



**2016-2017 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of August 30, 2016**  
275 Sacramento Hall  
*Approved: September 6, 2016*

**CALL TO ORDER:** The Chair called the meeting to order at 3:02 pm.

**ROLL CALL:** Roll was taken.

Dimitri Bogazianos, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Kathy Garcia, Andrew Hertzoff, Julian Heather, Sue Holl, Hellen Lee, Mike Lee, Abraham Mendoza, Liam Murphy, Reza Peigahi, Matt Schmidlein, Chris Taylor

**Guests:**

President's Office: Dr. Nelsen, President  
Academic Affairs: Steve Perez, Vice Provost  
College of Arts and Letters: Chris Bellon, Associate Dean  
College of Education: Ana Garcia-Nevarez, Associate Dean  
Human Resources: Jake Hurley, VP  
Statewide Academic Senator: Tom Krabacher, Geography; Christine Miller, Communication Studies

**APPROVAL OF THE AGENDA:** The agenda was approved as published.

**ACTION ITEMS**

- **Minutes – August 9, 2016:** The minutes were approved as published.
- **Senate Meeting Dates:** Beginning Fall 2016 the Senate will meet every other week during the academic year, except for the first week of instruction. The Senate will be advised.
- **September 8 Senate Agenda:** Faculty Senate vs. Academic Senate will be placed on the agenda as an information item. (*See Discussion Items below.*)
- **Guest Speaker Reimbursements:** The Provost and Senate Chair will follow-up on the concerns expressed about timely reimbursement of guest speakers. (*See Discussion Items below.*)
- **Impaction Task Force Report:** A copy of the report will be shared with the Executive Committee.
- **EO 1071 Revision Consultation:** The item will be referred to APC, CPC, FPC, and GSPC for review and commentary, with responses due no later than noon on September 12. (*See Discussion Items below.*) Dean Newsome and Kace Chalmers, Curriculum Committee Chair will be invited to the September 6 Exec meeting to discuss whether or not programs should be asked to address now the changes outlined in EO 1071.
- **Program Proposals:** The following Program Proposals will be placed on the September 8 Faculty Senate agenda:

**Consent Action**

- **Arts and Letters:** Certificate Program in Healthcare Spanish (HealthSPAN)
- **Engineering and Computer Science:** BS in Civil Engineering
- **Health and Human Services:**
  - BS in Criminal Justice
  - BS in Recreation Administration
  - MS Communication Sciences and Disorders

- **Natural Sciences & Math: BS in Geology**
- **Social Sciences Interdisciplinary Studies: BA in Psychology (Online/Hybrid Degree Completion)**

### **First Reading**

- **Education: Certificate in American Sign Language**

### **INFORMATION ITEMS**

- **Course Leaf CAT and CIM Implementation Team:** A faculty representative from each of the four Senate Committees below will serve on the Implementation Team. A call will be sent out to the four committee chairs.
  - Council for the Preparation of School Personnel
  - Curriculum Subcommittee
  - General Education Course Review Committee
  - Writing and Reading Subcommittee
- **Vice Provost Search Committee:** Faculty representative nominations will be reviewed by the Executive Committee at their September 13 meeting for placement on the September 22 Senate Agenda.
- **Program Impaction:** The Senate Chair is working with the Provost to address the requirement (FS 14/15EX-87) of a program data table being produced annually and a report on when programs became impacted, dates the campus has to approve the programs status (every 4-years), and the status of the program now. This report would be helpful to the Senate. (*See Discussion Items below.*)
- **From the President:** Dr. Nelsen welcomed everyone back and briefly spoke about the 1% budget cut, the increase in the number of classes students are able to enroll in, the New Faculty 2016-17 webpage, and the Graduate School Task Force. (*See Discussion Items below*)

### **DISCUSSION ITEMS**

- **Senate Meeting Dates:** Exec discussed the Senate meeting every other week (Thursdays) during the academic year, except for the first week of instruction. The Senate has been meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays, and Senators held the other Thursdays in case business warranted a meeting be held. The change would be minor to the schedule. The new schedule will be effective beginning Fall 2016. The Faculty Senate Standing Rules will be updated to reflect that the Senate will meet every other week of the academic year, except for the first week of instruction. This change does not affect the Faculty Senate Constitution or Bylaws. The Senate will be advised.
- **September 8 Senate Agenda: Faculty Senate vs. Academic Senate:** The item will be placed as an Information item on the September 8 agenda. Tom Krabacher will present a brief history of the Senate and the information will be added to the new Senate Handbook. A more detailed conversation with the Senate will take place in late September or early October.
- **Guest Speaker Reimbursements:** Concern was expressed about the length of time (6 weeks to 6 months) it takes for reimbursement of travel and honorarium payments for guest speakers and how that process is handled. It was suggested that an Office be designated to deal with Event Coordination not only for scheduling of the event but also for reimbursement. The Provost and Senate Chair will follow-up.
- **Program Impaction:** Exec discussed information that would be helpful to the Senate: Program data table, program status, the Lascher Report and the Impaction Task Force report. A copy of the Task Force report will be shared with the Executive Committee.
- **EO 1071 Revision Consultation:** The item will be referred to APC, CPC, FPC, and GSPC for review and commentary. Committees will be asked to respond no later than noon on September 12. The item will be placed on the September 13 Exec agenda and the response will be shared with the President before submitting to the ASCSU Chair. Questions were raised about whether or not programs should be asked to address now the changes outlined in EO 1071. The discussion will be continued at the September 6 meeting to allow Dean Newsome and Kace Chalmers, Curriculum Committee Chair, to participate in the discussion.

- **Program Proposals:** The proposals were reviewed and will be placed on the September 8 Senate agenda. (*See Action Items above*).
- **Handbooks and Policy-related Documents:** Exec reviewed the draft documents and will provide feedback to the Senate Analyst by Friday, September 2. Final drafts of the documents will be placed on the September 6 Executive Committee agenda.

#### **ADJOURNMENT**

*The meeting was adjourned at 4:45 pm.*