



2018-2019 EXECUTIVE COMMITTEE

Minutes of the Meeting of October 23, 2018

3 pm, 275 Sacramento Hall

Approved: October 30, 2018

Call to Order: The meeting was called to order at: 3:04 pm

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl, Sylvester Bowie, Tom Krabacher (absent), Tony Sheppard, Tracy Hamilton

Guests:

College of Continuing Education: Dean Murphy and Director of Academic Programs Matsueda

College of Education: Dean Sidorkin

College of Engineering and Computer Sciences: Associate Dean Shafizadeh

Office of Academic Affairs: Vice Provost Perez, Graduate Dean Newsome, Undergraduate Dean

German, AVP Wallace, AVP Oppy

Office of the President: President Nelsen and Special Assistant to the President DeGraffenreid

CSU Sacramento Academic Senator: Christine Miller

Open Forum:

Release of Student Information: A question was raised about when it is appropriate to respond to requests for student information, grades, etc. The Chair will follow up.

Herkey Street Car: It was noted that it may be difficult for riders to board the Street Car due to the distance from the ground to the boarding step. It was suggested having running boards added to the Street Cars. The Chair will follow-up.

Excused Absence Policy: Questions was raised on how to handle requests or situations that do not fall within the Excused Absence Policy. Requests or situation need to be resolved locally instead of escalating up. It was noted that the policy is written to address the ordinary class structure where classes meet two to three times a week vs. classes that meet occasionally. Exec discussed a referral to a Standing Policy Committee. The item was added to the agenda as #15.

Agenda: The agenda was amended to add item #15. The amended agenda was approved.

Minutes – October 16, 2018: Approved.

From the President: Dr. Nelsen spoke about the sex trafficking hoax and reported that the Campus is responding to the issue.

From the Chair:

- **Graduation Initiative 2025 Symposium (San Diego State University):** The Chair was part of the campus team that attended the symposium and provided a brief update.
- **Information Items:**
 - Graduation Initiative 2025 Preliminary Progress Update – October 2018 [Report](#) and [Dashboard Link](#)
 - [Report of the Task Force on Tenure Density in the California State University, January 19, 2018.](#) The Chair will provide a copy of the Sacramento State plan for increasing tenure density at the next meeting.
- **Emeritus Status Policy:** The policy may need to be reviewed to address not conferring the title.

From the Provost: Attended the GI 2025 Symposium – Sac State leads the CSU in the terms of accomplishments on increasing graduation rates and closing opportunity gaps.

All Gender Restrooms and Gender Neutral Restrooms Workgroup: VP Mills and Diana Tate Vermeire will form a Workgroup, as a follow-up to the Transgender Task force Report and at the request of the President. The Workgroup will assess the current campus restroom facilities and make recommendations regarding any gender and gender neutral restrooms. The Workgroup will be convened in early November. Two Senate faculty representatives were requested. A call will be sent out.

How Extended Education Works: CCE Dean Murphy provided an overview on extended education.

Program Proposals: The following items will be placed on Consent Action on the November 1 Senate agenda.

- **BS in Kinesiology (Athletic Training)** Attachment: [EX 18/19-49](#)
- **Minor in LGBTQ Studies** Attachment: [EX 18/19-50](#)

Program Review: Communication Studies (A&L): The item will be placed on Consent Action on the November 1 Senate agenda with the following action language:

The Faculty Senate recommends that all of the Department’s programs be approved until the next program review, which is scheduled for the 2021-2022 cycle.

CPC – eLearning Policy: The President stated that the Chancellor’s Office has sent out a new EO on e-Learning and asked that the EO be reviewed in relation to the amended policy before going forward to the Senate. Sheppard stated that the “Best Practices” section needed to be review and that list of definitions in policy and the list of categories that the Registrar uses and make those compatible. Questions were also raised about faculty who are teaching on-line holding office hours and if the policy should address this. The Chair requested suggested policy language amendments be sent to the Senate Analyst to be compiled and forwarded to the CPC Chair.

CPC items: Supplemental Instruction and Service Learning Policy:

- **Supplemental Instruction:** CPC Chair Kelly stated that the Workgroup would like guidance on how extensive the policy should be, how broad and overarching, and also a listing of every SI program on campus is needed to assure all consultation takes place. The Provost, Vice Provost and Dean Meyer will meet with the Workgroup.
- **Service Learning Policy:** CPC Chair Kelly stated that policy needs updating. Dana Kivel, the Director of the Community Engagement Center, has requested CPC take on amending the policy. President Nelsen asked that the policy revisions be completed to coincide with the deadline for the

Carnegie Classification. The item will be referred to CPC to review and amend as need and report back to the Senate Chair by February 12, 2018.

Faculty Senate and CFA Collaboration – Faculty Hires: The item will be placed on the October 30 agenda and Kevin Wehr will be invited to attend the meeting.

Adjourned: 4:59 pm