

**2018-2019 EXECUTIVE COMMITTEE**  
**Minutes of the Meeting of January 29, 2019**  
**3 pm, 275 Sacramento Hall**  
*Approved: February 5, 2019*

**Call to Order:** 3:04p.m.

**Roll Call:** Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff (absent), De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kitty Kelly (absent), Rafael Diaz (absent), Antonia Peigahi, Sue Holl, Sylvester Bowie, Tony Sheppard, Tracy Hamilton

**Guests:**

Administrative and Business Services: VP/CFO Bowman, AVP Hayano, AVP Rosenblum  
College of Arts and Letters: Associate Dean Wilson Ramey, Anna Preslet and Steve Roach, School of Music  
College of Business Administration: Associate Dean Wilson  
College of Engineering and Computer Science: Associate Dean Shafizadeh  
College of Natural Sciences and Mathematics: Dean Mott and Associate Dean Hammersley  
College of Social Sciences and Interdisciplinary Studies: Associate Dean Endriga, Chair Cameron, Department of Psychology  
Office of Academic Affairs: Interim Provost Perez, AVP Wallace, Dean German, Interim Vice Provost Miller  
Office of the President: President Nelsen, Cely Smart, Chief of Staff, Special Assistant to the President DeGraffenreid, Executive Director Vermeire  
Senate Parliamentarian: Tom Krabacher

**Agenda:** Approved.

**Minutes – December 4, 2018:** Approved.

**Student Safety Training Policy (Interim):** FPC Chair Cyrenne reported that the Faculty Policies Committee recommends the Interim Policy be adopted as permanent. Sheppard commented that the scope of the policy may need to include more than PPE for STEM labs, but things like Athletics and the ropes course. The President asked that Sheppard's suggestion be looked into. The policy will be placed at the top of the First Reading items on the February 7 Senate Agenda.

**Commencement:** Cely Smart provided an update and stated a faculty FAQ has been developed and will be an evolving document. The FAQ will be shared with faculty in early February. Sheppard stated it is a challenge for those colleges who have two ceremonies and asked if those college representatives can be feed, so that they are not competing with other attendees at local restaurants?

**VP/CFO Jonathan Bowman:** VP Bowman was welcomed and introductions were made.

## Open Forum:

- **2018 Sacramento State Campus Climate Survey Results and Web Page:** Executive Director Vermeire reported that on January 28 the survey results were released to faculty, staff and administrators and that a campus climate survey web page also went live. An open forum will be held on April 4<sup>th</sup> for people to give feedback and/or ask questions.
- **NACCC Undergraduate student climate survey:** Executive Director Vermeire reported the campus will begin administration of the NACCC undergraduate student climate survey on February 4. The survey is a web-based undergraduate student survey focused on mattering, inclusion, and racial climate. Faculty will be asked to encourage students to respond to the survey and provide feedback that can similarly be used to create a responsive action plan to the needs of our students.
- **Fact Book:** An inquiry was made on the status of updating the Fact Book. The President stated that the campus has purchased a new fact book tool. The Fact Book and Dashboards are being updated and will go live by the end of the semester.
- **Luggage Drive:** Sylvester Bowie expressed appreciation to those that supported the drive.
- **ASI Representatives on Administrative Search Committees:** Jose Arias-Ruiz stated that ASI has requested that a student be added to the Vice President for Business Affairs search committee and requested their resolution be shared with the Senate. ASI memo to President Nelsen, December 14, 2018.

## From the Chair:

- **Commencement Marshalls:** The following Executive Committee members will serve as Marshalls. The Commencement Office will be notified.  
    Ántonia Peigahi: A&L, ECS, NSM, and CBA  
    Sylvester Bowie: HHS  
    De-Laine Cyrenne: SSIS  
    Amber Gonzalez: EDU
- **Provost and Vice President for Academic Affairs Search:** Faculty representative nominations will be reviewed at the February 5 meeting.
- **Administrative Appointment Policy and Interim Appointments:** Concern has been expressed that some Associate Dean appointments have not been appropriately placed in the interim context. Cyrenne stated that non-tenure track faculty are not eligible to serve on administrative search committees. The item was referred to the Faculty Policies Committee to review the Administrative Appointment Policy and Interim Appointments and to provide recommendations by April 12. ASI's correspondence will also be shared with FPC
- **ASCSU Campus Report:** Statewide Senator Holl provided an update.
- **Carnegie Community Engagement Reclassification Steering Committee – UARTP Committee Representatives:** Information item.

- **Human Subjects Research Policy - FPC's extension request:** Approved.

**From the President:**

- **Posthumous Degree Presidential Guidelines:** The Executive Committee recommended the item be adopted as an interim policy through the end of the academic year to allow time for review by the APC and GSPC committee. The item will be placed as a First Reading item on the Feb 7 Senate agenda recommending adoption of an interim policy through Spring 2019 semester. The policy will be referred to APC and GSPC with recommendations due by April 26, 2019.
- **Priority Registration Amendments:** The item will be referred to a Standing Policy Committee at the Feb 5 Exec meeting.

**From the Provost:**

- **Liberal Studies:** The makers of the proposal have pulled it back at this time. If the proposal is resubmitted, it will go through the process which includes wide-ranging and preemptive consultation.
- **CBA College Structure:** The College is considering reorganizing from areas to departments.
- **Office of Civil Rights Investigation:** An investigation is in progress regarding the availability of accessible course materials. Policies are being worked on and workgroups established.

**Program Proposals**

- **Bachelor of Music (Jazz Studies):** The proposal was pulled by the Unit.
- **MA in Industrial- Organizational Psychology (SSIS):** Professor Cameron provided information on the program and stated that CBA has been consulted. The proposal will be placed on Consent Action on the Feb 7 Senate meeting.

**Spring Senate Items:**

- **Standing Policy Committees:** Chairs will be asked to provide a status report on items they will be putting forward for Senate consideration.
- **February 7 Senate Agenda:** Discussion to continue at the Feb 5 meeting.

Items 11, 12, and 13 were not discussed and will be placed on the Feb 5 meeting agenda.

**Adjourned:** 5:00 pm