



**2014-2015 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE MEETING**

**Minutes of the Meeting of December 9, 2014**

3:00 – 5:00 pm, 275 Sacramento Hall

*Approved: December 16, 2014*

**Call to Order:** The Chair called the meeting to order at 3:06 pm.

**Meeting Rules:** The meeting rules were reviewed.

**Roll:** Ryan Allain, Lorelei Bayne, Sylvester Bowie, De-Laine Cyrenne, Ben Fell, Fraka Harmsen, Julian Heather, Sue Holl, John Ingram, Dana Kivel, Tom Krabacher, Todd Migliaccio, Christine Miller, Reza Peigahi, Kent Porter, Deidre Sessoms

**Guests:** Guido Krickx, Dean, College of Continuing Education  
Jenni Murphy, Associate Dean, College of Continuing Education  
Jim Prince, Vice Provost, Academic Affairs  
Ed Inch, Dean, Arts and Letters  
Sheree Meyer, Dean Undergraduate Studies  
Don Taylor, Interim AVP, Academic Programs and Global Engagement  
Amber Gonzalez, CODE Member

**Open Forum:**

- **Campus Weather Warning for December 10-12:** A question was raised regarding the impending winter storm and the campus plan for handling the storm.
- **Luggage Collection for Foster Children.** Professor Bowie is collecting used or new luggage through December 23.
- **Classrooms: Podium Placement/Computer Monitors in Renovated Classrooms:** A concern was expressed about the location of where podiums/computer monitors are sometimes placed in renovated classrooms. The chalk/white boards may be blocked. It was requested that they be installed off to the side instead of in front of a chalk/white board. The Vice Provost will follow-up with IRT.

**Agenda:** The agenda was approved as published.

**Minutes:** The Executive Committee approved the meeting minutes of December 2, 2014 as published.

**From the Chair:**

- **Senate Meeting – December 11:** Due to weather conditions, a motion was made, seconded, and carried to cancel the Senate meeting for Thursday, Dec 11. The Senate will be advised.
- **UARTP Committee:** The current Chair, Dr. William Dillon, is stepping down. A new Chair will be elected in February 2015.
- **Collective Bargaining Agreement Unit 3 Follow-up:** The item will be placed on a spring agenda.
- **Brand and Identity Project Follow-up:** The President will be invited to meet with the Executive Committee and discuss the project.

**From the Provost:**

- **Dean Searches: University Library and the College of Business Administration:** Interviews have been completed for both searches and the Search Committees will forward their recommendations to the President and Provost.
- **Impaction Report:** Ted Lascher has requested an extension until January to complete his report. The Provost suggested the report may be an item for the Senate in the spring.
- **Faculty Profiles Book:** The Provost shared the College of Engineering Faculty Profiles booklet and will be asking all of the colleges to prepare one.

**Faculty Senate Annual Committee Preference Poll:** Exec reviewed the revised Poll and suggested edits.

**Program Review:** [College of Continuing Education](#): The Program Review will be placed on the February 5, 2015 Senate agenda on Consent Action with a recommendation for full approval.

**Faculty Travel Follow-up:** The Provost discussed the revised travel guidelines, which includes a closer scrutiny of claims. She is considering an on-line travel system that will allow status review of claims. The current travel Guidelines will also be updated.

**Open Forum Referrals – Executive Committee Discussions:**

- **White Paper on High Stakes Grading:** It was suggested that the Center for Teaching and Learning (CTL) hold a workshop on the practice of “high stakes grading” and that the workshop could lead to the creation of a faculty workgroup interested in tackling the issue. The Chair will send a memo to CTL requesting a spring workshop be held.
- **Faculty Rights and Responsibility to Students in the Instructional Environment:** A discussion was held over whether the policy needed to be more explicit in relation to the timely grading, or return of materials. The discussion will continue at the December 16 meeting.

**Senate Committee Standing Rules:** The following will be placed on the December 16 agenda.

- Livingston Lecture Annual Faculty Committee: Attachment: [EX 14/15-61](#)
- Research and Creative Activity Awards Subcommittee: Attachment: [EX 14/15-62](#)
- Curriculum Subcommittee: Attachment: [EX 14/15-63](#)
- Readmission Subcommittee: Attachment: [EX 14/15-64](#)
- Academic Standards Subcommittee: Attachment [EX 14/15-65](#)

*Adjourned: 5:02 pm*