

2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of September 18, 2018
3 pm, 275 Sacramento Hall
Approved: September 25, 2018

Call to Order:

The meeting was called to order at 3:02 pm.

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl (absent), Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton

Guests:

College of Engineering and Computer Science: Chair Fell, Civil Engineering and Associate Dean Shafizadeh

Office of Academic Affairs: Provost Wang, Vice Provost Perez and AVP Wallace

Office of Graduate Studies: Director Migliaccio

Office of the President: President Nelsen

Writing and Reading Subcommittee: Hogan Hayes, committee member

Open Forum:

- Herkey Street Car: Concern was expressed about the congestion around Capistrano Hall due to drop offs/pick-ups. The President stated that UTAPS is looking into it. The Chair will follow-up with VP Hayano.
- Black Lives Matter Demonstration: Bowie expressed concerns that the Sacramento County Sheriff was inciting violence at recent BLM events downtown.

Agenda: The agenda was approved as published.

Minutes – September 11, 2018: The minutes were amended to delete Sylvester Bowie's name from the membership of the Department Reorganization and Renaming Policy Work Group. The minutes were approved as amended.

From the Chair:

Diversity Council Meeting Update: The Chair attended the Council's meeting and spoke about the Council's discussion around setting goals of behavior to do their work, active listening, confidentiality and that the Council's work is to guide the institution.

Requests for Presentations to Senate

- **Services to Students with Disabilities (SSWD):** Mary Lee Vance, Director of SSWD, would like make a presentation to the Senate regarding services to students with disabilities and service animals. She requested an hour for her presentation and has developed a PowerPoint. Exec was asked if they would like to invite Director Vance to speak with Exec. Sheppard requested that Exec review the PowerPoint prior to extending an invitation for Director Lee to attend an Exec meeting. Gonzalez requested that Director Lee speak on students not being given accommodations because they do not have a recognized accommodation to be included in the Senate presentation.

The Chair will follow-up with Director Lee about previewing the PowerPoint and what she is willing to speak about. The item will be added to the September 25 agenda.

- **Learning Module on Voter Engagement:** Sue McGinty would like to present the project to the Senate, and has indicated her availability for the October 4 meeting. Concern was expressed about the previous presentation, which talked about extra credit as an incentive. Exec asked that the presentation be scheduled but that no reference to the extra credit be made.

Executive Committee Presentation:

- **Classroom Wellness Project and FLC:** Reva Wittenberg will be invited to the September 25 Executive Committee meeting.

Agendas/Minutes Standing Policy Committees: Chairs were reminded to proof their agendas and minutes before distributing them.

From the Provost:

Labor Relation Position, Office of Faculty Advancement: A finalist is being recommended.

Liberal Studies: The Provost has requested a campus wide open forum to allow campus input.

Budget: One-time funds have been received from the Chancellor's Office to support the GI 2025.

Faculty Recruitment: The President has approved the request to recruit 40 faculty members for next year.

Supplemental Policy: The Provost asked the status on the policy status. CPC Chair Kelly stated that the committee hopes to forward the policy to Exec by the end of fall semester.

Diversity Council – Faculty Senate Representatives: The names of the following faculty members will be placed on Consent Action for the September 20 Senate agenda. Terms will be staggered.

Samantha Blackburn, Nursing (HHS) and Chris Towler, Political Science (SSIS)

MS in Civil Engineering Program Proposal: CE Chair Fell stated that the content relevant to 1071 was not changed. Proposal changes: Brings in a GRE requirement, adds a course in one of the concentration areas that was on the books but not listed in the core curriculum area, the catalogue was cleaned up. The item was placed on Consent Action for the September 20 Senate agenda. A copy of the proposal reflecting track changes will be provided.

September 20 Senate Agenda Items:

Information Item: Written Communication Rubrics and Implantation Guide

Hogan Hayes, speaking on behalf of the Writing and Reading Subcommittee, expressed concern about the placement of the Rubrics as an Information Item on the September 20 Senate agenda and requested that it be placed as a First Reading item. He referred to the Spring 2018 Senate presentation and stated that the Committee has complied with the Senate's request to have it review by the Curriculum Committee. The Committee would like the support of the Senate in moving this item forward for approval.

Exec's has asked the Subcommittee to work with the GE/GR Standing Policy Committee to prepare the document to be put forward. Clarification is needed on what adoption means, the documents need to be formatted as a policy, and Senate action language is also needed. The item will remain as an Information Item on the September 20 Senate agenda with a First Reading scheduled at the appropriate time.

ASCSU Update: Statewide Senator Hamilton and Tom Krabacher spoke about the Tenets – statement of consultation. The statement is not open for debate or modification, or whether the Statewide Senate should adopt it as it stands. It is especially limited to the relationship between the Statewide Senate and the Chancellor's Office and does not address how shared governance is handled on the CSU Campuses. They are asking the Senate to endorse the Tenets prior to the November 8 ASCSU meeting.

Exec asked if the Statewide Senate was all in agreement and Hamilton replied no. Exec discussed whether or not to ask the Senate to act on the item or wait until the Statewide Senate approves the document. A motion was made in favor of endorsing the Tenets. A Work Group was established (Sheppard, Hamilton, and Rechs) to prepare a resolution in support. Exec will review the resolution at the next meeting for placement on an October Senate agenda.

Executive Committee Referrals from the 2017/18 Senate:

- **Senate Work Group on Voting Structure:** Exec will discuss the referral at the September 25 meeting.
- **Honors Curriculum Policy:** Questions were raised about the status of Honors courses that were pending approval based on the existing policy. The Chair was asked to follow up with the Dean of Undergraduate Studies. The item was referred to the Curriculum Policies Committee with a response back by early December. .
- **Commencement Eligibility Policy:** The item was referred to the Academic Policies Committee with a response back by November regarding criteria for commencement participation. The President requested that Cely Smart, Chief Communications Officer, and Gladys Glaude, Commencement and Special Events Coordinator be included in discussions.
- **Free Parking Permits provided for Research Participants:** The Chair was asked to follow-up with Tony Lucas, Senior Director, UTAPS regarding who receives free parking permits and the process for requesting a permit.
- **GE Area A Specifications for Courses Taught I Subareas A1 and A2, Revisions of:** GE/GRPC will be reviewing the item in early October for presentation to Exec and Senate this fall.
- **Title V:** The item was referred to the APC Committee to review campus policy in order to ensure unit compliance for degree programs in relation to Title V.

Academic Units and Programs, Policy on Re-Organization Moving of (Interim): The item will be discussed at the September 25 meeting. Bowie encouraged real consultation when the policy is discussed. Gonzalez asked if a timeline regarding requests for feedback is present in the policy. The Chair stated it would likely be a best practice not in a policy.

The following items will be placed on the September 25 agenda.

- Course Definition Workgroup:
- September 6 Senate Meeting Recap
- Oversight of Chair's Policy:
- Program Proposals: Substantive vs. Non-substantive Changes

Adjourned: 5:00 pm