



2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of October 10, 2018
3 pm, 275 Sacramento Hall
Approved: October 9, 2018

Call to Order:

Executive Session: Called to order at 3:00 pm. Adjourned at 3:17 pm

Regular meeting: Called to order at 3:17 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton

Guests:

College of Arts and Letter: Associate Dean Wilson Ramey

Office of Academic Affairs: Dean Newsome, Vice Provost Perez, Dean German, and AVP Wallace

Office of the President: President Nelsen

CSU Sacramento Academic Senator: Christine Miller

Open Forum:

19th Sacramento Film and Music Festival: Professor Jeff Dym's film "Noh Men: The Spirit of Noh" won Best Documentary Feature (Audience) at the 19th Sacramento Film and Music Festival.

Senate Bill 967: The Governor has signed the bill allowing former foster youth to attend CSU and UC campuses without being charged tuition or fees.

Folsom Hall Water Stations: Professor Kelly stated that the students at Folsom Hall have requested an easy fill water stations be installed. The President will follow-up.

CSUS Email Accounts: An inquiry was made about the process for employees to retain their email accounts once they have left Sacramento State. The Chair will follow-up.

Herkey Streetcar Route: Tony Sheppard stated that one additional complication of the closing of Moraga Way is that the Paratransit bus route and pickup point for people with disabilities is currently more difficult to navigate to, especially in relation to the location of the office of Services to Students with Disabilities, than it was previously. President Nelsen explained that there are current negotiations under way with Paratransit in the hopes of re-establishing the previous pickup location, by providing Paratransit drivers with access to Moraga Way.

CSU Emeritus & Retired Faculty Association: The Association has changed their name to: California State University Emeritus & Retired Faculty & Staff Association.

Campus Safety Updates: Appreciation was expressed for the updates being sent out, especially in light of the recent vehicle window smash thefts.

Evening and Weekend access to Campus: Bowie stated that non-traditional students also have disabilities and requested that both Saturdays and Sundays need to also be considered when accommodating evening and weekend access to campus.

Agenda: The agenda was approved as published.

Minutes – September 25, 2018: Approved.

From the Chair:

- **FS 18/19-31/EX: Tenets of System Level Governance in the California State University, Endorsement of:** Language for distribution of the endorsement will be added to the Senate action language.
- **Call for Faculty Representatives for the Senate Task Force for Institutional Effectiveness:** Information item.
- **Service Animals/Emotional Support Animals on Campus Presentation:** Mary Lee Vance will present an outline of her presentation at the Oct 9 meeting. It was suggested that a presentation sponsored by the Senate and the President, be scheduled on an off-Senate meeting day, for the campus to attend. Questions were raised about whether or not units had received training and if so, only a presentation to Senate would be needed. Concern was expressed that attendance may be low. A request was made for language to be provided that can be used on a syllabus.

A 15-20 minute presentation, with 10 minutes for Q&A, will be scheduled. Exec will discuss co-sponsoring a campus presentation and/or a Senate presentation.

From the Provost:

- **Classroom Technology Advisory Committee:** Perez stated that the Classroom Technology Advisory Committee is being established to serve as an advisory committee to Information Resources and Technology (IRT) and Academic Affairs (AA). Members will provide input on matters related to the physical technology in classrooms, decisions related to what technology should be included, and which rooms should be renovated. Committee membership: one faculty member from each College and the Library. The Senate Office will distribute a call to the Deans for appointment of representatives. Bowie stated that classrooms may require additional technology for Mac users to plug into projector systems.
- **CSU Student Success Analytics Certification Program:** Perez stated that eight campuses, including Sacramento State, have been asked to participate in the CSU Student Success Analytics Certificate Program. A campus group will be set-up to participate in the program. He asked if the Student Retention and Graduation Subcommittee would be able to take on the project. Members would need to be available to participate in webinars and meetings. The Committee will be asked about participating in the project at their October 12 meeting. Perez stated that the project is time sensitive, the campus teams must be finalized by early November. The Senate Chair will also meet with Director Dragan to discuss how to engage SRGS around data and analytics.

Program Proposals Discussion: Exec discussed what is a substantive and non-substantive change. Dean Newsome stated that the Curriculum Subcommittee has been working from the descriptions in the policy and that a policy link is also provided in Curriculum Workflow. It was noted that the Curriculum Subcommittee has a high workload. Concern was expressed about Exec still seeing clerical issues, communication is an issue and consultation is lacking. Sheppard stated that a proposal that is requiring any coursework to be added, deleted, or remaining needs consultation. Departments should address their rationale and provide an explanation of the changes. The Senate Chair will be meeting with the Curriculum Subcommittee Chair in November for an update on the process.

Faculty Representative for the Steering Committee for the Carnegie Community Engagement

Reclassification: The name of Janet Hecsh will be placed on Consent Action on the October 4 Senate agenda. The Senator and the UARTP representative positions are being worked on.

Course Definitions Work Group: The Chair reported that the Work Group, appointed in spring 2018, was not able to meet last spring and had requested additional time. As of fall 2018 the Group still has not met. Exec asked that the existing members be contact about continuing on the Work Group. Vacancies would then be filled. Membership will be amended to one representative from each committee. Exec discussed requesting the Statewide Academic Senate to address having a uniform numbering system and definitions for all campuses. Miller thought the issue had been referred to the CSU GE Task Force. The Statewide Senators were asked to bring the matter up to the CSUAS Academic Council and the Chair will consult with other Senate Chairs. Sheppard asked the President to advise the Chancellor on exec's work on a campus definition of lower, upper, and graduate level coursework.

Adjourned at 4:30 pm