

2018-2019 EXECUTIVE COMMITTEE

Minutes of the Meeting of October 9, 2018

3 pm, 275 Sacramento Hall

Approved: October 16, 2018

Call to Order: The meeting was called to order at: 3:05 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton

Guests:

Office of Academic Affairs: Vice Provost Perez and AVP Wallace

Office of the President: Special Assistant to the President DeGraffenreid

CSU Sacramento Academic Senator: Christine Miller

Services for Students with Disabilities (SSWD): Director Vance

Open Forum:

Liberal Studies: Exec members continue to be concerned about the process that has been undertaken. There has been a reported demoralizing effect on the people within the Liberal Studies program. Furthermore, there is a sense that the item has been decided without taking into account their points of view. Further, there is a feeling by some in the audience at a recent campus open forum that the process has become hostile. Questions were raised as to whether the item currently awaiting Second Reading; the Academic Units and Programs, Policy on Re- Organization or Moving of (Interim) would apply to this proposal and other ongoing processes that fall under the auspices of that proposal. The question was added to the agenda as #14.

Honorary Doctorate Nominations: The deadline for submissions is Friday, October 19. The Senate Office was asked to send out a reminder.

ASI Scholarships: The deadline for applying for a scholarship is October 19 at 5 pm. Faculty were asked to share the information with their students. Bowie suggested offering scholarships for Study Abroad.

Agenda: The agenda was amended: Liberal Studies and The October 18 Senate agenda was added at the end of the agenda. The agenda as amended was approved.

Minutes – October 2, 2018: Approved.

From the Chair:

- **MPH Program Proposal:** Associate Dean Maguire requested time at the October 18 Senate meeting to address the MPH program being housed in CCE and not staying stateside. The request was approved.
- **Extended Education in the CSU ad Sac State:** CCE Dean Murphy is scheduled to make a presentation to Exec at the October 23 meeting. She will speak about the educational component of what CCE does. Bowie stated that there is a larger concern about campus attitude towards graduate education and the need to promote, and fund, graduate education at CSU, Sacramento.
- **Cyber security month: It was announced that October is Cybersecurity Awareness Month. The Chair informed the body that IRT will be notifying the campus community about a non-intrusive phishing exercise meant to inform all campus constituents about the need to employ best e-mail security practices.**
- **Disaster Recovery Test – December 22:** A test of the campus disaster recovery (DR) capabilities will be done by IRT on December 22 between 8 am and 5 pm. During the test, none of the campus-wide systems (CMS, csus.edu, etc.) will be available including the campus network. IRT has consulted with AITC and this was the best date to conduct the test. Notification to the campus community will be going out soon.

Concern was expressed about the timing of the test and the date for submission of final grades. The Chair will follow-up with VP Miller that Exec had no concerns but wished there was a better date to run the test.

- **Public Records Request:** The Chair stated that two individuals from UCLA have requested grade data for every faculty member, every section, and every semester from 2013-2017. The request is for everyone teaching a course in the CSU. The requesters are investigating adjunct faculty grade distribution is higher than other departments. Statewide Senator Miller stated that the CSU is complying with the request except for small courses that have less than 10 students. The Chair is following up with Kristin Weigle Roberts to see if the campus request was received and if it is appropriate to share the document with the Executive Committee.

From the Provost:

- **GI 2025 Funds Proposals.** Twenty-two proposals were received and are being reviewed by the Committee.
- **Student Success Indicators and Analytics:** A copy of the presentation from Jim Dragan and Joel Schwartz was shared with Exec. The data was discussed. Exec members shared that the push to Finish in Four needs to consider the tone and tenor of that campaign. There is a sense that students feel Finish in Four has a negative connotation for those unable to complete in that timeline. The ASI representative stated that students feel pressured to graduate in four years. It was suggested that that narrative be changed and/or rebranded.

Service Animals/ Emotional Support Animals on Campus: Director Vance spoke about the difference between service animals and emotional support animals. SSWD is in the process of ensuring that campus has an adequate mid-level review process and is seeking a faculty pool to participate in mid-level review processes as they arise. The Senate Office will send out a call for establishing a panel of faculty to be available when a mid-level review is required.

Esploro and Pivot: Dean Kautzman and Associate Dean Conrad presented information on a faculty profile system the Library is considering. Dean Kautzman stated that she would like to have feedback from the faculty. A presentation to the Senate is scheduled for the October 18 with a time certain of 3:20 pm: Presentation: 10 minutes and Q&A: 10 minutes.

The following items were not addressed and will be placed on the next Executive Committee agenda:

- Faculty Senate Work Group to Review the Senate's Voting Structure
- Committee on Internationalization – Fall 2018 vacancy
- Faculty Representatives: Senate Task Force on Institutional Effectiveness
- CPC – eLearning Policy
- Liberal Studies

Adjourned: 5:12 pm