



SACRAMENTO STATE

Faculty Senate

FACULTY POLICIES COMMITTEE

Wednesday, April 18, 2018
Sacramento Hall 161

MEMBERS

Cardenas-Dow, Melissa (Library, LIB)
Cyrenne, De-Laine (Psychology, SSIS)
Ives, Sarah (Undergraduate Studies, EDU)
Lee, Hellen (English, A&L)
Nevarez, Carlos (Ed.D., EDU)
Smith, Gerri (Communications Studies, A&L)
Wang, Ta-Chen (Economics, SSIS)
Zeigler, David (Mathematics and Statistics, NMS)

NON-VOTING/EX-OFFICIO MEMBERS

Heather, Julian (Faculty Senate)
Oppy, Brian (Academic Affairs)
O'Neal-Watts, Jennifer (United Staff Assembly)
Sarah Potter (Associated Students_
Vacant (CSU Sacramento Retirees)

AGENDA

1. Call to Order

2. Open Forum

(Brief period for members to raise issues related to the committee charge that are not on the meeting's agenda.)

3. Approval of the Agenda

4. Approval of Minutes: February 21, 2018

5. Subcommittee Liaison Reports:

- Livingston Annual Faculty Lecture Committee: Vacant
- Pedagogy Enhancement Awards Subcommittee (PEAS): Wang
- Research and Creative Activity Awards: Vacant

- Visiting Scholars Subcommittee: Ives
- Center for Teaching and Learning Advisory Board: Smith

BUSINESS

6. NEW ITEM (from Chair): Academic Calendar, returned to Committee (due to Senate Exec: Spring semester 2019). *Revise calendar policy to include significant academic dates and deadlines, minimum duration of summer sessions,*

- Review AY 2019-20 calendar draft.
- Attachments.
 - i. **Draft:** AY 2019-20 Calendar DRAFT 2018.04.05.docx
- Documents held in SacCT 9.1:
 - i. **Follow Up:** REFERRAL FPC referral re Academic Calendar 2018.02.02 Follow Up 2018.03.29.pdf
 - ii. **Referral:** REFERRAL FPC referral re Academic Calendar 2018.02.02.pdf
 - iii. **Academic Affairs proposed calendar (continuing current model):** AY 2019 2020 CALENDAR DRAFT Taylor.DOCX
 - iv. **FPC Proposed Calendar (with week off):** APPENDIX 2 AY 2019-20 Calendar Exemplar 2017.10.05.pdf

7.

8. ONGOING ITEM (from Chair): Human Subjects Research Policy Referral

- Review revised policy proposal
 - i. **POLICY IRB DRAFT:** POLICY IRB DRAFT Combined 2018.04.11.docx
- Attachments
 - i. **Policy IRB Draft:** POLICY IRB DRAFT Combined 2018.04.11.docx



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- Documents held in SacCT 9.1:
 - i. FPC referral re Human Subjects 2018.01.31.pdf
 - ii. PROPOSAL POLICY IRB DRAFT DC-MCD-HSL 2018.02.28.doc
 - iii. POLICY IRB DRAFT DC-MCD 2018.02.21.docx
 - iv. Campus Policy on the Protection of Human Subjects (2011).pdf
 - v. Human Subjects Policy Interim 2017.docx
 - vi. POLICY IRB DRAFT Combined 2018.04.11.docx

9. ONGOING ITEM (from Chair): **Electronic Devices** (due to Senate Exec: Oct 15, 2018).

- **Review memo:** FPC response to Electronics Devices 2018.04.02.doc
- Attachments
 - i. **Memo:** FPC response to Electronics Devices 2018.04.02.doc
- Documents held in SacCT 9.1:
 - i. APC referral re. electronic devices.pdf
 - ii. POLICY Faculty Responsibilities to Students in the Instructional Environment.pdf
 - iii. POLICY Student Conduct Code-STU-0116.pdf
 - iv. POLICY Dealing with Incidents of Disruptive Student Behavior in the Classroom-UMD03250.pdf
 - v. Student Rights and Responsibilities-STU-0119.pdf
 - vi. Cal. Ed Code 66452 Authorization to record acad presentations required.docx
 - vii. Cal. Penal Code § 632 All party consent required.docx
 - viii. AA-2004-06 Recording and Intellectual Property.pdf

10. NEW ITEM (from Faculty): **Student Course Evaluation Processing/Custodianship**

11. ONGOING ITEM (from faculty): **Administrative Appointments, Search Committee Composition.**

12. ONGOING ITEM (from Chair): Graduate Education Task Force Report. *Review and comment on GETF Report, work with GSPC.*

- i. Waiting for updates.

*NVL: Non-Voting Liaison; VM: Voting Member