



**2017-2018 EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of April 3, 2018**  
**3 pm, 275 Sacramento Hall**  
*Approved: April 17, 2018*

**Call to Order:** The meeting was called to order at 3:02 pm.

**Roll Call:** Roll was taken.

Amber Gonzalez, Andrew Hertzoff, Ching-Hua Wang, Chris Taylor, De-Laine Cyrenne, Dimitri Bogazianos, Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Noel Mora, Liam Murphy, Reza Peigahi, Robert Nelsen (absent), Sue Escobar (absent), Sue Holl (absent), Tom Krabacher

**Guests:**

Academic Affairs: Chevelle Newsome, Dean of Undergraduate and Graduate Programs

College of Arts and Letters: Carolyn Gibbs, Chair, Art Department and  
Melinda Wilson Ramey, Associate Dean

College of Education: Ana Garcia-Nevarez and Janet Hecsh, Undergraduate Studies

College of Engineering and Computer Science: Kevan Shafizadeh, Associate Dean

College of Health and Human Services: Robert Pieretti, Department Chair, and Laura Gaeta,  
Department of Communication Sciences and Disorders.

Office of Equity, Diversity and Inclusion: Diane Tate Vermeire, Executive Director

Web Stewardship Steering Committee: Jen Schwedler, Associate Chief Information Officer and  
Ron Coleman, Faculty Senate representative.

**Open Form:**

- **Faculty Diversity Pipeline:** Ana Garcia-Nevarez presented information on the program.
- **Software:** Amber Gonzalez asked what the process was and who to contact regarding software packages that faculty and students need. The Chair will follow-up with Christine Miller.
- **Sabbaticals:** Andrew Hertzoff stated that faculty have expressed concern about applications that were denied this year, in particular issues with miscommunication and the policy not being followed. He stated that it was not clear when the policy was officially updated and that the standards have changed but the written standards have not. It was reported that some faculty are looking into grievances. The Chair will follow up.
- **Skateboards/bicycles:** Concern was expressed about the number of skateboards/bicycles on campus. The Chair will follow-up.

**Agenda:** The agenda was approved as published.

**Minutes – March 27, 2018:** Approved as published.

**Office of Equity, Diversity and Inclusion Update:** Executive Director Vermeire provided an update on OEDI.

**From the Chair:**

- **April 10 Executive Committee Meeting:** The Committee will not meet on April 10 due to the Outstanding Faculty Awards, which are at the same time.
- **Ramona Lot:** The lot has been closed because a low number of students are using the lot. The Chair was asked to follow-up to ask if students have been notified of the closure.

**From the Provost:**

- **Budget:** The Academic Affairs budget was presented to the Cabinet. AABAC has been asked to look at Chairs' assigned time and funds distribution guidelines for indirect cost recovered.

**Reports on Budget Presentations:** Taylor, Heather, Lee, Krabacher updated Exec on the budget presentations they attended. Exec discussed a briefing to the Senate.

**Program Review – Department of Geology (NSM):** The item will be placed on Consent Action on the April 19 Faculty Senate agenda, with the recommendation to the Faculty Senate as the action language.

**Carnegie Foundation Re-designation:** Janet Hecsh made a brief presentation regarding the Carnegie Designation for Community Engagement re-application process. The application for renewal of the designation will be submitted in April 2019. Dana Kivel, Rachel August and Janet Hecsh, will be producing the report under the auspices of Academic Affairs (Dean Newsome) and with the assistance of a work group to be assembled early in Fall 2018. The Carnegie designation is a very prestigious one and sets Sac State apart from other campuses, also providing visibility for our comprehensive engagement activities and partnerships. It was suggested, during discussion, that the departments provide a report on their community engagement activities as part of their annual report. A presentation to the Senate will be scheduled prior to the end of the academic year.

**Web Redesign – Response to Open Forum item from March 27:** Jen Schwedler and Ron Coleman addressed questions from the March 27 meeting.

**Program Proposal – Doctor of Audiology (Au.dd.) Program:** GSPC recommended to move the proposal forward to the Senate. The item will be placed on the April 3 Senate agenda as a First Reading item with a time certain of 3:25 pm. GSPC's approval will be attached to the Senate agenda. The syllabi and Form As (108 files) will be attached to the Senate agenda email.

**Adjournment:** The meeting was adjourned at 5:00 pm.