



**2015-2016 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE
Minutes of the Meeting of December 1, 2015
275 Sacramento Hall
Approved: December 8, 2015

Call to Order:

The Vice Chair called the meeting to order at 3:01 pm.

Roll Call:

Roll was taken.

Lorelei Bayne, Sylvester Bowie (absent), Tucker Caruso, De-Laine Cyrenne, Jeff Dym (absent), Sue Escobar, Ben Fell, Kathy Garcia, Julian Heather, John Ingram, Tom Krabacher, Reza Peigahi, Kath Pinch, Adam Rechs, Fraka Harmsen, Sue Holl (absent)

Guests:

CSUS Academic Senate: Christine Miller, CSUS Senator
Academic Affairs: Jim Prince, Vice Provost;

Open Forum:

AB 798 – ASI Resolution: Caruso reported that the ASI Board had passed a resolution in support of AB 798 and that he will present it at Open Forum at the December 3 Senate meeting.

Sacramento Hall Access: Fell reported that some members of the Curriculum Policy Committee requested fob access to Sacramento Hall. He also asked the status of the Senate Chair's conversation with the President regarding the need to lock the external side doors of Sacramento Hall.

Administrative Appointment policy: An update on the Administrative Appointment policy was requested.

Electronic door locks: It was reported that electronic door locks are being installed in some buildings but not all due to issues that IRT may have with the locks. The Chair will follow-up.

Internship Policy: Questions were raised regarding why it takes 90 days for Procurement and Contract Services to review agreements. The Chair will follow-up and invite representatives from Procurement and Contract Services to attend the December 3 Senate meeting to address questions that may come up. The Chair will also advise the Work-group Co-Chairs of the questions.

APC Standing Rules: The Vice Provost requested that the VP for Academic Affairs or designee be added to the Ex-Officio membership. Exec discussed the request and the Standing Rules will be amended. The Senate will be advised of the additional edit. Escobar will advise APC of the amendment to the Standing Rules.

Agenda: The agenda was amended to add a resolution on support of AB798 as the last item in the agenda. The agenda as amended was approved.

Minutes: November 17, 2015: The minutes were approved as published.

From the Vice Chair:

- **AVP for Financial Services Search:** VP Lee has requested two faculty members to serve on the Search Committee. A call will go out to faculty requesting nominations to be submitted by December 7. Nominees will be asked to submit a statement of up to 100 words addressing their interest and qualifications. Nominations will be reviewed by Exec on December 8 for placement on the December 10 Senate agenda.

On-line Student Evaluations: Escobar reported that questions were raised in APC regarding the low response rates and negative feedback for on-line student evaluations compared to the paper/pencil response rate. Are all of the student's comments/concerns being captured? Faculty felt that they do not have control over the evaluation process. Escobar asked the status of the presentation to the Senate. Peigahi stated that Mark Rodriguez was asked to present to the Senate last year and the presentation was put on hold. The Senate Chair was asked to invite Christina Miller and Mark Rodriguez to the December 8 meeting for an update to Exec on the on-line student evaluation process.

Writing and Reading Subcommittee Standing Rules: The item will be placed on Consent Action for the December 3 Senate agenda.

AB 798 Resolution: Minor edits were suggested. Fell will update and forward to the Senate Analyst. The item will be placed on the December 3 Senate agenda as the last First Reading item.

Adjourned: 4:25pm