

2018-2019 EXECUTIVE COMMITTEE
Minutes of the Meeting of November 27, 2018
3 pm, 275 Sacramento Hall
Approved: December 4, 2018

Call to Order:

Roll Call: Roll was taken.

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, De-Laine Cyrenne, José Arias-Ruiz, Julian Heather, Kathy Garcia, Kitty Kelly, Rafael Diaz, Antonia Peigahi, Sue Holl (absent), Sylvester Bowie, Tom Krabacher, Tony Sheppard, Tracy Hamilton

Guests:

College of Arts and Letters: Associate Dean Wilson Ramey

College of Business Administration: Associate Dean Wilson

College of Engineering and Computer Science: Associate Dean Shafizadeh

College of Natural Sciences and Mathematics: Associate Dean Hammersley

Office of Academic Affairs: Interim Provost Perez, Interim Vice Provost Miller, Dean German, and
AVP Oppy

Office of Graduate Studies: Director of Graduate Studies Migliaccio

Office of the President: President Nelsen and Special Assistant to the President DeGraffenreid

Agenda: Approved.

Minutes – November 6, 2018: Approved.

Wheeled Vehicles on Campus: VP Hayano, Director Lucas, and Chief Iwasa provided an update on wheeled vehicles: campus enforcement, redefining the “no fly zone”, and signage. The Use of Bicycles and Wheeled Devices on Campus policy will be updated and faculty feedback will be solicited. The campus is negotiating a contract with Jump Bikes and opening dialogue with companies and the City of Sacramento regarding other motorized scooters. Director Lucas will be invited to present the long range Master Plan for parking and transportation on campus to the Senate in the Spring.

Open Forum:

- **Campus website:** Concern was expressed about broken links and links to older versions of policies on the University Policy Manual. Bowie asked for patience to allow for the upcoming changes to the campus website and webpages to take place. VP Miller will be invited to present a website update at a subsequent meeting.
- **Signage for wet/slipper areas on campus:** Arias-Ruiz asked that signage be provided around wet/slippery areas on campus. The steel round access points drains are wet and due to the lack of signage, students have slipped

From the Chair:

- **Program Proposals:** The Curriculum Subcommittee has forward 20+ programs proposals that are time sensitive for Senate review. Exec will review the proposals at the Dec 4 meeting for placement on the Dec 6 Senate agenda. The Exec agenda will be published on Nov 28 to allow members additional time to review all of the proposals. The Curriculum Subcommittee Chair and Dean Newsome will be invited to the meeting. .
- **Class Scheduling Standards and Policies:** A query was made as to why MW 9:00-10:15 and 10:30-11:45 sessions were not available. Peigahi believed it was due to that being peak scheduling time for MWF classes. Provost Perez confirmed this.
- **ASCSU Senator Vacancy:** At this time, an election will not be held to fill the vacancy for the remainder of Christine Miller's term through May 2019. Per policy, the Chair may appoint a designee to serve for the remainder of the term. An election will be held in the spring to fill the three year term.
- **Student Retention and Graduation Subcommittee:** The Committee was established at a time for a specific purpose related to a previous iteration of the Graduation Initiative. In the spring, Exec will discuss whether the committee is still needed given the work that is being done by Institutional Research, Effectiveness and Planning:
- **ASCSU Report – November 8-9, 2018:** Discussion was had around the Requirements for Appointment to be a Faculty Discipline Reviewer Group (FDRG) Member for the California Course-Identification (C-ID) Process and Item I. Creation of California State University Discipline Councils.

From the Provost:

- **RTP Deadlines:** In consultation with the President and the Executive Committee the P-4 retentions deadline will be adjusted back by approximately one month due to the campus closure. It was requested that the Deans be advised that Saturday and Sundays are not faculty workdays. AVP Oppy will provide information from the collective bargaining agreement to the Deans.

Senate Meetings remainder of Fall semester: The Senate will meet on Dec 6. The Nov 29 and Dec 13 meetings will be canceled.

December 6 Senate Agenda:

- **Information Items:** The Chair will follow-up with VP Hayano on whether a presentation on Jump Bikes should be scheduled.
- **Consent Action Items:** Program proposals, program review, committee appointments.
- **First Reading:** BS in Human development and Family Studies Program Proposal
- **Meeting of the Whole:** An hour will be scheduled to allow an opportunity for faculty to speak about the closure of campus and the Camp Fire.

SSWD Mid-level Review Pool Nominations: The following names will be placed on the December 6 Senate agenda on Consent Action: Tonia Davis, Partha Mohapatra, Jamie Hoffman, Erik Luvaas, and Frank Lilly. Exec was encourage to reach out to their colleagues to encourage faculty to serve on the pool. The pool will be kept open and additional faculty members will be solicited.

Service to the Institution: Engaging newer faculty in service opportunities was brought up. One issue may surround RPT considerations and what junior faculty are being asked to do to progress towards tenure/promotion. Sheppard asked that the matter be agenized in spring 2019 for the Exec – possibly in later February.

Campus Closure: The Provost and President spoke about the decision-making process to close campus and that better communicating and planning is needed. The Chair stated that this may be the new normal for

California and that we need to have a sense of how to deal with these situations in an organized manner, and to begin thinking about policies that may be needed. Members spoke about the closure, not being able to communicate with their students, and the effect on faculty and students. Appreciation was expressed about faculty and students receiving information at the same time. Some felt that there were mixed messages from the President and the Deans, and that going forward everyone needs to be on the same page, with guidance provided to those who are providing information to the campus community. Bowie asked that everyone be mindful of the emotions of people affected during that time.