



**2016-2017 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE
Minutes of the Meeting of November 22, 2016
275 Sacramento Hall
Approved: November 29, 2016

CALL TO ORDER: The Chair called the meeting to order at 3:03pm.

ROLL CALL: Roll was taken.

Dimitri Bogazianos, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Kathy Garcia, Andrew Hertzoff, Julian Heather, Sue Holl, Tom Krabacher, Hellen Lee (absent), Mike Lee, Abraham Mendoza (absent), Liam Murphy (absent), Robert Nelsen (absent), Reza Peigahi (absent), Matt Schmidlein, Chris Taylor

Guests:

Academic Affairs: Steve Perez, Vice Provost (Interim)
College of Arts and Letters: John Williams, Associate Dean (Interim)
College of Engineering and Computer Science: Kevan Shafizadeh, Associate Dean
College of Health and Human Services: Tanya Altmann, Chair, School of Nursing and
Greg Shaw, Faculty Fellow
Committee on Diversity and Equity: Elvia Ramirez, Chair
Curriculum Subcommittee: Sharon Furtak and Ben Fell, committee members
Journalism Student: Bobbie Vang
President's Office: Lisa Cardoza, Chief of Staff

APPROVAL OF THE AGENDA: The agenda was approved as published.

ACTION ITEMS

- **Minutes: November 8, 2016:** The minutes were approved as published.

INFORMATION / OPEN FORUM ITEMS/DISCUSSION ITEMS

- **E-Learning Policy:** An inquiry was made about the e-Learning course approval process. The Senate Chair will research this.
- **Guest Speaker Reimbursements:** Dym reported that the issue he brought to Exec at the August 30, 2016 meeting regarding timely reimbursement for travel and honorarium payments for guest speakers is still an issue. A guest speaker from an April 2016 event still has not received paperwork to be reimbursed. Krabacher also expressed concern that this was not a single incident, and stated that it took 9 months to reimburse a One World speaker. It was reiterated that a central office needs to be established to coordinate this process. Concern was also expressed about the reputation Sacramento State has for timely action from not only guest speakers but federal agencies. The Provost will follow-up.

- **University ARTP Committee Chair:** The Committee was advised that due to the inability for the UARTP Committee to elect a Chair, the Senate Chair will handle communication issues and the UARTP Committee members will serve as rotating convener through Spring 2017. The inability to elect a chair is due to a combination of the Committee's workload and the level of knowledge required to deal with unit's questions regarding ARTP policy.
- **Online Evaluations-Responsibility for Evaluation Introductory Language:** Questions were raised in FPC as to who had responsibility for updating the evaluation preamble. Perez stated that the evaluations are run through ATCS and discussion has taken place regarding amendments to the preamble but only dates have been changed. Exec referred the matter to FPC to develop a process, in consultation with AITC.
- **Post-election Forum: Navigating the Changes Ahead:** The forum is scheduled from 11:30 – 1:30 pm, on Tuesday, November 29 in the University Union, Foothill Suite. The forum is co-hosted by the University Staff Assembly, the Office of Diversity and Inclusion, and Academic Affairs.

CSU Channel Island's faculty statement regarding equity, inclusion, and civil discourse and resolution was shared with Exec. A Work Group was established (Bogazianos, Hertzoff, Dym) to draft a resolution to be placed on the Dec 1 Senate agenda. Exec will review the resolution on Nov 29.

Program Proposals: The Provost expressed his appreciation of the Curriculum Subcommittee and the Executive Committee for the work done this year to bring the program proposal process current.

Program Proposals: The following program proposals will be placed on Consent Action on the Dec 1 Senate Agenda.

Special Programs: General Education Honors Program Attachment: EX 16/17-77

Health and Human Services

- RN to BSN Program Track A and AND to BSN Collaborative Attachment: EX 16/17-79
- Doctor of Physical Therapy Attachment: EX 16/17-80

Education

- Master of Arts Degree in Education, Special Education Concentration Attachment: EX 16/17-85

Social Sciences and Interdisciplinary Studies

- BA in Family and Consumer Sciences Nutrition and Food Concentration, Dietetic Emphasis Attachment: EX 16/17-81
- Public Policy and Administration – MPAA and Certificates Attachment: EX 16/17-82
- MS in Urban Land Development Attachment: EX 16/17-83

The following program proposals will be placed at First Reading on the Dec 1 Senate Agenda:

- Accelerated Second Bachelor of Science in Nursing Degree Collaborative w/ CSU Stanislaus (ASBSNc) Attachment: EX 16/17-78 – Deletion of an existing program.
- RN to BSN Program Track B Attachment: EX 16/17-84 Concern was raised by two members of the Curriculum Subcommittee about supplanting. Exec felt that the Senate should be made aware of the concern.

Senate Retreat: Topics for the Retreat were discussed. Based on lines of inquiry that WASC Review Team will pursue when they visit campus, Heather suggested a focus on the meaning, quality and integrity of the degree. A work group of Heather, Peigahi, Perez, Bogazianos, and Escobar will work on this and will report back to Exec at the Dec 6 meeting.

Spring Senate Schedule: The Senate Chair advised the Standing Policy Committee Chairs that in order to get policies through the Senate this year, they will need to have their items to the Executive Committee preferably by March 30 but no later than April 13. Chairs should communicate these deadlines to their subcommittees.

ICE Memo and CODE's response: Heather stated that CODE responded to the referral as requested and noted that a number of differences of opinion were expressed from the Committee and CODE. Given the climate and events in the country that have affected these issues, Heather felt that the campus needed to move forward with drafting a policy and proposed drafting a memo to the President that reflects the different perspectives expressed to date. Exec supported this decision. The memo will be reviewed at the Nov 29 Exec meeting.

Adjourned: The meeting adjourned at 5:00 pm