



**2015-2016 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of January 26, 2016**  
275 Sacramento Hall  
*Approved: February 2, 2016*

**Call to Order:**

*The Chair called the meeting to order at 3:01 pm.*

**Roll Call:**

*Roll was taken.*

Lorelei Bayne, Sylvester Bowie, Tucker Caruso, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Ben Fell, Kathy Garcia, Julian Heather, John Ingram, Mike Lee, Tom Krabacher, Reza Peigahi, Kath Pinch, Adam Rechs, Sue Holl

**Guests:**

Academic Affairs: Sheree Meyer, Dean Undergraduate Studies; Don Taylor, Interim AVP  
Academic Programs and Educational Effectiveness

RTPA: Tony Sheppard, faculty member

UARTP Committee: John LaRocco, Chair

**Open Forum:**

- **Academic Affairs:** Provost Lee spoke about the changes in Academic Affairs and stated that operations, procedures, and processing documents in a timely manner is a priority for Academic Affairs.
- **Proposal Deadlines:**
  - Promising and Proven Course Redesign with Technology proposals are due February 1, 2016.
  - Virtual Lab proposals are due February 16, 2016.

For assistance or questions contact either Dean Sheree Meyer ([meyers@csus.edu](mailto:meyers@csus.edu)) or Todd Migliaccio ([tmigliac@csus.edu](mailto:tmigliac@csus.edu)).

- **Degree Planning Software:** Dean Meyer was asked about Smart Planner. She stated the roadmaps have been provided to the campus team responsible for inputting this into Smart Planner. They are working with Burgundy Consulting who will set up the first couple of roadmaps and train our personnel. Our long-term plan is to initiate student use in summer 2016.
- **Print Smart:** Concern was expressed about issues students are having with the system being slow and that the issues have been on-going since the last system update. Issues with the new vendor's maintenance of the copiers were also noted. The Provost will follow-up.

**Agenda:** The agenda was amended to move the Provost and Vice President of Academic Affairs Search Committee Faculty Representatives item to the end of the agenda. The agenda was approved as amended.

**Minutes:** December 8, 2015: The minutes were approved as published.

**UARTP Policy Amendments:** UARTP Committee Chair LaRocco provided an overview of the proposed amendments.

- **Amendments to incorporate the 2014-2017 CFA-CSU Collective Bargaining Agreement:** The UARTP Committee made amendments to the policy to incorporate provisions in the current CFA-CSU Collective Bargaining Agreement (CBA). The item will be placed on Consent Action for the February 4 Senate meeting. UARTP Committee Vice Chair, Randy Mays, will attend the February 4 meeting to answer questions.
- **Amendments to Sections 6.06 and 6.08 that govern Search Committees:** The amendments provide the Departments with flexibility with regard to the structure, composition and operation of Search Committees. LaRocco stated that the UARTP Committee members consulted with their colleagues during the drafting of the proposed revisions. The item will be placed on the February 4 Senate agenda at First Reading. UARTP Vice Chair, Randy Mays, will attend the meeting to present the item to the Senate.

**From the Chair:**

- Bowie expressed appreciation to the Executive Committee for their work during fall semester.
- Internship and Field Trip Committee: Bowie thanked Professor Dym for co-chairing the committee and also the work of the committee. Letters will be forwarded to the Committee members thanking them for their work.
- Bowie welcomed Provost Lee.
- February Senate Meetings and Events:
  - Thursday, Feb 4: Regular Senate meeting.
  - Thursday, Feb 11: The Provost Search Firm will meet with the Faculty Senate to talk about the type of Provost the faculty want and what they are looking for in the candidates brought to campus to be interviewed. Also, a Classroom Scheduling Presentation will be done by Provost Lee.
  - Tuesday, Feb 16: Livingston Lecture, 3 pm, Redwood Room, University Union
  - Thursday, Feb 18: Regular Senate meeting and the Faculty Endowment for Student Scholarships Awards

**Hornet Honor Code Task Force:** The nomination of Kyle Swan, Philosophy (A&L) will be placed on the February 4 Senate Agenda on Consent Action.

**Diversity Task Force:** A faculty representative will be on sabbatical spring 2016. Exec reviewed the list of faculty who had indicated interest in serving on the Task Force and asked the Senate Analyst to contact (in the order provided) the following faculty regarding serving on the Task Force for spring 2016: Mary McCarthy, Margie Berta-Avila, Elvia Ramirez.

**Presidential Searches Survey:** Bowie advised Exec about a CSUAS survey concerning presidential searches. The survey will be sent to Sacramento State faculty asking them to respond. Responses will go directly to CSUAS.

**Open Educational Resources (OER) Ad Hoc Work Group:** In compliance with FS 15/16-85/CPC/EX an ad-hoc work group will be established in early February. A call for membership will be sent out on January 29 to faculty, staff, and students.

Work Group Membership: 5 faculty, 2 staff, 2 students, and 1 Ex-Officio from the Office of Academic Affairs

**Provost and Vice President of Academic Affairs Search Committee - Faculty Representatives:** Exec reviewed the nominations. Bowie advised Exec that names of the faculty representatives need to be forwarded to the President at the end of the meeting, due to the Search Committee's first meeting on January 28. Exec reviewed the nominations and selected the following faculty to serve as faculty representatives on the Search Committee.

1. Christine Miller, Communication Studies (A&L)
2. Jia Joon "Jay" Lee, Marketing and ChainSupply Management (CBA)
3. Ernest Uwazie, Criminal Justice (HHS)
4. Linda Roberts, Chemistry (NSM)

A motion was made, seconded and carried: The Executive Committee on behalf of the Faculty Senate recommends the following faculty members to serve on the Provost and Vice President of Academic Affairs Search Committee.

1. Christine Miller, Communication Studies (A&L)
2. Jia Joon "Jay" Lee, Marketing and Chair Supply Management (CBA)
3. Ernest Uwazie, Criminal Justice (HHS)
4. Linda Roberts, Chemistry (NSM)

The Chair will forward the names to the President following the meeting. The item will be placed on the Feb 4 Senate agenda on Consent Information. Bowie stated that he will also provide names of other faculty who were highly considered, but were not included in the list of four to the President for his consideration when the President makes his additional appointments of two faculty representatives.

**Adjourned:** *The meeting was adjourned at 4:45 pm.*