



2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of September 25, 2018
3 pm, 275 Sacramento Hall
Approved: October 2, 2018

Call to Order:

The meeting was called to order at 3:03 pm.

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton

Guests:

Campus Wellness: Associate Director Wittenberg
College of Arts and Letter: Associate Dean Wilson Ramey
College of Health and Human Services: Associate Dean Maguire
College of Education: Dean Sidorkin
College of Engineering and Computer Science: Associate Dean Shafizadeh
Office of Academic Affairs: Provost Wang, Dean Newsome, Vice Provost Perez, Dean German,
and AVP Wallace
Office of the President: President Nelsen
CSU Sacramento Academic Senator: Christine Miller

Open Forum:

- **Positive Press in Sacramento Bee:** Holl noted several recent items in the Sac Bee related to positive developments at Sac State.
- **Herkey Streetcar:** An inquiry was made to having benches provided at the stops. The Chair will follow up with VP Hayano.
- **19th Annual Sacramento Music Festival:** Sheppard shared information on the event and stated that a Sacramento State student's film made the cut.
- **Zero Cost Course Materials (ZCCM):** The campus complied with SB 1359 to designate courses with Zero Cost Course Materials (ZCCM), our campus was the only one in the CSU system to also designate courses with Low Cost Course Materials (LCCM), those under \$40. The Chancellor's Office is interested in using our model as a guide to the rest of the CSUs.

Agenda: The agenda was approved as published.

Minutes – September 18, 2018: Approved.

From the Chair:

- **Program Proposals Update:** The Chair met with CPC Chair Kelly and Curriculum Subcommittee Chair Chalmers regarding the Executive Committee's concerns of how proposals come to Exec. Per Chair Chalmers, there are various levels of quality sent from the Colleges. Chalmers would appreciate having the Executive Committee recommend expectations of what they want to see from the Colleges. She will follow-up in November with the Senate Chair.

The Chair stated that Exec needed to determine what they want to see, especially around consultation. Sheppard stated that a definition is needed of what non-substantive is. Bowie felt that the importance of consultation needs to be shared with the college committees. The Chair will follow up with the Curriculum Subcommittee Chair. The item will be placed on the October 2 agenda.

- **Herkey Streetcar – Congestion around Capistrano Hall:** ABA will be having a conversation about the situation next week and VP Hayano will follow-up with the Chair after the meeting.
- **Free Parking Permits provided for Research Participants:** Director Lucas will follow-up with the individual making the request.
- **Enforcement of no-wheeled vehicle areas:** Per Chief Iwasa, enforcement is taking place and stickers are posted in those zones. Exec felt that the stickers are not being observed. The Chair will speak to the President on the dangers of walking on campus.
- **Course Definition Work Group:** The Work Group has not met since it was established last spring. The Work Group was given an extension to December to complete their work. The Chair stated that Exec needs to review the Course Definition item again.

From the Provost: The Labor Relation position has been filled. The start date is October 15. The call for proposals for the GI 2025 funds has been sent out. Academic Affairs and Student Affairs are working together on a proposal for integrated advising. The College of Business Administration is going through a reorganization.

Program Proposals: The following program proposals will be placed on the October 4 Senate agenda:

Consent Action:

- BA in Art Studio (Studio Art Methods)
- BA in Communication Studies (General Communication)
- Certificate in Ethnic Studies
- MA in Multicultural Education
- Master of Public Health

First Reading

- BA in Social Work with the following action language:
The Faculty Senate recommends approval of the program proposal contingent on the Division of Social Work and Academic Affairs tracking enrollment for diversity and representation and reporting back to the Senate after two years of intake of new students.

Senate Resolution in Support of Graduate Studies Policies Committee's Prioritization of the Graduate Education Report Recommendations: The item will be placed on First Reading on the October 4 Senate agenda.

Academic Units and Programs, Policy on Re-Organization or Moving of (Interim): The policy was reviewed. The item will be placed at First Reading on the October 4 Senate agenda with a minor edit made: The word “written” will be added to page 1, line 26 to read: A formal written proposal...

Tenets of System Level Governance in the CSU Endorsement of: The item will be placed on First Reading on the October 4 Senate agenda.

Campus Wellness Project: Reva Wittenberg presented the program and asked Exec’s help in sharing the information. She would appreciate the Senate’s help in getting the word out about the Project. Rechs praised the website and expressed how helpful it was. A presentation will be scheduled as an Information Item for the October 4 Senate agenda with 15 minutes for the presentation and Q&A. A time certain of 4 pm was set.

October 4 Senate Agenda: The order of the agenda will be as follows:

- **Information Item:** Campus Wellness Project – 15 minutes for the presentation and Q&A. A time certain of 4 pm was set.
- **Consent Action:** Program Proposals
- **First Reading items:**
 - BA in Social Work Program Proposal
 - Tenets of System Level Governance in the CSU Endorsement
 - Senate Resolution in Support of Graduate Studies Policies Committee’s Prioritization of the Graduate Education Report Recommendations
 - Academic Units and Programs, Policy on Re-Organization or Moving of (Interim)

September 6 Meeting Recap Meeting of the Whole – Class Size: The Chair asked about next steps and what to do with the recommendations received. Exec felt that Senators appreciated the conversation and that would welcome conversations like this when needed for recommendations that are coming forward.

Bursar’s Office Book Loan Program: Miller expressed that the information may not be known to students and questioned how the information is distributed to students. She suggested a one-stop place for all services for students. The President shared that Ed Mills is chairing a work group looking into this via a “Blue Folder” on campus computer desktops similar to the Red Folder.

Adjourned at 4:56 pm