



**2015-2016 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE MEETING  
Minutes of the Meeting of September 1, 2015**

3:00 – 5:00 pm, 275 Sacramento Hall

*Approved: September 8, 2015*

**Call to Order:**

*The Chair called the meeting to order at 3:01 pm.*

**Roll Call:**

*Roll was taken.*

Lorelei Bayne, Sylvester Bowie, De-Laine Cyrenne, Jeff Dym, Sue Escobar,  
Ben Fell, Kathy Garcia, Julian Heather, John Ingram, Reza Peigahi,  
Kath Pinch, Adam Rechs, Fraka Harmsen, Sue Holl, ASI Representative (vacant)

**Guests:**

Academic Affairs: Jim Prince, Vice Provost; Sheree Meyer, Dean-Undergraduate Studies

**Agenda:** The agenda was approved as published.

**Minutes – August 10, 2015:** The minutes were approved as published.

**Open Forum:**

**Impaction Task Force:** The Provost stated that she will be establishing an Impaction Task Force and will be forwarding a request to the Senate Chair for Senate representation.

**Department/Division Chair:** Questions were raised regarding the Department/Division Chair policy, in particular the removal of a Chair. The Senate Chair will follow-up and report back.

**Campus Smoking Policy:** A question was raised on the status of implementation of the policy. The Chair will follow up and report back.

**Interim Parking Lot – Shasta Hall:** Vice Chair Bayne thanked those that had been involved with the new interim parking lot by Shasta Hall.

## From the Chair:

- **President's Fall Address – 9 points:** Exec was asked to think about ways the Senate might work with the President in realizing his 9 point goals.
  1. *Work with the faculty, staff, students, and community to improve graduation rates.*
  2. *Improve retention rates for all four years.*
  3. *Reduce the time to degree.*
  4. *Centralize our data analysis operations.*
  5. *Create a centralized career and internship office to help our students find employment.*
  6. *Facilitate a campus-wide discussion of impaction to develop alternative, sustainable pathways.*
  7. *Ensure that Sac State is a great place to work.*
  8. *Expand our community outreach.*
  9. *Raise money.*
  
- **Graduate Education:** It was noted that Graduate Education was not listed among the 9 points. The Chair will follow-up with the President.
- **Graduation Initiative:** It was suggested that faculty need to be engaged in the planning of upcoming the Graduation Initiative.
  
- **Faculty Senate Standing Rules:** Feedback was received at the August 26 Senate Retreat about the placement of language regarding cancelation of Senate Committees meetings three business days prior to a meeting date. Krabacher reported that the Standing Rules have been reviewed. The document will be reformatted to address all Senate Committees in Article II. The Standing Rules will receive a Second Reading at the September 10 meeting. The Senate will be advised of the format change.
- **Shared Governance and Consultation Document Signing:** The signing will be held on Thurs, Sept. 10 at 4:15 pm in the Foothill Suite, University Union.
- **Internship and Field Trip Policies Work Group:** Dana Kivel will Co-Chair the Work Group with Jeff Dym. Senator Dym will be responsible for reporting back to the Executive Committee and the Senate.
- **Anthony Sadler Resolution:** Exec discussed a resolution honoring Anthony. Krabacher, Bayne, Escobar, and Rechs will draft a resolution for Exec's review at the next meeting.
- **Diversity Task Force:** The President will forward a request for faculty representation on the Task Force. The Senate Office will put out a call to faculty.
- **Interested Party Preference Poll:** The poll was implemented as a way to have Senators more engaged in Senate business (FS 12/13-21). Complaints regarding how people were invited to participate have been received since the poll was implemented. No interested parties were invited in 2014/15. The Chair will consult with Krabacher and Peigahi and will bring back a plan to Exec.

*Discussion of the Poll included:*

  - *Rescinding or amending the policy.*
  - *Providing the Senators with a list of anticipated legislative actions for the academic year in order to determine if they wish to follow a committee.*
  - *In place of the poll invite Senators to be placed on a Standing Policy Committee's distribution list for the academic year.*
- **WSCUS – VP Oberg's Visit:** The WSCUS Liaison to Sacramento State, Vice President Dr. Christopher Oberg, will be on campus Monday, September 28, 2015 for an all-day campus visit. As the new WASC standards are being implemented the WASC senior leadership is visiting campuses to talk about the process, lessons learned and to get a glimpse of how we are moving through the process. As part of the itinerary for the visit, the Executive Committee has been invited to meet with Dr. Oberg.

**Senate Office Update:**

- **Senate Website:** Exec viewed the new additions to the website: A-Z index, Faculty Endowment for Student Scholarship information, and the Executive Committee members section which includes photos.
- **Senate Committees Agenda and Minutes Templates:** A standard template will be used by all Senate committees. The templates will be provided to Committees the week of September 14 for implementation at the beginning of October.
- **Student Retention and Graduation Subcommittee – A&L Representative:** Exec was advised that a question was raised about the A&L faculty representative. At the time the faculty member was appointed to the committee they were a full-time member in A&L. For the 2015/16 AY their appointment is split between A&L and Education. A&L was consulted and is fine with the faculty member continuing to represent A&L for 2015/16. No change will be made to the membership.
- **Academic Policies Committees Standing Rules:** Exec was advised that the committee's Standing Rules had been approved by the Executive Committee in 2014/15 but had not been placed on a Senate agenda. The item will be placed on a September Senate Agenda on Consent Action.

**Faculty Senate Retreat Debrief:** Exec identified some of the activities they found to be positive, as well as enhancing the success of the day's events. Members liked the mix of information and business as well as being addressed by both the President and Provost.

What did not work:

- The late break
- Participants leaving early and not participating in the later activities such as the impaction report.

**Impaction Next Steps:** Professor Lascher will be invited to present the report to Senate. It was suggested that a brief history be provided to Senators prior to the report presentation. Exec was asked to send the Chair ideas for putting together the presentation to the Senate.

**Adjournment:**

*The meeting was adjourned at 4:30 pm.*