

**FACULTY POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF OCTOBER 20, 2017**  
*Approved: November 1, 2017*

**CALL TO ORDER:**

The Chair called the meeting to order at 1.01pm.

**ROLL CALL:**

Roll was taken.

Voting Members:

Cardenas-Dow, Melissa (Library, LIB)  
Cyrenne, De-Laine (Psychology, SSIS)  
Ives, Sarah (Undergraduate Studies , EDU)  
Lee, Hellen (English, A&L)  
Nevarez, Carlos (Ed.D., EDU) (absent)  
Smith, Gerri (Communications Studies, A&L)  
Wang, Ta-Chen (Economics, SSIS)  
Zeigler, David (Mathematics and Statistics, NMS)

Non-Voting/Ex-Officio Members

Heather, Julian (Faculty Senate)  
Hyson, Diane (Academic Affairs)  
O'Neal-Watts, Jennifer (United Staff Assembly)  
Vacant (Associated Students)  
Vacant (CSU Sacramento Retirees)

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**APPROVAL OF THE AGENDA:** Approved

**APPROVAL OF THE MINUTES:** October 4, 2017, Approved

**Business:**

- **Open Forum:**
  - No items
  
- **Immigration and Customs Enforcement** (due to Senate May 1, 2017):



# SACRAMENTO STATE

Faculty Senate

- Incorrect documents distributed.
- **Tasks:** Lee will upload correct documents and Committee will review at next meeting.
- **AS-3295-17/FGA/AA Campus Accommodations of Military Students Service Obligations** (due to Senate Exec: Dec. 1)
  - Lee met with Jeff Weston and Mario Garza, Veterans Success Center, on Friday, Oct 13.
  - All three went over current policies and found nothing necessitating review.
    - With the extant Incomplete Grades policy, Grading Policy, Leave of Absence Policy, and Student Excused Absence Policy, students with military service obligations are accommodated.
    - Weston and Garza praised the willingness of Faculty to accommodate students with military service obligations.
    - Committee confirms that students with military service obligations are being accommodated.
- **Presidents Advising Task Force Report** (due to Senate Exec: Mar 29, 2018)
  - Committee initially found many things to commend in the lengthy report, in particular,
    - Recommendations for coherent and unified advising across campus;
    - Recognition of the importance of faculty role in advising; and
    - Recommendations to allocate more resources for faculty advising, if current practices are expanded;
  - Committee were concerned or confused with some parts, in particular:
    - Advising manifests in multiple forms, thus the definition of “advising” needs to be modified or clarified. For example, does advising entail career planning, broader life goals advising, general education advising, major advising, or merely signing forms.
    - What does advising mean for impacted programs?
    - What are the expectations of advisors?
    - What kinds of professional development and resource allocation to support it are forthcoming?
  - Committee will address each recommendation in turn at subsequent meetings.



# SACRAMENTO STATE

Faculty Senate

- **Tasks: All members** will review Recommendation 1 of the report and be prepared for comment and deliberation at next meeting.
  
- **College of Engineering and Computer Science Workload Compensation** (from Faculty).
  - This internal to College of ECS matter intrigued the Committee.
  - Committee will review extant policies on workload and overload compensation on campus.
  - Lee will collect policies from Senate Chair and GSPC for review.
  
- **Administrative Appointments, Search Committee Composition** (from Faculty).
  - Committee found language in policy to be confusing at best and contradictory at worst.
  - Committee decided to review policy and possibly propose a revision:
    - Change language concerning faculty in parts of policy to be modified by the term “Unit 3.”
    - Consider language about workload compensation for lecturer faculty who cannot be recruited or required for unpaid work.
      - Include terms “voluntarily” or “voluntary” where lecturers are included as necessary.
  
- **Distribution procedures:** Lee will continue to attach relevant documents to agenda for distribution to facilitate access during meetings (9.1 is not always fully functional on tablets); members will become more familiar with using 9.1 outside of meetings.
  
- **ADJOURNMENT:** Meeting adjourned at 2.30pm.