



2018-2019 EXECUTIVE COMMITTEE

Minutes of the Meeting of August 28, 2018

3 pm, 275 Sacramento Hall

Approved: September 4, 2018

Call to Order:

Business Meeting: The meeting was called to order at 3:03 pm.

Executive Session: Convened at 3:04 pm and adjourned at 3:21 p.m.

Business Meeting: The Business Meeting was reconvened at 3:21 pm.

Roll Call: Roll was taken.

Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton (absent)

Guests:

Administration & Business Affairs: Stacy Hayano, VP for Administration/CFO (Interim) and

Tony Lucas, Senior Director, University Transportation & Parking Services

College of Engineering and Computer Science: Kevan Shafizadeh, Associate Dean

Office of Academic Affairs: Ching-Hua Wang, Provost, Steve Perez, Vice Provost,

Chevelle Newsome, Dean of Graduate Studies, Amy Wallace, AVP for Academic Programs and Educational Effectiveness

Office of Inclusive Excellence: Diana Tate Vermeire, Executive Director

Office of the President: Robert Nelsen, President

University Initiatives and Student Success: Jim Dragna, Executive Director

Open Form:

- **IRT Update:** An IRT update was requested regarding recent changes, problems with the search function, and the issue of broken links. The Chair will follow-up.
- **Uber and Jump Bikes:** Questions were raised regarding the campus contracting with Uber and Jump Bikes and designated pick-up/drop-off areas. Increasing access to alternative transit could benefit the campus community.
- **New Faculty Orientation - Affinity Groups Talk:** A desire was expressed to have affinity groups participate in New Faculty Orientation in order to facilitate new faculty connectedness on campus. The Senate Chair will follow-up with the AVP of Faculty Advancement.

Agenda: The agenda was approved as published.

Minutes – July 10, 2018: Approved as published.

Executive Session: Administrative position

Parliamentarian: A motion was made to appoint Tom Krabacher, as Interim Parliamentarian until the Executive Committee can act on the appointment. *Carried.*

From the Chair:

- **New Faculty Orientation:** The Chair attended orientation and stated it was good to see new faculty and speak about service.

Concern was expressed about the retention value with the volume of information crammed into the orientation. It was suggested that it be scheduled for several days in the fall and then again in the spring. The Fall Orientation could be focused on things faculty need to know to get settled and would allow them to get through their first semester. The Spring Orientation could then be focused on RTP, etc. Brian Oppy will be invited to an Executive Committee meeting this fall to discuss Faculty Orientation.

- **CFA Collaboration:** The Chair met with CFA President, Margarita Berta-Avila and discussed shared opportunities to collaborate as appropriate.
- **Carnegie Classification Endorsement:** Undergraduate Dean German would like the Senate to endorse a definition of service learning. The item will be on the September 4 Executive Committee agenda.
- **Liberal Studies:** The Chair reported that some faculty have expressed concern regarding a proposed plan to move Liberal Studies to the College of Education. Concern was expressed about consultation and that faculty affected were not told that this item was coming forward. The Provost stated that a decision has not been made. Deans Lascher and Sidorkin are in the process of consulting with their faculty. The President stated that when consultation takes place the students need to be taken into account.

From the Provost:

- **Budget:** The Provost is meeting with the Dean's on their budgets.
- **Recruitments:** The President has approved Academic Affairs moving forward with 40 tenure track positions.
- **MPP Evaluations:** The Provost is conducting evaluations on the Deans. She stated that the MPP evaluation process is being reviewed, it does not allow input from faculty and staff.

Moraga Way Transition (Herky Streetcar) and Consultation/Implications - *Stacy Hayano, Vice President for Administration/CFO (Interim) and Tony Lucas, Senior Director, University Transportation & Parking Services*

Consultation and campus announcements: The transition on Moraga Way is outlined in the Campus Master Plan. The Senate participated in the consultation and approval process of the Master Plan. Exec felt that wider consultation was needed and that the timing of the announcements was a concern.

Loading zones access and signage: Concern was expressed about access to the loading zone areas and that signage is not readable or posted in locations to advise drivers that the service road by the tennis course is closed. *Director Lucas stated that the loading areas are still in place on Moraga Way. Admins and Administrators in buildings along Moraga Way have been issued fobs for loading zone access. He will follow-up with Facilities regarding the signage.*

Shuttle route/schedule: It was suggested that the shuttle route include the whole campus and not just Moraga Way. Concern was expressed about the lack of service on evenings and on weekends. *Director Lucas stated that a second shuttle has been ordered, once it arrives timing will be adjusted based on ridership. It was suggested that when there are special groups or events on campus, scheduling meetings/events closer to the shuttle route might be considered.*

Campus-wide shuttle services and designated drop off/pick-up areas: Inquiries were made about the shuttle service being available for the whole campus and the need for designated areas for drop-off/pick-ups. *This is being looked into but are not available at this time.*

Degree Analytics - Guest: *Jim Dragna, Executive Director of University Initiatives and Student Success*
Director Dragna stated that the CO has asked the campus to participate in a Degree Analytics project. Consultation has taken place with ASI and they support the project. Staff and faculty are not included in the project. Any project will go through and use IRB protocols to ensure anonymity and data protection.

Office of Inclusive Excellence Update - *Diana Tate Vermeire, Executive Director, Office of Inclusive Excellence*

- **Preferred Name Procedure:** Procedures are being updated so students, faculty, staff, and administrators may use a preferred name when an individual's legal name is not otherwise required.
- **Protecting Undocumented Individuals (anticipate policy):** Once the Systemwide policy and the Attorney General's policy are released, the interim Sac State policy will be reconciled to ensure compliance.
- **Climate Survey Update:** OIREP is producing 20 reports: A comprehensive University-Wide report, ten College reports and nine Division reports. The Diversity Council will work with the reports and memo three areas of positive climate and three areas of opportunities for improvement. Mechanism will be set up for feedback from the campus community. An action plan will be created by the end of Spring 2019.
- **Diversity Council** (two Faculty Senate Representatives). The Call for Faculty Representatives will be sent out by the Senate Office. Chair Peigahi stated that CODE has requested that one of the two faculty representatives be a member of CODE. Concern was expressed about that request. The FPC Chair requested a member of FPC also attend meetings. Attendance from the campus community is welcome and both CODE and FPC representatives could serve as ex officio members. The Senate Chair will attend the first meeting of the Council in September at the request of the Executive Committee.

Referrals and Recommendations: The Chair was asked to move forward with finalizing the documents. Vice Chair Sheppard suggested and Exec agreed that draft referrals do not need to come to Exec for final review and approval, unless the consultation is warranted.

- **Administration of Sponsored Projects at Sacramento State (Interim) Policy and Procedures**
 - FPC Referral
 - Recommendation to President Nelsen
- **Policy on the Creation, Oversight, and Review of Academic Centers and Institutes (Interim)**
 - APC and FPC Referral

Faculty Senate Meeting – September 6 and Retreat: Exec discussed whether or not to hold the September 6 Senate meeting due to the number of agenda items. It was decided to move forward with posting the agenda.

At the time of adjournment, the following items were not address and will be placed on the September 4 Executive Committee agenda.

Program Proposals:

Arts and Letters

BA in Design Studies	Attachment: <u>EX 18/19-09</u>
BA in Journalism	Attachment: <u>EX 18/19-10</u>
BFA Graphic Design	Attachment: <u>EX 18/19-11</u>
BFA in Interior Architecture	Attachment: <u>EX 18/19-12</u>
BA in Photography	Attachment: <u>EX 18/19-13</u>

Health and Human Services

BS in Recreation Therapy	Attachment: <u>EX 18/19-14</u>
Master of Public Health	Attachment: <u>EX 18/19-15</u>

Engineering and Computer Science

MS in Civil Engineering

Attachment: EX 18/19-17

Social Sciences and Interdisciplinary Studies

MS in Applied Behavior Analysis

Attachment: EX 18/19-16

Adjournment: 5:14 pm