

2017-2018 EXECUTIVE COMMITTEE
Minutes of the Meeting of Aug 1, 2017
1 pm, 161 Sacramento Hall
Approved: August 29, 2017

CALL TO ORDER: The Chair called the meeting to order at 1:10 pm.

ROLL CALL: Roll was taken.

Amber Gonzalez (absent), Andrew Hertzoff, Ching-Hua Wang, Chris Taylor (absent), De-Laine Cyrenne, Dimitri Bogazianos (absent), Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Liam Murphy (absent), Reza Peigahi (absent), Robert Nelsen (absent), Sue Escobar, Sue Holl (absent), Tom Krabacher, ASI Representative (vacant)

Guests:

Academic Affairs: Chevelle Newsome, Dean – Graduate and Undergraduate Programs, Steve Perez, Vice Provost

College of Arts and Letters: John Williams, Associate Dean (Interim)

College of Engineering and Computer Sciences: Kevan Shafizadeh, Associate Dean

College of Social Sciences and Interdisciplinary Studies: Ted Lascher, Dean (Interim), Cheryl Osborne, Director, Gerontology

Department of Intercollegiate Athletics: Mark Orr, Director

Division of Student Affairs: Ed Mills, Vice President

Open Forum:

- Questions were raised about the road construction and if it would be completed before fall semester begins.

Approval of the Agenda: The agenda was approved as published.

Minutes: the meeting minutes of June 12, 2017 and July 12, 2017 were approved.

- June 12, 2017
- July 12, 2017

Introductions: Mark Orr, Director of Athletics, was introduced to the Committee.

From the Chair:

Senate Committees Agendas/Minutes: Exec discussed having all Senate Committee agendas and approved minutes posted to the Senate Website; the use of a standard template for agendas and minutes; and requiring committees to provide approved minutes to the Senate Office within a week following approval. Currently only Standing Policy Committees, CODE, and Writing and Reading agendas and minutes are posted.

Effective fall 2017 all Senate Committee agendas and minutes will be posted to the Senate website, a standing template will be used, and approved meeting minutes (reflecting the approval date) will be forwarded to the Senate Office within one week following approval for posting to the Senate webpage. The Senate Chair will advise all Senate Committee Chairs and provide the standard template.

Parliamentarian: The nomination of Tom Krabacher to serve as Parliamentarian for the 2017/18 Faculty Senate will be placed on Consent Action on the August 23 Senate Agenda.

Alcohol Policy: VP Mills presented the draft policy on the Sale of Alcohol at Intercollegiate Athletics Events. The policy was established in response to EO 1109. Interested in having security for tailgates. Exec discussed if the policy needed to go before the Senate. The policy, presented by VP Mills and Director Orr, will be presented to the Senate as an information item at the September 7 Senate meeting.

Council on Preparation of School Personnel Membership: The terms of committee members do not comply with the Committee’s Standing Rules—appointments are to be staggered to ensure that approximately one-third of the faculty members are appointed each year. Term of appointment is 3 years. Exec reviewed proposed end of term adjustments and approved the changes. The Senate Chair will notify the committee members.

Term Ending	Current End of Term Assignments	Proposed End of Term Assignments
Spring 2018	1	5
Spring 2019	6	5
Spring 2020	8	5

Gerontology Program: The Provost and Interim Dean Lascher spoke about the proposal to move the Gerontology Program into department status. The Senate will be advised of the change at the August 23 meeting, placed as an Information Item.

Senate Retreat: The agenda was finalized.

- Provost address
- Senate Introductions: Senate Calendar, website, Senate 101
- Role and Responsibilities of the Department Chair Policy presented by Hellen Lee, FPC Chair.
- Update on Diversity and Inclusion Initiatives, presented by Robin Carter, Interim Executive Director of Diversity
- Business meeting
 - Consent Information: Items Exec approved over the summer on behalf of the Faculty Senate
 - Consent Action: Parliamentarian, committee appointments
 - First Reading: Standing Rules

Adjourned: The meeting was adjourned at 2:15 pm.