



**2016-2017 Faculty Senate  
Executive Committee**

**EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of September 13, 2016**  
275 Sacramento Hall  
*Approved: September 20, 2016*

**CALL TO ORDER:** The Chair called the meeting to order at 3:02 pm.

**ROLL CALL:** Roll was taken.

Dimitri Bogazianos, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Kathy Garcia, Andrew Hertzoff, Julian Heather, Sue Holl, Tom Krabacher, Hellen Lee, Mike Lee (absent), Abraham Mendoza, Liam Murphy, Robert Nelsen (absent), Reza Peigahi, Matt Schmidlein, Chris Taylor

**Guests:**

Academic Affairs: Steve Perez, Vice Provost (*attending on behalf of Provost Lee*)  
College of Arts and Letters: John Williams, Associate Dean (Interim)  
College of Education: Anna Garcia-Nevarez, Associate Dean, Amber Gonzalez, faculty member  
College of Health and Human Services: Tony Sheppard, Recreation, Parks & Tourism Administration  
Human Resources: Jake Hurley, VP  
Information and Resource Technology: Christine Miller, Vice President (Interim)  
President's Office: Lisa Cordoza, Chief of Staff (*attending on behalf of President Nelsen*)

**APPROVAL OF THE AGENDA:** The agenda was amended 1) to move Item #10 to follow Item #7, and 2) add at the end of the agenda, the Undergraduate and Graduate Degrees Policy (FS 16/17-31/GSPC/EX). The agenda as amended was approved.

**ACTION ITEMS**

- **Minutes – September 6, 2016:** The minutes were approved as published.
- **Soda machines on campus:** The Senate Chair will follow up (*see Information Items below*).
- **Impaction Report Work Group:** The Work Group will provide a review of options for presentation of this report to the Senate by October 3 to the Senate Chair. The item will be on the October 4 Executive Committee agenda.
- **Diversity Task Force Report Referral:** The report will be referred to CODE and FPC (*see Discussion Items below*).
- **EO 1071:** The Senate Chair will provide feedback to Statewide Senate Chair Miller.
- **Student Grade Appeal Process Work Group:** A Work Group was established. The policy will be referred to the Work Group with a response due by November 4, 2016. (*see Discussion Items below*)
- **AITC – Executive Committee Representative:** The nomination of Jeff Dym will be placed on Consent Action on the September 22 Senate Agenda.
- **Programs Reviews—Department of English and Department of Psychology:** The reviews will be placed on Consent Action on the September 22 Senate Agenda.
- **Consultation on Instructional Technology Changes:** The Senate Chair will follow-up with AITC, IRT, and Academic Affairs (*see Discussion Items below*).

- **FS 16/17-32 Undergraduate and Graduate Degrees Policy:** The policy will be removed from the September 22 Senate Agenda and referred back to GSPC. The Senate will be advised. (*see Discussion Items below*)

#### INFORMATION / OPEN FORUM ITEMS

- **Open Forum Follow-up (July 11) Field Experiences:** The Provost will provide an update at the next meeting.
- **Soda Machines on Campus:** An inquiry was made about soda machines on campus, their location and availability. The Senate Chair will follow-up.
- **The University Fact Book:** Hall noted that the 4-year graduate rate is included.

#### DISCUSSION ITEMS

- **Impaction Task Force Report:** The Chair reported that the President has requested feedback from the Senate on the report. Next steps were discussed (*see bulleted list below*). A Work Group was established (*Schmidlein, Escobar, Hertzoff, Peigahi, Mendoza*) to consider next steps and report back to the Senate Chair by October 3. The Work Group's recommendations will be an agenda item for the October 4 Executive Committee meeting.
  - Regular Senate meeting item: The agenda would be reordered so that the report discussion would be at the beginning of the meeting with a set time period. Peigahi suggested that the Advising policy might be reviewed based on recommendation #4. The APC Chair Escobar reported that APC is expecting recommendations from the Advising Task Force.
  - Retreat agenda item. A brief presentation summarizing the results of the report. It was noted that there are multiple items being considered for the Senate Retreat in the spring and so, it might be better to have this discussion at a regular Senate meeting.
  - Special Meeting: A meeting held separate from the Senate schedule with invitations to the campus community.
  - Report Recommendations – Administration's Plans: When the report is presented to the Senate, invite a member of the Administration to speak about plans for acting on the recommendations.
  - Additional comments: Sheppard stated that the report is an advisory report commissioned for the Provost and, thus, belongs to the Provost. He felt that it was not Senate business. He also suggested that a Standing Policy Committee could be asked if they want to review the report and present feedback. It was noted that feedback is more beneficial from the full Senate instead of adding it to a Policy Committee's workload.
- **Impaction Program Data 2017-18:** The report will be shared with the Senate once the Work Group has presented their recommendations to the Executive Committee.
- **Diversity Task Force Report:** Next steps and presentation to the Senate were discussed. The report will be referred to CODE and FPC for review and feedback if applicable. It was suggested when the report is presented to the Senate that either VP Mills or Robin Carter, Interim Executive Director of Diversity, be invited to speak about next steps.
- **EO 1071:** The Chair reported that feedback has been received from APC and GSPC and that he will share that feedback with Statewide Senate Chair Miller.

- **Student Grade Appeal Process Work Group:** A Work Group was established—its charge and membership is provided below:

Charge

1. Review the revisions to the Student Grade Appeal Process made in spring 2016 by University Counsel Jill Peterson and former Grade Appeal Manager Gerri Smith.
2. Provide clear explanations regarding revisions to the Student Grade Appeal Process and identify substantive changes, if any.
3. Submit a report documenting the explanations and changes by November 4, 2016.

Membership

Sue Escobar, Chair, Academic Policies Committee

Emily Wickelgreen, Grade Appeals Manager

Jill Petersen, University Counsel

Abraham Mendoza, ASI representative

Chris Taylor, At-large Member, Executive Committee

- **Academic Information Technology Committee (AITC) Executive Committee Representative:** Jeff Dym, agreed to serve as the representative for 2016/17.
- **Program Reviews:** The following program reviews will be placed on Consent Action on the September 22 Senate Agenda.
  - **Department of English**
  - **Department of Psychology**
- **Consultation on Instructional Technology Changes:** Gonzalez presented concerns from Education faculty regarding the timeline for consultation on renovations and updates to studio classrooms. Part of the Academic Information Technology Committee (AITC) charge is to “consult on academic related Information Technology decisions that impact academic users.” The Senate Chair will follow-up with AITC, IRT, and Academic Affairs.
- **Undergraduate and Graduate Degrees Policy (FS 16/17-31/GSPC/EX):** Sheppard identified possible conflicts with other policies related to doctoral programs. He suggested that FS 16/17-31 be removed from the September 22 Senate Agenda and referred back to GSPC. The item will be referred back to GSPC and the Senate will be advised.

**ADJOURNMENT**

*The meeting was adjourned at 5:00 pm.*