



2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of February 26, 2019
3 pm, 275 Sacramento Hall
Approved: March 5, 2019

Call to Order:

Executive Session: 3:00 – 3:18 pm

Regular meeting: 3:19 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl (absent), Sylvester Bowie, Tony Sheppard (absent), Tracy Hamilton

Guests:

College of Arts and Letters: Associate Dean Wilson Ramey

College of Education: Associate Dean O'Hara

College of Engineering and Computer Science: Associate Dean Shafizadeh

College of Health and Human Services: Associate Dean Maguire, Professor Mink

College of Natural Sciences and Mathematics: Associate Dean Hammersley

College of Social Sciences and Interdisciplinary Studies: Associate Dean Endriga, Lynn Hanna and Ann Moylan

Office of Academic Affairs: Dean Newsome, AVP Wallace, Dean German, Interim Vice Provost Miller

Office of the President: President Nelsen, Special Assistant DeGraffenreid

Senate Parliamentarian: Tom Krabacher

Agenda: The agenda was amended to add #13 Irregular Academic Programs. The agenda, as amended, was approved.

Minutes – February 12, 2019: Approved.

Executive Session: Administrative positions

Open Forum:

- **Faculty Endowment for Student Scholarships (FESS) Awards:** Tracy Hamilton FESS Committee Chair thanked those that attended the award ceremony and stated that attendees shared with her how great the event was and in particular the award program. She thanked Kathy Garcia, Senate Analyst, for her organization of the event and the program.
- **Endowments:** Amber Gonzalez asked if a presentation to Senate could be scheduled on how to create an endowment. The Chair stated if the Senate wishes to have a presentation, it would be scheduled.

- **Irregular Academic Programs:** A question was raised about Academic programs on campus and a perceived lack of policies regarding their structure/governance. Examples of such programs include Liberal Studies, GE Honors, and others. The item was add to the agenda as #13 Irregular Academic Programs.
- **FS 18/19-73/EX Student Safety Training Policy (Interim):** Rechs stated that Senators from Biological Sciences and Chemistry have requested that the Second Reading of the Student Safety Training Policy be postponed to March 14th to allow for them to prepare amendments to the policy. The President reminded Exec that the policy is part of a state audit and so it is time sensitive. The item will be postponed to the March 14th meeting and Rechs was asked to follow-up with the Senators to request they contact the FPC Chair, De-Laine Cyrenne, on their concerns.

From the Chair:

- **Department of Health Sciences name change:** Per policy, Step 3 – consultation has taken place with the Department of Public Policy and Administration. The Department had no concerns about the name change. The Senate will be advised of the proposed name change at the March 7 meeting as an announcement from the Chair and then the item will be placed on the March 14 agenda at First Reading. .
- **CBA New Organization Structure:** Per policy, steps #1-5 have been completed. The Senate has received the restructure at a meeting. The Chair stated that steps #1-5 have been completed. The item will be scheduled for a First Reading at the March 7 meeting and will be placed after the Academic Calendar. The Dean of the College or his representative will be invited to speak to the item.

From the Provost:

- **Memorial service for Terry Manns:** The service will be held Feb 27 from 2-4 pm at the Zinfandel Grille.
- **LA Times article:** The LA Times reported on Sac State's incoming student and highlighter the work of the Department of Mathematics and Statistics.
- **Campus Lab System:** A new assessment program has recently been purchased. It integrates with Canvas LMS to help faculty determine the achievement of learning outcomes.
- **Anchor University Task Force:** The Provost and the President met with community members from Oak Park to discuss partnership opportunities.

Program Proposal: BS in Human Development and Family Studies: Exec discussed the February 7 First Reading and the Q & A period and whether or not a second First Reading would be held on March 7 to allow the opposing side to address their concerns. Concern was expressed that a prescient would be set for future Senate actions with second First Readings. Comments were made that because of the intense interest in the item that the Senate should maintain the usual process.

It was decided that the item will receive a second First Reading on March 7 with a 13 minute time limit that includes Q&A. The Chair will provide a brief recap. Presenters will be advised that the presentation is to be fact-based and not framed as an argument. Second Reading will be scheduled for March 14.

Periodic Review of Administrative Performance: Amendments to the policy were submitted by the Administrative Review Committee. FPC Chair Cyrenne stated that the policy aligns with the Policy on Administrative Appointments. The President requested that the Senate complete their review this spring. The item was referred to the Faculty Policies Committee for review of the policy and to provide comments/recommendations if any by April 16 to the Senate Chair.

Policy on Administrative Appointments: The item will be placed on the March 7 Senate agenda at First Reading. The primary focus of the presentation will be around the track changes in the policy.

Difference in Pay Leave (DIP) Policy: The item will be placed on the March 7 Senate agenda at First Reading. Rechs requested that language be added that clarifies who the policy pertains to.

Sabbatical Leave Policy: The item will be placed on the March 7 Senate agenda at First Reading.

The Difference in Pay Leave (DIP) Policy and the Sabbatical Leave Policy will be placed together on the agenda. These policies replace the Academic Leaves with Pay Policy. An action item will be added to the Senate agenda recommending that the upon approval of the amendments to the DIP Policy and the Sabbatical Leave Policy the Academic Leaves with Pay Policy will be deleted.

Program Reviews

- **Department of Undergraduate Studies in Education: American Sign Language and Deaf Studies Program Review Report:** The item will be placed on the March 7 Senate agenda at Consent Action with the following action language:
The Faculty Senate recommends that the degree program in American Sign Language and Deaf Studies be approved for six years or until the next scheduled program review.
- **Department Philosophy Program Review Report:** The item will be placed on the March 7 Senate agenda on Consent Action with the following action language:
The Faculty Senate recommends that the degree programs in the Department of Philosophy be approved for six years or until the next scheduled program review.

The following program proposals will be placed on the March 7 Senate agenda:

- **Consent Action:**
 - BA in Art History
 - BA in Film (Digital Film/Video Production)
 - BA in Film (Film Studies)
 - Certificate Program in Healthcare Spanish
- **First Reading**
 - MSBA in Management Information Systems (program deletion)
 - MSBA in Taxation (program deletion)

Questions were raised on the remainder of the Business Administration program proposals. The items will be placed on the March 5 agenda to allow time for the questions to be addressed. A representative from CBA will be invited to the meeting to address questions.

Adjourned: 5:00 pm