



2018-2019 EXECUTIVE COMMITTEE

Minutes of the Meeting of March 5, 2019

3 pm, 275 Sacramento Hall

Approved: March 26, 2019

Call to Order: 3:00 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tony Sheppard, Tracy Hamilton (absent)

Guests:

Athletics: Maureen Smith, Faculty Athletic Representative / IAAC Chair

College of Arts and Letters: Associate Dean Wilson Ramey

College of Business Administration: Associate Dean Wilson

College of Education: Associate Dean O'Hara, Sheri Hembree, Chair, Undergraduate Studies in Education

College of Health and Human Services: Dale Russell, Chair, Social Work

College of Natural Sciences and Mathematics: Associate Dean Hammersley

College of Social Sciences and Interdisciplinary Studies: Associate Deans Endriga and Hyson, Lynn Hanna, Chair, Department of Family & Consumer Sciences

Office of Academic Affairs: Provost Perez (Interim), Dean Newsome, AVP Wallace, Dean German, Interim Vice Provost Miller, Emily Wickelgren, Student Issue Coordinator/Grade Appeal Manager

Office of the President: Special Assistant DeGraffenreid

University Appointment, Retention, and Tenure Promotion Committee: Marlyn Jones, Chair and Rebecca Cameron, Vice Chair

Agenda: Approved.

Minutes – February 26, 2019: Approved.

Open Forum:

SoftChalk Cloud: The Chair will follow up with AITC Chair.

BitLocker: Interim Vice Provost Miller reported that as part of the campus security enhancements to protect campus systems and the sensitive data, Microsoft Bit Locker will be installed on all Windows Systems. More than 300 Academic Affairs computers have been encrypted and campus will continue the rolling implementation for all remaining Windows users. The Senate Chair stated that a presentation has been scheduled for the March 7 Senate meeting.

Solano Hall – location of new metal park bench: Concern was expressed about the placement of the bench, which is located in the ROTC drill parade ground. It was requested that ROTC not have their people parade up against the steps.

E-WPAFS Interest Survey: Marlyn Jones, Chair and Rebecca Cameron, Vice Chair, UARTP Committee shared information on the Electronic Working Personnel Action Files (e-WPAFs) Interest Survey that will go out to faculty on March 11. The purpose of the survey is to determine the current level of support from faculty for investigating electronic WPAFs, and how important it is to faculty to preserve an option for using the existing paper format. The survey will be open from March 11 through March 29.

Student Excused Absences Policy: Emily Wickelgren, Student Issue Coordinator/Grade Appeal Manager and Dale Russell, Chair, Division of Social Work stated the policy does not address classes that are taught in the nontraditional format (Saturdays only). Questions have been raised regarding the policy and how to handle a situation where a student has an excused absence, but that one absence is 25% of the semester's attendance. This issue also came up with the class cancellations for the fires last November. It was requested the policy be amended to provide guidance. An amended policy will further guide Grade Appeal panels.

It was noted that not all faculty are aware of the policy and they need guidance on how to view the policy in a positive, not punitive, light. Amendment of the policy title to Student Absences Policy was suggested.

Gonzalez stated that it was not clear who is considered a student athlete and who is responsible for speaking to an athletics' eligibility or an excused absence. Smith stated that Athletics faculty generally know from week one the days an athlete will miss, which would allow time for the student to drop a class. The Student Athletics Resource Center would speak to a student athletics' eligibility and communication regarding a member of the team would be on official Athletics letterhead.

The item was referred to the Academic Policies Committee (APC) to consult with the Grade Appeals Manager to determine if any type of clarification language needs to be added to the policy. APC's recommendations are due to the Senate Chair by April 16, 2019.

From the Chair:

- UC terminates subscriptions with world's largest scientific publisher in push for open access to publicly funded research. UC Office of the President, 2/28/19: Information item
- GETF Report Follow-up – Catherine Nelson, Chair, Academic Senate CSU: The item was referred the GE Taskforce Report to the GE/GR PC the GE/GRP Committee for consideration of proposals and dissemination of the report and consultation with the greater campus community and to report back its findings to the Executive Committee by May 7th.
- <https://library.csus.edu/special-collections-and-university-archives/gerth-forum>: Juanita Barrera requested the Senate look at the Gerth forums.
- Referral request from Senator Lee's at the Faculty Senate Open Forum requesting a referral to the Committee on Persons with Disabilities to review campus efforts to promote the accessibility and inclusion of all campus members. The Senate Chair will draft a referral for Exec.
- BS in Family Studies and Human Development Program Proposal: The Chair reported that the concerns regarding the name of the program have been resolved. Placement on the March 14 agenda was discussed. A motion was made to amend the action language to recommend approval of the revised proposal and to make it the first Second Reading item, with the proposal reflecting the new name and the letters from the Department of Family and Consumer Sciences and the Department of Child Development attached.

From the Provost: The 2019-2023 Division of Academic Affairs Strategic Plan was shared.

VP for Advancement Search Committee – Faculty Representative Nominations: The Chair reported that no nominations were received and requested the Executive Committee contact their colleagues.

Program Proposals: The College of Business Program Proposals will be placed on Consent Action on the March 14 Senate Agenda. The Political Science Program Proposal will be rolled back to the Curriculum Subcommittee to address Adam Rechs and Tony Sheppard's questions. .

EO 795 Procedures Governing Self-Supporting Programs offered outside the State of California Revision Comments Survey. Information item.

Irregular Academic Program structure: Should there be a policy that addresses how academic programs are structured? The item will be discussed at a future Executive Committee meeting.