



2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of February 12, 2019
3 pm, 275 Sacramento Hall
Approved: February 26, 2019

Call to Order:

Executive Session: 3:02 – 3:18 pm

Regular meeting: 3:19 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tony Sheppard, Tracy Hamilton

Guests:

College of Arts and Letters: Associate Dean Wilson Ramey

College of Natural Sciences and Mathematics: Associate Dean Hammersley

College of Social Sciences and Interdisciplinary Studies: Associate Dean Endriga

Office of Academic Affairs: Interim Dean Carter, AVP Wallace, Dean German, Interim Vice Provost Miller

Office of the President: President Nelsen, Special Assistant DeGraffenreid

Senate Parliamentarian: Tom Krabacher

Agenda: Approved as published.

Minutes – February 5, 2019: Approved.

Executive Session: Administrative position

Open Forum:

- **Assigned Time for Exceptional Service Award:** A question was raised about whether or not a faculty member is eligible to apply for an additional award, if they received an award for the current AY and have not completed their project or submitted the required report. The item was added to the agenda as #13.
- **Mental Health Presentation:** The President asked that the presentation be provided to the Faculty Senate.
- **Caption video:** Some senators have been in communication with Public Affairs regarding video captioning on the Sac State Facebook and presentations to the Senate. It is important to support inclusive access to multimedia produced by the university.
- **Graduation numbers:** Concern was again expressed that the nature of the Finish in Four message does not frame to students the importance of the Liberal Arts Foundation. We should be speaking about exploration and major change when necessary.

From the Chair:

- Information Item: General Education Task Force Report, Recommendations for GE Review and Reform.
- Feb 7 Senate meeting recap re: First Reading. Exec was asked to think about the conduct at the meeting regarding the BS in Human Development and Family Studies Program Proposal and how best to facilitate 2nd Reading. .
 - Advise on proper protocol, including questions vs auguring
 - The Second Reading conversation has the ability to damage long-term relationships. Need to consider framing of conversation during Second Reading.
 - There are ways to present business to the Senate by laying out a rational, inviting discussion so that it is less contentious.
 - Items that are contingent and edgy, maybe a third party present each party's side.
 - The Chair asked for a motion to add the item to the agenda as #14 First Reading Presentation.

Calendar Policy: The item will be placed at First Reading on the March 7 Senate agenda with a 2nd Reading scheduled for March 14. A discussion regarding presentation of the item followed and it was determined that the Status Quo Model I calendar will be placed on the agenda. The supporting documents will include the ASI's resolution supporting the Status Quo calendar and a statement that the Executive Committee support the Status Quo Model I in accordance with the ASI resolution.

University Policy and Procedures: The policy establishes standards regarding the establishment, amendment, maintenance, and decommission of University policies and procedures. The President stated that the policy will be reviewed by the Senate and then other consultation will take place as needed. The item was referred to the Faculty Policies Committee with the request that they consult with other Standing Policies Committees and forward their recommendations to the Senate Chair by April 16.

Establishment and Administration of Endowed Chairs and Professorships Policy (draft): The policy provides guidelines for the establishment and administration of endowed positions (chairs, professors, or lectures) at Sac State. The Executive Committee, on behalf of the Faculty Senate, due to the exigency of the matter, recommend the Establishment and Administration of Endowed Chairs and Professorship Policy be an interim policy on this matter through the end of the calendar year, December 31, 2019. A memo to the President will be forwarded and the action will be placed on the Senate agenda as Consent Information. A referral to the Faculty Policies Committee was made with recommendations due to the Senate Chair by October 15, 2019.

The following items were not addressed: Periodic Review of Administrative Performance, Different in Pay Leave (DIP) Policy, Standing Policies Committee Chairs Update

Adjourned: 5:04 pm