



SACRAMENTO STATE

Faculty Senate

FACULTY POLICIES COMMITTEE

Wednesday, February 7, 2018
Sacramento Hall 161

MEMBERS

Cardenas-Dow, Melissa (Library, LIB)
Cyrenne, De-Laine (Psychology, SSIS)
Ives, Sarah (Undergraduate Studies, EDU)
Lee, Hellen (English, A&L)
Nevarez, Carlos (Ed.D., EDU)
Smith, Gerri (Communications Studies, A&L)
Wang, Ta-Chen (Economics, SSIS)
Zeigler, David (Mathematics and Statistics, NMS)

NON-VOTING/EX-OFFICIO MEMBERS

Heather, Julian (Faculty Senate)
Hyson, Diane (Academic Affairs)
O'Neal-Watts, Jennifer (United Staff Assembly)
Vacant (Associated Students)
Vacant (CSU Sacramento Retirees)

AGENDA

1. **Call to Order**
2. **Open Forum**
(Brief period for members to raise issues related to the committee charge that are not on the meeting's agenda.)
3. **Approval of the Agenda**
4. **Approval of Minutes:** November 15, 2017 [No meeting in December 2017]
5. **Subcommittee Liaison Reports:**
 - Livingston Annual Faculty Lecture Committee: Nevarez
 - Pedagogy Enhancement Awards Subcommittee (PEAS): Wang
 - Research and Creative Activity Awards: Vacant



SACRAMENTO STATE

Faculty Senate

- Visiting Scholars Subcommittee: Ives
- Center for Teaching and Learning Advisory Board: Smith

BUSINESS

6. (joint with APC): **Presidents Advising Task Force Report** (due to Senate Exec: Mar 29, 2018). *To review and comment preliminary draft of Committee response.*

- Review APC memo in preparation for drafting FPC response to Senate Exec.
- Attachments.
 - i. **Memo:** APC memo to Hellen Lee FPC Chair_Advising Issue Consultation 2018.01.17.pdf
- Documents held in SacCT 9.1:
 - i. **Memo:** APC memo to Hellen Lee FPC Chair_Advising Issue Consultation 2018.01.17.pdf
 - ii. **Request for Information and response:** Response to request for info from Senate Chair 2017.11.20.pdf
 - iii. **Referral:** REFERRAL President Advising Task Force Report Referral to APC - FPC 9-6-17-f.pdf
 - iv. **Report:** Presidents Advising Task Force Report May 2017.pdf
 - v. **Hellen's highlights:** Presidents Advising Task Force Report May 2017 2017.10.10 HSL highlights.pdf

7. ONGOING ITEM (from faculty): **Administrative Appointments, Search Committee Composition.** *Review proposal.*

- Review proposal draft.
- Attachments.
 - i. **Proposal:** FS 15-16-87 Admin Appts Search Comm Composition, UPM, Policy 2015.06.17 Proposal 2018.01.23.docx
- Documents held in SacCT 9.1:



SACRAMENTO STATE

Faculty Senate

- i. **Proposal:** FS 15-16-87 Admin Appts Search Comm Composition, UPM, Policy 2015.06.17 Proposal 2018.01.23.docx
 - ii. **Memo** from Reza Peigahi, Faculty Senate Chair, 2014-2015: FS 15-16-87 Admin Appts Search Comm Composition, Memo 2015.05.15
 - iii. **Policy, Previous:** FS 15-16-87 Admin Appts Search Comm Composition, UPM 2015.06.11
 - iv. **Current Policy, Draft:** FS 15-16-87 Admin Appts Search Comm Composition, UPM, Draft 2015.12.10
 - v. **Current Policy:** FS 15-16-87 Admin Appts Search Comm Composition, UPM, Policy 2015.06.17
 - vi. **Current Policy, Procedures:** FS 15-16-87 Admin Appts Search Comm Composition, UPM, Procedures 2016.01.04
8. ONGOING ITEM (from faculty): **College of Engineering and Computer Science Workload Compensation.** *The results of a grievance regarding overload compensation in College of Engineering and Computer Science. FPC has been asked by a Faculty member to consider any possible repercussions for rest of campus faculty.*
 - Documents held in SacCT 9.1:
 - i. **Workload Memo:** ECS Workload Memo 2016.05.13
 - ii. **Settlement:** ECS Workload Settlement Agreement Final
 - iii. **Policy, Lecturer Overload Compensation/MA Thesis:** MINUTES 95-96asm-05-16ap Minutes of Academic Senate re Lecturer Overload Compensation for Supervising MA Theses 1995.05.16.pdf
 - iv. **Policy, Compensation of Graduate Coordinators and Supervision of Culminating Experiences:** MINUTES 96-97asm-09-26ap Minutes of Academic Senate Standards for Compensation of Grad Coor and Supervising Culm Exp 1996.09.26.pdf
9. NEW ITEM (from Chair): **Adjustment to FPC meetings times, proposal of**
 - FPC meeting times are scheduled such that they do not follow standard, class-meeting times. In fact, it overlaps with two standard, class-meeting times thereby requiring members to forego two prime-time teaching slots in order to serve. Considering the vital function of this Committee in shared governance on campus and the crucial importance of allowing as many faculty members who might be willing to serve, a slight shift in meeting times might

be beneficial for current and new members.

Questions to consider:

- Should we consider and propose a slight alteration of meetings times from 1-2.30pm to an adjacent standard, class-meeting time (1.30-2.45pm), so that faculty members would only need to block out one standard class-meeting time? CPC has already made a similar shift so it would not be setting a new precedent.
- Would the reduction of 15 minutes of meeting time create an undue or significant burden in accomplishing our work?

10. NEW ITEM (from Chair): Human Subjects Research Policy Referral

- Attachments.
 - i. **Referral:** FPC referral re Human Subjects.pdf
- Documents held in SacCT 9.1:
 - i. **Referral:** FPC referral re Human Subjects.pdf

*NVL: Non-Voting Liaison; VM: Voting Member