



**2015-2016 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE
Minutes of the Meeting of October 6, 2015
275 Sacramento Hall
Approved: October 13, 2015

Call to Order:

The Chair called the meeting to order at 3:01 pm.

Roll Call:

Roll was taken.

Lorelei Bayne, Sylvester Bowie, Tucker Caruso, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Ben Fell, Kathy Garcia, Julian Heather, John Ingram, Tom Krabacher, Reza Peigahi (absent), Kath Pinch, Adam Rechs, Fraka Harmsen (absent), Sue Holl

Guests:

Academic Affairs: Jim Prince, Vice Provost
College of SSIS: Orn Bodvarsson, Dean
Sustainability Committee: Ryan Todd and Kristina Cullen

Agenda: The agenda was approved as published.

Minutes: September 29, 2015: The minutes were approved as published.

Open Forum:

- **ABA/HR Customer Service Training – October 19:** Questions were raised regarding the need for Branding training, costs, and the best use of University funds for Customer Service Training. The Chair will follow-up with VP Lee.
- **Mandatory Training Notices to Employees during the Summer:** Concern was expressed about mandatory training notifications and notices of being out of compliance that are sent to faculty during the summer when they are not on campus. The Chair will follow-up.
- **Sustainability Committee Presentation:** Ryan Todd presented information on the Campus Sustainability Project: AASHE – Stars. The Executive Committee was asked to review ADM-0144 Sustainability Policy. The item will be referred to a Standing Policy Committee.

From the Chair:

- **Outstanding Faculty Awards:** A College asked: “Is a faculty member eligible to apply for an award if away from campus during the academic year.” Exec determined that the faculty member would be eligible if they met the eligibility requirement of “employed at Sacramento State for at least the past three years”.
- **Faculty Representation Selection on Work Groups, Task Forces, and Search Committees:** At the October 1 Senate meeting, Senator Gonzalez’s requested guidelines be developed so that if there is a question regarding the nominations before the Senate, the Executive Committee would be able to address what the selection was based on (CV, bio, etc.). Exec has taken on the concern and asked the Senate Parliamentarian, Tom Krabacher, to review the Senate Standing Rules and propose language.
- **Room 275 Meeting Room:** Academic Affairs has ordered additional chairs and will review the room set-up.
- **Provost’s Fellowship:** The Chair followed up with the Provost on the September 29 Open Forum inquiry. There is no fellow program, however from time to time an administrator might identify work to be done on a project and would offer some release time to the faculty involved.
- **Mega Class:** The Chair followed up with the Provost on the September 29 Open Forum inquiry. It is highly improbable, if not impossible, for a class to go from 120 to 119 and lose units as a result. The Colleges usually decide class caps.

A motion was made, seconded, and carried to add the WASC Standards to the agenda under “From the Chair”.

- **WSCUS – Standards Survey:** The Chair asked the Executive Committee and the Academic Senators to complete a survey “Review Under WSCUC Standards”. The Chair will distribute the survey and forward responses to Jackie Donath.

Program Proposal

The following program proposals will be placed on the October 15 Senate agenda on Consent Action.

College of Social Sciences and Interdisciplinary Studies

- BA in Environmental Studies – Attachment [EX 15/16-29](#)
- BS in Environmental Studies – Attachment [EX 15/16-30](#)

College of Natural Science and Mathematics

- MA in Biological Sciences – Attachment: [EX 15/16-25](#)
- BA in Mathematics – Attachment: [EX 15/16-27](#)
- Minor in Mathematics – Attachment: [EX 15/16-28](#)

Questions were raised for the following proposals. Tom Savage, Chair of the Curriculum Subcommittee will be consulted.

Minor in Environmental Studies

Question: Under the Proposed Changes section, clarification/correct is needed regarding Major/Minor as it is listed as Major under the “Proposed Catalog Copy” and Minor under the “Current Catalog Copy” section.

Proposed Catalog Copy: “Units required for **Major**: 25
Current Catalog Copy: Units required for **Minor**: 25-29

MA in Biological Sciences – Honors Program – (*deletion of programs are placed on Senate agendas as First Reading items*)

Question: The title of the program is Masters of Arts, Biological Sciences. In the brief description on page 1 as well as the old requirements on the subsequent pages, it mentions BIO 190-series classes designed to be coupled with BA or BS degree programs, rather than anything normally included in a Master's program. It is unclear as to whether this is a Master's or Bachelor's program.

CODE – Response to the Draft Report of the CSU Task Force on the Advancement of Ethnic Studies: Exec determined that since CODE was responding to a draft report no action will take place at this time. Once the Task Force publishes a final report, Exec will determine next steps. The Senate Chair will advise the CODE Chair of the action of Exec as well as acknowledge receipt of the report.

Open Presidential Searches: Exec continued the discussion from the September 29 meeting. Sue Escobar will draft a resolution for Exec's review based on a template provided by the Academic Senators and adopted by a number of campuses.

October Senate Meetings: Exec will decide at their next meeting if the Senate will meet on October 22 or on October 29.

Adjournment:

The Executive Committee meeting was adjourned at 4:50 pm