

**2017-2018 EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of Aug 29, 2017**  
**3 pm, 275 Sacramento Hall**  
*Approved: September 5, 2017*

**CALL TO ORDER:** The Chair called the regular meeting to order at 3:00 pm. Executive Session was called to order at 4:00 pm and adjourned at 4:20 pm. The regular meeting was reconvened at 4:21 pm.

**ROLL CALL:** Roll was taken.

Amber Gonzalez, Andrew Hertzoff, Ching-Hua Wang, Chris Taylor (absent), De-Laine Cyrenne, Dimitri Bogazianos, Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Noel Mora (absent), Liam Murphy, Reza Peigahi, Robert Nelsen, Sue Escobar, Sue Holl, Tom Krabacher

Guests:

Academic Affairs: Dianne Hyson, AVP for Faculty Advancement (Interim) and Steve Perez, Vice Provost

Child Care Workgroup: Matt Schmidlein, Chair

College of Arts and Letters: John Williams, Associate Dean (Interim)

University Advancement: Lisa Cardoza, Vice President (Interim)

**From the President:** Dr. Nelsen reported that President Trump will be making an announcement on September 1 regarding DACA and that the Administration is preparing support for students, faculty and staff.

**Open Forum:**

- **Speeding in Parking Garages:** Concern was expressed about students speeding through the parking garage and a request was made to have officers assigned to monitor traffic. The President reported that an officer has been assigned to Parking Garage 1 and that 300+ additional parking spaces will be available beginning August 30.
- **Cancelling Sections:** Concern was expressed about instructions from the ECS Dean to cancel low-enrolled sections in spite of the fact that students are still being manually enrolled into classes and that Academic Affairs is encouraging departments to offer as many seats as possible.
- **EO 1100:** GE/GRPC Chair Peigahi report briefly on the revised EO. A fuller discussion will be held at the next Exec meeting.
- **College Drive Intersection and Monitoring Skate Boarders.** The new intersection of College Drive and the enforcement of the skate board policy by Officers were acknowledged.
- **Senate Office:** Appreciation was expressed to the Senate Analyst for the information that was provided to committee chairs and members.

**Approval of the Agenda:** The agenda was amended to add two items to *From the Chair*:

- Executive Committee representative to Academic Information Technology Committee (AITC).
  - Standing Policy Committee Chairs – mentoring Subcommittee Chairs
- The agenda as amended was approved.

**Minutes:** The meeting minutes of August 1, 2017 were approved.

**From the Chair:**

- **Impaction—Public Sessions for Programs Coming out of Impaction:** The Chair stated that a couple of programs are considering coming out of impaction. The process requires three public hearings be held. Exec discussed if it would be appropriate to hold one of the public hearings during a Faculty Senate meeting and decided to do so. The Vice Provost stated that the programs should be ready by October. The Chair will work with the Vice Provost on the timeline.
- **SRGS Data Study Report:** Exec reviewed the SRGS report and felt that additional information was needed. The Chair will draft a referral to the Committee for Exec’s review at the Sept 5 meeting. Professor Pang, SRGS Chair, will be invited to attend the meeting. It was suggested that the Office of Institutional Research could also assist with gathering the data.
- **Curriculum Workflow Update:** This is an information item for Exec. A question was raised regarding the forms units need to use. The Senate Chair will follow up with Dean Newsome.
- **2016 WASC Report Website:** Information item.
- **Executive Committee Representative to the Academic Information Technology Committee (AITC):** Amber Gonzalez will serve for the 2017/18 AY. The Senate Analyst will advise the AITC Chair.
- **Senate Subcommittees:** The Standing Policy Committee Chairs were reminded to meet with and mentor their subcommittee chairs.

**From the Provost:** Dr. Wang provided an update on the advising manual, EO 1100, the budget, faculty recruitment, and the plan to update the Academic Plan. She stated that the Research Affairs external review has concluded and some changes will be made based on the recommendations. She also reported that she has completed reviews of the Academic Affairs leadership.

**President’s Advising Task Force Report:** The report was referred to APC, with consultation with FPC, to address workload issues. It was suggested that the stakeholders identified in Appendix B also be consulted. APC’s response is due by the end of March 2018.

**Laboratory Safety Task Force Update:** The report will be shared with the Faculty Senate as an information item. The President reported that the State Auditors are looking at safety on campus and that their report is expected in February.

**Child Care Workgroup Report:** The report with supporting documentation was referred to the President to expeditiously examine the feasibility of establishing a Child Care Center on campus as soon as possible. The report and referral will be shared with the Senate as an information item.

**Executive Session:** Naming of Campus Facilities.

**Policy Manual Review Workgroup:** Kitty Kelly, the Vice Chair, will join the Workgroup.

**Policy Manual Review Project: Memo 14: English/Writing Requirements:** The Executive Committee referred the memo to the Policy Manual Review Workgroup.

**GE Program Policy:** It was noted that the document is outdated. The Chair will be taking this under advisement when Exec talks about EO 1100. Next steps regarding the GE policy will be discussed at the next Exec meeting.

**Adjourned:** The meeting was adjourned at 5:00 pm.