

2017-2018 EXECUTIVE COMMITTEE
Minutes of the Meeting of May 8, 2018
3 pm, 275 Sacramento Hall
Approved: July 10, 2018

Call to Order: The meeting was called to order at 3:02 pm.

Roll Call: Roll was taken.

Amber Gonzalez, Andrew Hertzoff, Ching-Hua Wang, Chris Taylor (absent), De-Laine Cyrenne, Dimitri Bogazianos, Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Noel Mora, Liam Murphy, Reza Peigahi, Robert Nelsen (absent), Sue Escobar, Sue Holl, Tom Krabacher (absent)

Guests:

Administration & Business Affairs: Mike Lee, VP for Administration/CFO and Steve Leland, Director, Environmental Health and Safety (Interim)

College of Arts and Letters: Chris Bellon, Associate Dean and John Williams, faculty member, Mark Ocegueda and Chris Castaneda, faculty members, Department of History

College of Health and Human Services: Tony Sheppard, faculty member, Department of Recreation, Parks and Tourism Administration

Office of Academic Affairs: Brian Oppy, AVP Faculty Advancement and Steve Perez, Vice Provost Writing and Reading Subcommittee: Marcy Merrill, Chair and Hogan Hays, Committee member

Open Form:

- **Commencement Eligibility Policy:** This item was discussed at the April 24 Exec meeting. As a follow-up to the discussion, Tony Sheppard stated that he thought the item was a procedural guideline and not a policy.

Agenda: The agenda was amended to remove item 13: Counseling Support Resolution. The agenda, as amended, was approved.

Minutes – April 24, 2018: Approved as published.

From the Chair: No items.

From the Provost:

- **Advisory Council for the Carlsen Center for Innovation and Entrepreneurship - Faculty Representative Members Charge - Draft:** The Provost provide the draft job description to Exec and asked for feedback by May 11. Tony Shepard stated the term “faculty representative” should be amended to “faculty”. He explained that the term “faculty representative” is used when a faculty member is appointed by the Senate.
- **Associate Vice President for Academic Excellence:** The new AVP, Amy Wallace, will begin August 13.
- **Program Reviews:** Eighteen programs will be reviewed in 2018/19.

FS 17/18-237/GE/GRPC/EX General Education Area A Specifications for Courses Taught in Subareas

A1 and A2, Revision of: A motion was made, seconded and carried to move FS 17/18-237 from First Reading, on the May 10 Senate agenda, and place it on Consent Action as a referral to the 2018-19 Executive Committee.

Program Proposals:

The following items will be placed on Consent Action for the May 10 Senate agenda.

- BS in Fashion Merchandising and Management (SSIS)
- BS in Nutrition and Food (SSIS)
- Minor in Latin American Studies (A&L)

BS in Human Development and Family Studies: Questions were raised about the addition of the words “Human Development” to the program name and whether faculty in Child Development had been consulted about this change. The Curriculum Subcommittee Chair will be contacted regarding the consultation.

Faculty Representative Nominations:

- **VP for Administration & Business Affairs/CFO Search Committee:** The following names will be placed on Consent Action on the May 10 Senate agenda: Seunghee Wie and Anne Bradley.
- **UEI Board of Directors:** The following names will be placed on Consent Action on the May 10 Senate agenda: Jai-Joon “Jay” Lee, Nuriddin Ikromov, Jamie Hoffman, and Dan Burghart.
- **CTL Advisory Board:** The following names will be placed on Consent Action on the May 10 Senate agenda: Aya Kimura Ida, Dennis Dahlquist, and Sharyn Gardner.
-

Follow-up on Title V Discussion: Concern was expressed about the process, the timing during winter break, the lack of consultation, and that President Nelsen did not receive a copy of the proposed Title 5 Amendments. Andrew Hertzoff felt that the Academic Senate should make a statement about the lack of consultation.

The item will be referred to the 2018-19 Executive Committee and placed on Consent Action on the May 8 Senate Agenda:

Referral

The Executive Committee refers to the 2018-2019 Executive Committee the question of revisions in Title V regarding the minimum number of upper division units for baccalaureate degrees.

Curriculum Subcommittee Standing Rules: The Committee’s voting membership was amended. The item will be placed on Consent Action on the May 10 Senate agenda.

Voting Members:

~~Twelve~~ Fifteen college-based faculty members appointed by the Faculty Senate. No more than ~~two~~ three members may be from a single college and no two members may be from the same department/unit. Every effort shall be made to encourage ~~membership~~ two members from each college.

1. ~~Eleven~~ Fourteen college based faculty members; and
2. One faculty member from the Curriculum Policies Committee (CPC).

Data Accessibility Work Group Report: Exec felt that the report does not adequately reflect the charge provided to the workgroup which was “to explore how to achieve the goal of increased data accessibility” for the campus as a whole. The report will be referred back to the Work Group to revise the report to ensure:

- (a) that all recommendations are pertinent to the campus as a whole, rather than sub-groups such as impacted programs;
- (b) that recommendations be limited to data accessibility and not address other issues (such as moving programs out of impaction); and
- (c) that recommendations provide concrete steps that the campus could take to increase data accessibility.

The Work Group will report back to the 2018/19 Executive Committee.

CSU Sacramento Written Communication Rubric: The item will be placed on Consent Action on the May 10 Senate agenda as a referral to the 2018/19 Executive Committee. The Written Communication Rubric and Implantation Guide will be placed as an Information Item on the May 10 Senate agenda.

Referral:

The Executive Committee refers to the 2018-2019 Executive Committee the CSU Sacramento Written Communication Rubric and Implantation Guide.

Student Safety Training: The item will be placed on Consent Action on the May 10 Senate agenda with the following action language:

The Faculty Senate endorses the draft interim Student Safety Training policy ADM-0135 through the summer of 2019, with the expectation that a permanent policy be developed in the 2018-2019 AY for adoption Fall 2019.

Human Subjects Research Policy Referral: Hellen Lee, FPC Chair, referenced the May 2, 2018 memo to the Senate Chair and stated that the Faculty Policy Committee will continue to work on the item in 2018/19.

Custodianship of Student Evaluations of Teaching: The draft referral to the UARTP Committee was approved and will be forwarded to the Committee's Chair, Marlyn Jones.

GSPC Prioritization of Grad Ed Report Recommendations: The item will be placed as an Information Item on the May 10 Senate agenda.

APC Response to Exec Referral: Use of Electronic Devices in the Classroom: The item will be placed as an Information Item on the May 10 Senate agenda.

Adjournment: The meeting adjourned at 5:16 pm.