



2018-2019 EXECUTIVE COMMITTEE

Minutes of the Meeting of April 9, 2019

2:30 pm, President's Conference Room

Approved: April 16, 2019

Call to Order:

Executive Session: 3:05 – 3:20 pm

Regular Meeting: 3:21pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez (absent), Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz (absent), Julian Heather, Kitty Kelly (absent), Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tony Sheppard, Tracy Hamilton

Guests:

Office of Academic Affairs: Interim Vice Provost Miller

Office of Graduate Studies: Dean Newsome

Office of the President: Special Assistant DeGraffenreid

Agenda: Amended added a new #12: Discussion on Policies on Policies Work Group Faculty

Minutes – April 4, 2019: Approved.

Open Forum:

- **EAB Training (advising tool):** Concern was expressed about faculty being required to take a 90 minute training and then having to attend additional training on how to use the tool. The Senate Chair will follow-up with the Provost.

From the Chair:

- **VP for Advancement for Search Committee:** The Chair expressed concern that she was the only Executive Committee member who attended the meeting with the representative from the Search Firm.

Vice President for University Advancement Search Committee – Faculty Representatives: Antonia Peigahi volunteered to serve. Adam Rechs volunteered contingent on the Search Committee's dates. Antonia's nomination will be placed on the April 11 Senate agenda on Consent Action.

EMBA Program Singapore: Concern was expressed that the EMBA program in Singapore continues to request variations on the timing of the Graduate Writing Placement exam. Last year a one-time exception to the calendar was granted. This year it was pointed out that a one-time exception had been granted and no further would be. However, a subsequent request from the program has gone forward despite that and bypassed normal channels.

The Executive Committee discussed the matter and determined that it was not a matter of business for the Senate.

Protecting Undocumented Individual and Immigration and Customs Enforcement on Campus Interim:

FPC's recommendation was reviewed and the item will be placed on the April 11 Senate Agenda at First Reading.

Policies on Policies (draft) Work Group: FPC Chair Cyrenne stated that the FPC reviewed the policy and received feedback from other Standing Policy Committees. Based on the feedback, FPC is requesting an ad hoc work group be convened to recraft the policy in consultation with the makers of the policy. The work-group will be co-chaired by De-Laine Cyrenne, FPC Chair and Bill DeGraffenreid, Special Assistant to the President. Additional members will include Margaret Hwang, Administration and Business Affairs and 2-4 faculty to be selected by the Co-Chairs.

Motion: A joint workgroup of 5-7 people (majority faculty) to be co-chaired by the Chair of FPC, De-Laine Cyrenne and Bill DeGraffenreid, Special Assistant to the President to revised the proposed Policy and Policies by November 1, 2019. The revised policy will be forwarded to the Senate Chair for the Executive Committee's review.

Recognition of Faculty Service: It was reported that Bridget Parsh, FYI Director and Hellen Lee, One Book Faculty Coordinator are stepping down from their positions. A request for the Senate to acknowledge their service was discussed and how to have recognition of service be a practice over time. Tracy Hamilton and Tom Krabacher will prepare resolutions to be presented to Bridget Parsh and Hellen Lee at the last Senate meeting of the year.

University Committee Appointments: Faculty were identified from the Preference Poll to be contacted about serving.

Adjourned: 4:45 pm