

2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of March 26, 2019
3 pm, 275 Sacramento Hall
Approved: April 2, 2019

Call to Order: 3:005pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz (absent), Julian Heather, Kitty Kelly, Rafael Diaz (absent), Antonia Peigahi, Sue Holl (absent), Sylvester Bowie, Tony Sheppard, Tracy Hamilton

Guests:

College of Arts and Letters: Associate Dean Wilson Ramey, Scott Perkins, School of Music
College of Engineering and Computer Sciences: Associate Dean Shafizadeh
Office of Academic Affairs: Provost Perez (Interim), Interim Vice Provost Carter, Dean Newsome, AVP Wallace, Dean German, Interim Vice Provost Miller
Office of the President: Special Assistant DeGraffenreid

Agenda: Approved.

Minutes - March 5, 2019: Approved.

Open Forum:

- **GE Taskforce Forum:** Wed, March 27 at 12 noon in Tahoe Hall 1007.
- **Student Enrollment:** Questions were raised about a rumor that students on the waiting list had been invited to enroll by mistake. The Provost stated that students were invited and sections will be added to accommodate the additional students. Bowie requested the item be placed on the agenda for additional discussion. The item was added as #16 Student Enrollment Opportunity.

From the Chair

- **Outstanding Faculty Awards:** The Chair acknowledged and thanked Kathy Garcia and Provost Perez for their efforts in making the Outstanding Faculty Awards a success.
- **Executive Session – April 2:** The President has requested time with the Executive Committee to engage on a personnel matter. Due to his schedule, Exec was asked to meet from 2:30 – 3:00 pm, which is outside the Executive Committee’s normal meeting time. *Motion: Executive Session will be convened on April 2 at 2:30 pm. Carried. The item will be posted on the April 2 agenda.*

Report from ASCSU March 14-15, 2019: Information item.

Vice President for University Advancement Search Committee: No nominations were received. The nomination period will remain open.

College of Continuing Education (CCE) Associate Dean Search: The Provost stated that based on the current Administrative Appointment policy, CCE is not able to constitute a search committee for their vacant Associate Dean position. CCE has requested to be able to deviate from the current policy that does not apply to the College. *Motion: The Executive Committee, on behalf of the Faculty Senate at their meeting of March 26, 2019, approves the suggested interpretation of the procedures for administrative appointments in the case of the College of Continuing Education. Carried.* The item will be placed on Consent Information on the March 28 Senate agenda.

Service Learning Designation, Establishment of Criteria: Members requested a check box be added to Curriculum Workflow, course hours be listed in the course description and the grandfathering date amended to 2021. The item will be placed on First Reading on March 28 Senate agenda, as the first item following the minutes.

Graduation Writing Assessment Requirement (GWAR) for Graduate Students Amendment: The item will be placed at the end of the First Reading items on the April 4 Senate agenda.

Program Proposals: All of the program proposals will be placed on Consent Action on the March 28 Senate agenda.

GGRPC: The following items will be placed on the April 11 Senate agenda at First Reading. This date was set to allow the GE/GRPC Chair to be present at the Senate meeting to present both items.

- Learning Outcomes for Area A General Education
- Comp II Learning Outcomes

Irregular Academic Programs: Concern was expressed about processes used for selecting Program Directors, such as Liberal Studies. It seems that different models are being used, there is no transparency and it is situational depending on the campus client. These are not traditional programs. APC Chair Rechs requested a referral to the Academic Policies Committee to identify irregular programs such as Liberal Studies and to determine if a policy is needed. Exec will continue the referral discussion at the April 2 meeting.

Motion: The Executive Committee will request the Provost ensure that compliance of the process for selecting the Director of Liberal Studies is in accordance with the Role and Responsibility of the Department/Division Chair policy and the California Faculty Association Collective Bargaining Agreement. The CFA President is to be copied on the request.

Senate Subcommittees: The preference poll results were reviewed, and faculty were identified to contact for serving on committee.

The following item will be placed on the April 2 agenda: Student Enrollment Opportunity: