EXECUTIVE COMMITTEE MEETING
Minutes of the Meeting of May 12, 2015
3:00 – 5:00 pm, 275 Sacramento Hall
Approved: May 19, 2015

Call to Order: The Chair called the meeting to order at 3:05 pm.

Roll: Ryan Allain, Lorelei Bayne, Sylvester Bowie, De-Laine Cyrenne, Ben Fell,
              Charles Gossett, Fraka Harmsen, Julian Heather (absent), Sue Holl, John Ingram,
              Dana Kivel, Tom Krabacher, Todd Migliaccio, Christine Miller (absent), Reza Peigahi,
              Deidre Sessoms (absent)

Guests: Academic Affairs: Jim Prince, Vice Provost, Sheree Meyer, Dean, Undergraduate Programs;
                   Don Taylor, Interim VP, Academic Programs and Global Engagement
              CODE: Elvia Ramirez, Chair
              HHS: Fred Baldini, Dean; Robin Carter, Associate Dean; Ed Barakatt, Chair, Physical Therapy;
              Robert Pieretti, Chair, Speech Pathology & Audiology; Tony Shepard, faculty member, Recreation,
              Parks and Tourism Administration

Open Forum:
- **Community Engagement Center:** The Center's new brochure was shared.

Agenda: The agenda was amended to add a conversation about the Office Hours Policy
              (FS 14/15-130/APC/EX) and Faculty Responsibilities to Students in the Instructional Environment
              Policy (FS 14/15-131/APC/EX). Both items are at Second Reading on the May 14 Senate agenda.
              The agenda was amended as published.

Minutes: The Executive Committee approved the meeting minutes of May 7, 2015 as published.

From the Chair:
- **CNU WSCUC Approval - Structural Change Site Visit Report**: It is our understanding that
  WASC gave interim approval to the Health Sciences degree from CNU. The rationale included within
  the WASC document contains contradictory information from what the Senate, its Executive
  Committee, and interested faculty have been told. Exec discussed the report and next steps.

  A motion was made, seconded and carried to have a small Work Group (Bowie, Cyrenne, Barakatt,
  and Sheppard) draft a resolution for Exec to review on May 19. The report will be placed as an
  Information Item on the May 14 Senate agenda. The Chair will advise the Senate that Exec will be
  preparing a resolution on behalf of the Senate at the May 19 meeting. Senators will be invited to join
  Exec to finalize the resolution. The Chair will meet with VP Lee regarding the March 18, 2015 report.

Exec requested the Chair and the Provost meet with Campus Counsel.

Issues raised:
- CNS Student Numbers: The numbers of students are different. We were told around 600. This document states the plan will include an optimal number of 1250 over five years.
- The degree wasn't stated to be competing with Sac State's offering. Yet WASC identifies a competitive advantage for CNU students over Sac State students.
- It was our understanding that many of the Sac State services had not been agreed upon, yet they are included in this document as being part of the offerings CNU students can expect.
- The measuring of space on the 2nd Floor of Folsom Hall by UEI and CNU representatives. The Department of Speech Pathology and Audiology have concerns over the lack of information about their move to Folsom Hall. Plans for Speech Pathology and Audiology were submitted last fall and funding was approved in the current year's budget but plans have not been forth coming.
- Concern was expressed over the statement in the WASC document that suggested CNU students had access to Folsom Hall common areas.
- Concerns remain over the parking situation at Folsom Hall.
- What are the costs of the services provided from CNU? Is this a profit or loss for Sac State?
- Concerns exist over the construction of classroom space and if such construction costs reduce the rent paid on the space.

Letter of Support HIS Grant: The letter of support was reviewed and approved. The item will be placed on Consent Action on the May 14 agenda.

Program Proposal: Global and Multicultural Perspectives: A Certificate of Academic Achievement:
Dean Meyer presented the program proposal and stated that GE/GRPC reviewed and supports the proposal. The item will be placed on Consent Action for May 14 agenda.

From the Provost:
- The new Center for International Programs and Global Engagement is almost complete.
- AVP for Global Engagement Search: The top five candidates are being interviewed.
- Budget Models: The model is being reviewed and modified. Feedback is welcome in Fall when we have a budget for distributing the funding.
- One time Grant RFP – the Provost's Research Incentive Fund is one time money which is intended to bring in large grants which benefit all colleges. There is a concern regarding direct/indirect costs associated with small grants.

Revised Amendment to Section 4.08 of the University ARTP Policy: The item will be placed on Consent Action for May 14 agenda.

Office Hours Policy (FS 14/15-130/APC/EX): Holl shared feedback she received from faculty after the May 7 Senate meeting and stated that FPC did not have an opportunity to review the policy. The policy recommendations will be referred to FPC with the Senate's consent. It will return to the Senate in Fall 2015.

Faculty Responsibilities to Students in the Instructional Environment Policy (FS 14/15-131/APC/EX):
The Executive Committee felt that the policy needs review and substantive updates. The policy recommendations will be referred to FPC with the Senate's consent. It will return to the Senate in Fall 2015.

Committee Appointments - University: Faculty were identified from the Preference Poll and will be contacted regarding serving on the following committees:

- Grade Appeal Panels
- Student Fee Advisory Committee
- Student Health Advisory Committee
- Student Housing Advisory Committee
- Transportation Advisory Committee
- University Budget Advisory Committee
- UEI Board of Directors
- University Sustainability Steering Committee
- Union Well - Board of Directors
- Well Advisory Group

Standing Policy Committees Annual Report: The reports will be placed on the May 14 agenda on Consent Action.

- **APC:** Attachment: EX 14/15-129
- **CPC:** Attachment: EX 14/15-131
- **GSPC:** Attachment: EX 14/15-130

Adjournment:

The meeting was adjourned at 4:30 pm.