



2017-2018 EXECUTIVE COMMITTEE
Minutes of the Meeting of October 24, 2017
3 pm, 275 Sacramento Hall
Approved: October 31, 2017

Call to Order:

- Executive Session – Shared Governance/Consultation: Executive Session was called to order at 3 pm and adjourned at 3:15 pm.
- Regular Business Meeting: The meeting was called to order at 3:15 pm

Roll Call: Roll was taken.

Amber Gonzalez, Andrew Hertzoff, Ching-Hua Wang (absent), Chris Taylor, De-Laine Cyrenne, Dimitri Bogazianos, Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Noel Mora, Liam Murphy, Reza Peigahi, Robert Nelsen (absent), Sue Escobar, Sue Holl, Tom Krabacher

Guests:

Academic Affairs: Dianne Hyson, Interim AVP Faculty Advancement and Don Taylor, Interim AVP Academic Programs and Educational Effectiveness.

College of Arts and Letters: John Williams, Associate Dean (Interim)

College of Education: Associate Dean Wong

President's Office: Lisa Cardoza, Chief of Staff

Agenda: The agenda was amended to add “Exceptional Assigned Time Committee” to From the Chair. The agenda as amended was approved.

Minutes – October 17, 2017: Approved as published.

Open Forum:

Campus Event: Professor Holl asked how campus events could be better publicized.

HEERA Designation: RTP: A member expressed concern about the Hiring Manager/HEERA manager's role in their College in regards to shared governance and asked for advice on how to approach the situation.

From the Chair:

- **EVC Blanchard Memorandum: Response to Chair Baaske, Chancellor's General Education Advisory Committee, October 13, 2017:** Information item.
- **EO 1100 and 1110: CSU Long Beach and San Francisco State University:** Information items.
- **Open Forum Follow-up:**
 - Access to IT support by faculty on weekends: ATC has developed a weekend support plan.
 - Hornet Stadium Drive: the left turn lanes on to Hornet Stadium Drive have been changed from two lanes to one.
- **Sabbatical Reports:** The Professional Leave Committee is reviewing and updating the policy and processes.

- **Exceptional Assigned Time Committee:** The Committee will be reconvened in anticipation of the contract extension being ratified, which would provide award funds for AY 18-19 and AY 19-20. Executive Committee decided that members from the AY 2016-17 committee will be asked about their willingness to continue serving. If there are vacancies, Deans will be asked to identify representatives.

From the Provost: No update.

Academic Program Review Chair Pool Nominations: The nomination of Julian Heather and Brad Nystrom will be placed on Consent Action the Nov 2 Senate Agenda.

Academic Senate vs. Faculty Senate: A Committee of the Whole will be convened for the discussion on October 26. The Senate will be asked if they would like the formation of a Work Group to bring recommendations back to the Senate. If so, members proposed the following membership: The Senate Parliamentarian, two members of the Executive Committee, and two Senators.

Academic Calendar Policy. A Committee of the Whole discussion will be held at the November 2 Senate meeting, and Second Reading will be scheduled for Nov 16 to allow time for Senators to consult with their units. Senate Chair Heather and FPC Chair Lee will make a brief presentation at the Department Chairs meeting. The Chair will advise Cheryl Johnson of the presentation.

Education Task Force: Associate Dean Pia Wong provided an overview of the Task Force.

Committee Vacancies: A motion was made, seconded, and carried to amend the bylaws to reflect the current practice for filling vacancies and that the current practice would continue.

A question was raised about faculty awareness of the involved in committee service. Members suggested that committee members' roles and responsibilities need to be provided. The Senate Office will provide committee workload information to faculty when filling vacancies. The Senate Chair will discuss with the AVP for Faculty Advancement ways to also incorporate service and workload information into the New Faculty Orientation.

EO 1100 Resolution: The item will be placed on First Reading for the Nov 2 Senate meeting. It will be placed as the second First Reading item.

Difference between Upper and Lower Division Classes: At the time of adjournment, this item had not been addressed. It will be discussed at the October 31 Executive Committee meeting.

Adjournment: 5:00 pm