

FACULTY POLICIES COMMITTEE
MINUTES OF THE MEETING OF February 7, 2018
Approved: February 21, 2018

CALL TO ORDER:

The Chair called the meeting to order at 1.00pm.

ROLL CALL:

Roll was taken.

Voting Members:

Cardenas-Dow, Melissa (Library, LIB) (Absent)
Cyrenne, De-Laine (Psychology, SSIS)
Ives, Sarah (Undergraduate Studies, EDU) (Absent)
Lee, Hellen (English, A&L)
Nevarez, Carlos (Ed.D., EDU) (Absent)
Smith, Gerri (Communications Studies, A&L)
Wang, Ta-Chen (Economics, SSIS)
Zeigler, David (Mathematics and Statistics, NMS) (Absent)

Non-Voting/Ex-Officio Members

Heather, Julian (Faculty Senate) (Absent)
Oppy, Brian (Academic Affairs)
O'Neal-Watts, Jennifer (United Staff Assembly)
Vacant (Associated Students)
Vacant (CSU Sacramento Retirees)

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES: November 15, 2017, Approved

Business:

- **Open Forum:**
 - AY Calendar Policy will be returned to FPC for further review and revision
 - President's Graduate Education Task Force Report will be referred to FPC



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- Publishing course syllabi online will be referred, requested by ASI
- Zero-Cost and Low-Cost (\$40 and under) Book symbols will be added to the Fall 2018 course schedules

- **Liaison Reports:**
 - **Visiting Scholars Subcommittee:** Nothing to report
 - **Pedagogy Enhancement Awards Subcommittee (PEAS):** Nothing to report
 - **Center for Teaching and Learning Advisory Board:** CTL has moved to AIRC building
 - **Livingston Annual Faculty Lecture Committee:** Nothing to report.
 - **Research and Creative Activity Awards:** Seat vacant.

- **Disability Policy** (due to Senate end of Fall semester 2017): *To review and make recommendations; Consult with a wide range of campus stakeholders, including Services to Students with Disabilities (SSWD) SSWD, the Committee on Diversity and Equity (CODE), the University Committee for Persons with Disabilities (UCPD), Advising, Deaf Studies, Special Education, and Robyn Carter.*
 - Waiting for response to memo to send to above units.

- **Presidents Advising Task Force Report** (due to Senate Exec: Mar 29, 2018)
 - Senate Chair responded that President has not yet commented on Report.
 - APC submitted their response to Report to FPC.
 - Committee reviewed APC comments to Report.
 - **Tasks:**
 - **Lee** will draft comments and suggestions from Committee for review at next meeting.

- **Administrative Appointments, Search Committee Composition** (from Faculty).
 - Draft of Proposal to Amend policy was prepared by Lee and approved by Committee.
 - **Zeigler** was elected to verify if all the MPP positions listed on current document is correct. Will amend as necessary for current positions.



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- **College of Engineering and Computer Science Workload Compensation** (from Faculty).
 - Will be folded into President's Graduate Education Task Force Report.
 - **Smith** and **Wang** were elected to:
 - Participate in joint meeting with Graduate Studies Policies Committee for initial review of President's Graduate Education Task Force Report.
 - Query academic units across campus and compile information about the different methods employed to compensate graduate supervision (theses, projects, and other culminating experiences).

- **Adjustment to FPC meetings times, proposal of**
 - Committee considered the alteration of meeting times.
 - Approved of requesting change to FPC meeting times to be first and third Wednesdays of the month from 1.30-2.45pm.

- **Human Subjects Research Policy Referral** (due to Senate Exec Oct. 31, 2018)
 - **Cyrenne** (and **Cardenas-Dow**) were elected to conduct initial review of Interim Policy against current Policy and Procedures for places where shared governance should take place.

- **ADJOURNMENT:** Meeting adjourned at 1.59pm.