



2017-2018 EXECUTIVE COMMITTEE
Minutes of the Meeting of October 31, 2017
3 pm, 275 Sacramento Hall
Approved: November 7, 2017

Call to Order:

- Executive Session – Administrative Position: Executive Session was called to order at 3 pm and adjourned at 3:15 pm.
- Regular Business Meeting: The meeting was called to order at 3:16 pm

Roll Call: Roll was taken.

Amber Gonzalez, Andrew Hertzoff, Ching-Hua Wang, Chris Taylor, De-Laine Cyrenne, Dimitri Bogazianos (absent), Hellen Lee, Julian Heather, Kathy Garcia, Kitty Kelly, Noel Mora, Liam Murphy (absent), Reza Peigahi, Robert Nelsen, Sue Escobar, Sue Holl, Tom Krabacher

Guests:

Academic Affairs: Dianne Hyson, Interim AVP Faculty Advancement and Steve Perez, Vice Provost.
College of Arts and Letters: John Williams, Associate Dean (Interim)
College of Engineering and Computer Science: Kevan Shafizadeh, Associate Dean
President's Office: Cely Smart, Special Assistant

Agenda: Approved

Minutes – October 24, 2017: Approved as published.

Open Forum:

- **Commencement:** Sue Hall asked that the colleges to be allowed to have their identify reflected at Commencement as each school is unique. The college needs to be able to celebrate the students. It is her understanding that this is the last year for a fall commencement. Students pay a fee and if they do not have the opportunity to have a commencement in the fall they need to be rebated.
- **EO 1100 and 1110:** Sue Escobar shared an email from Stephen Filling requesting Senate responses to E.O. 1100 and 1110.
- **Safety on campus – evening:** Sue Escobar stated that she was approached twice by the football stadium in the early evening by individuals promoting religion and that they placed their literature in her bag. Although they were not aggressive, that area of camps is not well lighted. It was also noted that individuals positioned at the Union are more forceful in handing out materials. The Senate Chair will ask Chris Fowler to talk with Exec about this.
- **ASCSU GE Taskforce:** The Task Force met on campus last Friday. GE/GRPC Chair expressed appreciation of the Senate Analyst's help with this meeting.

- **Human Resources Hiring:** Concern was expressed about the slowness of Human Resources in the hiring process for staff.

From the Chair:

- **Information Items:**
 - EO 1100 and 1110 Resolutions: CSU San Jose State and CSU Los Angeles
 - EO 1064 Resolutions: CSU San Jose State
 - DACA Resolution: CSU Los Angeles
- **Temporary Faculty – Call for Nominations:** No nominations were received. The annual call for nominations will go out next spring.

From the Provost:

- Searches: The searches for the AVP for Faculty Advancement and the Dean of Undergraduate Studies are underway.

Commencement: Cely Smart provided an update regarding Commencement. Ceremonies were combined this year due to the availability of the Golden Once Center and budget. This will be the last year for Winter commencement. An announcement will be sent out to students. President Nelsen responded to the concern raised in Open Forum—due to time constraints it is not possible to allow colleges to customize the ceremony.

Policy on Visual and Sound Productions on Property Owned, Leased, and/or Controlled by University:

The policy establishes guidelines and procedures to govern film and sound productions taking place on property owned, leased, and/or controlled by the University. The policy was developed to minimize disruption, promote the safety of the University community, and determine when and how the University's premises may be used for commercial productions. It was requested that faculty be advised when the policy is implemented.

Difference Between Upper and Lower Division Classes: A discussion took place on the need for definitions of the two classes. Members decided that this should be pursued further, and that graduate courses should also be defined. A motion was made, seconded, and carried to establish a Task Force to be convened in Spring 2018. Membership will include 1-2 members from GE/GRPC, GSPC, and CPC. Additional members to be considered: ASI Representatives (Graduate and Undergraduate), Provost or designee. The Chair will draft a charge and membership for Exec's review on Nov 7.

Academic Senate vs Faculty Senate: Discussion from 10/26 meeting: The Committee reviewed the discussion on this topic at the 10/26 Senate meeting and decided to establish a Task Force to develop a proposal to present to the Senate. The Senate Chair will draft a charge and membership for Exec's review on Nov 7.

EO 1100 Senate Chairs Open Letter: The Chair shared a draft copy of the letter that the CSU Senate Chairs are preparing.

Follow-up to FS 16/17-103/EX: Dean Newsome's memo was shared with Exec and will be placed as Information on the Nov 9 Senate Agenda.

Adjournment: 5:00 pm