create dissatisfaction among students when they cannot get classes, which extends their time to degree.
- Increase workload for faculty with more students crowding into some majors
- Increase reliance on part-time faculty to teach courses in “crowded” majors.
- Increase the number of students that full-time faculty have to advise.

SB 850: Responses were submitted from one department chair and College Dean. The Chair, Provost, and Dean for Undergraduate Studies were concerned with the response rate. The response to the ASCSU and Chancellor's Office will be sent on Thursday, February 12, so there is a window of opportunity to provide additional information on the California Community College proposals. Additional feedback should be sent to both Dean Meyer and the Senate Chair.

Council on Preparation of School Personnel Standing Rules: Questions were raised on CPSP's charge. Fell will follow up with the CPSP Chair and report back at the next meeting.

CPC Items: Modification In, Suspension Of, and Deletion of Existing Programs Policy and the Undergraduate and Graduate Degree Programs Policy: Fell will update the documents to make the items Senate ready for Exec's review on February 17.

Adjourned: 4:55 pm