



**2014-2015 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE MEETING

Minutes of the Meeting of March 17, 2015

3:00 – 5:00 pm, 275 Sacramento Hall

Approved: April 7, 2015

Call to Order: The Chair called the meeting to order at 3:08 pm.

Roll: Ryan Allain, Lorelei Bayne, Sylvester Bowie, De-Laine Cyrenne, Ben Fell, Charles Gossett (absent), Fraka Harmsen, Julian Heather, Sue Holl, John Ingram, Dana Kivel, Tom Krabacher (absent), Todd Migliaccio, Christine Miller, Reza Peigahi, Deidre Sessoms (absent)

Guests:

Academic Affairs: Jim Prince, Vice Provost; Sheree Meyer, Dean, Undergraduate Programs;

Don Taylor, Interim AVP, Academic Programs and Global Engagement

A&L: Carolyn Gibbs, Design

Education: Chris Boosalis, Associate Dean and Jana Noel, Undergraduate Studies in Education

Committee on Diversity and Equity: Elvia Ramirez, Chair

Open Forum:

- **Engineering Career Faire:** Holl reported that the Engineering Expo was very successful and feedback from the company representatives was positive about the quality of CSUS Engineering students.

Agenda: The agenda was approved as published.

Minutes: The Executive Committee approved the meeting minutes of March 10, 2015 as published.

From the Chair:

- **Spring Commencement:** Exec members were asked to sign-up to serve as Marshalls.
- **AS 3197-14 Resolution:** The Faculty Senate Resolution FS 14/15-142/EX in support of AS-3197-14 *The Need for a Comprehensive California State University Policy On Academic Freedom* will be distributed as per the resolved clause this week.
- **Elections Update:** The following elections will be held March 17 through March 31. The candidates are listed below:

Temporary Faculty Representatives Nominees:

- Lois Boulgarides, Physical Therapy (HHS)
- De-Laine Cyrenne, Psychology (SSIS)
- Lynda Radican, English (A&L)

CSU Academic Senator Nominees:

- Carolyn Gibbs, Design (A&L)
- Tom Krabacher, Geography (NSM)

- **AVP for Enrollment and Student Services Search – Faculty-At-Large Representatives:** The following faculty names will be placed on Consent Action on the March 19 agenda.
 - James Miranda, Chemistry (NSM)
 - Kristen Van Gaasbeck, Economics (SSIS)

275 Sac Hall: As of March 1, Sacramento Hall 275 has been assigned to the Office of the Provost and will be refurbished over the summer. The President’s Office had previously handled scheduling for this room and various Senate Committee used the room for meetings: Executive Committee, the Standing Policy Committees, and other Senate Committees.

Beginning Fall 2015, the only Senate committee to use this room for meetings will be the Executive Committee. Meeting space will need to be found for the other Senate committee that had previously used this room.

Exec expressed concern:

- The limitation of using 275 Sac Hall will distance the faculty from administration.
 - It was suggested that other space in Sac Hall be identified for Senate committees to meet in.
- Standing Policy Committees need to have access to the Senate Office during their meetings.
- Union meeting space: Cancellation fees are assessed when room reservations are not canceled in advance of the meeting date. Attendance at Senate committee meetings often dictates where or not a meeting will be held and the Senate Office is not always advised of a canceled meeting.
 - The Senate will need to initiate a strict policy on committee meeting cancellations and notification to the Senate Office.
- Room 161 Sacramento Hall: This meeting room is assigned to Administration and Business Affairs and to University Advancement. The Exec directed the Chair to request a meeting with Vice Presidents Lee and Sales to discuss using the room.

WASC Update for Senate meeting in April: Professor Gibbs requested time at the April 23 Senate meeting from 4:00 – 5:00 pm to hold a forum for the WASC Meaning, Quality, and Integrity of the Degree Workgroup. The Chair consulted with Exec who agreed to that date/time.

From Provost:

- **RFP for Quality Assurance Program on Online Courses.** Offer fully on-line courses across all campuses by 2015.
- **Campus issues: Hiring of faculty and timing:** Navigation through CMS for both candidates and committees has been identified as an issue. In response to concerns that quality hires were being offered positions earlier than we could, because of the “later” timing of the search process, the timeline, including the call to Deans, has been modified to be sent out earlier.

CPC:

- **Program Review Oversight Committee Standing Rules:** The word *Academic* was added to the name of the subcommittee. Other changes suggested by Chair Fell were incorporated. The item will go on the March 19th Senate Agenda as Consent Action.
- **Assessment Policy:** Fell stated that faculty are voicing concern that the policy is outdated. Exec asked CPC to review the policy and to bring it back to Exec in Fall 2015. An Assessment Open Forum will be held on April 1 in Mariposa 1001 from 3-5 pm. Peigahi suggested that the Open Forum, and resultant feedback, might prove useful for CPC's conversation on Assessment moving forward into Fall 2015.

Proposed Policy on Administrative Appointments – Next Steps: Peigahi stated that the President has forwarded the draft of the new Policy on Administrative Appointments for Senate review. He noted that the policy is a complete rewrite and that Faculty consultation with the President on the appointment of Administrators is not included in the new version. Exec discussed the item and referred it to FPC for comment and, if appropriate, to make a policy recommendation. FPC was asked to respond back to Exec by April 15 to allow the Executive Committee and the Senate time to consider their recommendations before the end of the 2014/15 AY.

The following documents were also provided to Exec.

- [Faculty Consultation with the President on the Appointment of Administrators](#)
- [CSUAS Selection of Faculty Representatives in Shared Governance Resolution AS-3160-13/EX/FA \(Rev\), Jan 23-24, 2014](#)

FPC: [Resolution in Support of AS-3199-15/FA](#): The item was referred to FPC.

SharePoint Conversation: Professor Gibbs asked the Executive Committee to consider having the Standing Policy Committees use Share Point for Committee business. She stated that this tool is supported by IRT, that it is a Microsoft product, and is easily accessible because it is web-based. Share Point might streamline Committee's work and create an archival element that on how Committee's do, and show, their work.

Adjournment: 4:55 pm